

**VILLAGE OF GRAND BEACH
SPECIAL COUNCIL MEETING
AUGUST 1, 2023**

CALL TO ORDER

Council President Harry Walder called the special council meeting to order at 3:00 p.m. EST. Present in addition to Walder were Edward Brandes, Peter Doerr, and James Bracewell. Blake O'Halloran was not in attendance.

ADOPT AGENDA

Brandes moved, seconded by Doerr to adopt the August 1, 2023 agenda as presented. Motion carried unanimously 4-0.

PUBLIC COMMENTS ON AGENDA ITEMS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

APPROVE DEPUTY CLERK'S SALARY

Walder stated that the last time the Council met, they approved a pay range of \$22 to \$25 an hour for a deputy clerk. He said he and Clerk-Treasurer Mary Robertson have a candidate that they are very interested in, and he would like to pay her a salary of \$55,000 per year. Walder said the hope is for this person to move into the clerk's position when the clerk retires.

Brandes moved, seconded by Doerr to approve an annual salary of \$55,000 for the specific candidate that was interviewed for the deputy clerk position by the clerk and Walder. Motion carried unanimously 4-0.

CHANGE WAITING PERIOD FOR EMPLOYEE'S HEALTH INSURANCE

Clerk-Treasurer Mary Robertson explained that it is very difficult for employees to change jobs without being eligible for insurance on their start date. She said that new employees at the Village become eligible for coverage on the first day of the month following 60 days of employment. She said in talking with the Village insurance agent, she was told that this is very uncommon and that most municipalities will provide insurance on the first day of employment. She suggested changing the policy so that any new hires will be insured on their first day of employment.

Bracewell asked Mary Robertson to get something in writing from the insurance agent that states they will cover the employee's medical expenses from the first day of employment.

Brandes moved, seconded by Doerr to change the waiting period for employee's health insurance from the current waiting period to the first day of employment based on the insurance company agreeing to the policy change, and to update the employee manual to show the change. Motion carried unanimously 4-0.

HIRE DEPUTY CLERK

Doerr moved, seconded by Brandes to hire Kimberly Wolnik as the deputy clerk with a start date in approximately two weeks. Motion carried unanimously 4-0.

PUBLIC COMMENTS

None

CORRESPONDENCE

None

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ADJOURNMENT

Brandes moved, seconded by Doerr to adjourn the meeting. Motion carried unanimously 4-0.

With no further business, the meeting was adjourned at 3:16 p.m. EST.

Respectfully submitted,

Mary J. Robertson
Clerk-Treasurer