

Minutes of Master Planning Task Force

June 23, 2023

Diane Cody called the meeting to order at 9:00 CT/10:00 ET.

Roll call was taken with Ross Kerr, Ed Trainor, Nancy Wendling, John Hoover, Paul Leonard, Bob Barnes, Harry Walder, and Diane Cody in attendance. Absent was Gina O'Halloran, David Manecke, and Jerry Dyson.

Paul Leonard moved to approve the agenda, seconded by Ross Kerr, and approved unanimously.

Nancy Wendling moved to approve the January 24, 2023 minutes, Ross Kerr seconded, and it was passed unanimously.

Nancy Wendling moved to approve the March 31, 2023 minutes, Ross Kerr seconded, and it was passed unanimously.

Nancy Wendling moved to approve the May 12, 2023 minutes, Ross Kerr seconded, and it was passed unanimously.

1. The current status of the Master Planning was discussed with agreement that the process is moving along smoothly so far. The timeline was examined. Following is the upcoming schedule:
 - a. July 7, 9:00 CT, Task Force Meeting #5
 - b. July 14, 9:00 CT, Planning Commission Mtg, approve Survey Two
 - c. July 19, 6:00 CT, Council Mtg, approve Survey Two
 - d. July 21-31, Send out Survey Two
 - e. August 18, 9:00 CT Task Force Meeting #6, New addition
 - f. August 26, Town Hall Meeting
2. Responses from the focus groups were discussed. There were very few surprises with the responses.
3. A draft of questions for Survey Two was developed using the data from Survey One, Focus Groups, input from Task Force, etc. Most of the meeting was spent evaluating the draft questions and making recommendations for additions, deletions, and edits.
4. When the second Survey is available to the community, Nancy Wendling and Ed Trainor will volunteer to be at the Village Hall to assist anyone who might need help or have questions on filling out the survey.
5. Good feedback came from focus group participants regarding the explanation of Grand Beach taxes vs. New Buffalo Township taxes. A discussion took place of other methods to share financial data in an easy to understand method.
6. The Task Force reviewed the Mission Statement to see if it is still on track. The group agreed it was on track.

7. The next Task Force Meeting will be held July 7, 2023 at 9:00 CT
8. No public comment
9. A motion to adjourn was made by Nancy Wendling and seconded by Ross Kerr with unanimous approval.

Minutes submitted by Diane Cody

Signature Diane Cody
Date 6/28/23