

NOTICE

VILLAGE OF GRAND BEACH

REGULAR COUNCIL MEETING

WEDNESDAY, FEBRUARY 20, 2019

6:30 P.M. (CST) – 7:30 P.M. (EST)

GRAND BEACH VILLAGE HALL

48200 PERKINS BLVD.

GRAND BEACH, MI 49117

MARY J. ROBERTSON

CLERK – TREASURER

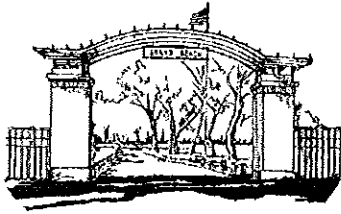
(269) 469-3141

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, (MCL 41.72a(2)(3)) and the Americans With Disabilities Act. The Village of Grand Beach Council will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon five days' notice to the Village of Grand Beach Council. Individuals with disabilities requiring auxiliary aids or services should contact the Village of Grand Beach Council by writing or calling the following: Village of Grand Beach Clerk, 48200 Perkins Boulevard, Grand Beach, MI, 49117, 269-469-3141.

OPEN FORUM POLICY

Following any motion that has been seconded, complete council discussion, and prior to council vote being taken, any audience member wishing to comment must first be recognized by the president, he/she must stand, state his/her name (for recording purposes) and limit his/her questions/statements to the discretion of the president.

Only comments directly pertinent to the motion on the table will be considered. The Village of Grand Beach Council meeting minutes are available at the Village office located at 48200 Perkins Blvd., Grand Beach, Michigan.



Village of Grand Beach
48200 Perkins Blvd.
Grand Beach, MI 49117

**AGENDA FOR REGULAR COUNCIL MEETING
FEBRUARY 20, 2019
6:30 P.M. CST - 7:30 P.M. EST**

1. Call To Order
2. Adoption of Agenda
3. Approval of Minutes:
 - a. Regular Council Meeting – January 16, 2019
4. Presentations/Recognition
5. Commission Reports
 - a. Building & Zoning - James Bracewell
 - b. Parks & Beaches - Steve Slater
 - c. Streets & Water - Paul Leonard Jr.
 - d. Police - Deborah Lindley
 - e. Pro Shop & Course - Blake O'Halloran
 - f. ServiScape Report - Clay Putnam
6. Personnel Reports
 - a. Superintendent - Bob Dabbs
 - b. Police Chief - Dan Schroeder
 - c. Building Inspector - Bill Lambert
7. Bills to be Paid
8. Unfinished Business
 - a. Tables, Chairs and Table Rack for Council Room
9. New Business
 - a. Consent Agenda
 - b. Rules of Procedure
 - c. Letter of Support to Major General Mark Toy
 - d. Appoint Parks & Recreation Committee Member - Term Ending December 31, 2021
 - e. Parks & Recreation Master Plan Update Proposals
 - f. Pokagon Fund Grant – 42 Acres
 - g. Authorization to Send out Letter Regarding Matching Funds for Purchase of 42 Acres
 - h. Galien River Sanitary District Vacuum Truck – Clean Storm Drains

AGENDA (CONTINUED)
REGULAR COUNCIL MEETING
FEBRUARY 20, 2019

- i. Driving Range & Recreational Lease
- j. Golf Cart Fees
- k. Golf Fees
- l. Move Funds in Capital Projects from Gardening at 8th Hole to Golf Course Irrigation
- m. Hall Rental Request - Amy Hanley, February 23, 2019
- n. **Golf Course Use Request -New Buffalo High School

10. Audience Recognition

11. Correspondence

- a. Dennis Grether & Catherine Kelly – 42 Acres
- b. New Buffalo Shoreline Alliance Report
- c. Pokagon Fund – 10th Anniversary

12. Adjournment

**Item 9(n) was added to the agenda at the Council Meeting.

**VILLAGE OF GRAND BEACH
REGULAR COUNCIL MEETING
JANUARY 16, 2019**

CALL TO ORDER

Council president Deborah Lindley called the regular council meeting to order at 7:30 p.m. EST. Present in addition to Lindley were James Bracewell, Steve Slater and Blake O'Halloran. Paul Leonard Jr. was not in attendance.

ADOPT AGENDA

Bracewell moved, seconded by Slater to adopt the January 16, 2019 agenda as presented. Motion carried unanimously 4-0.

APPROVE MINUTES

O'Halloran moved, seconded by Slater to approve the minutes of the Regular Council Meeting of December 19, 2019 as presented. Motion carried unanimously 4-0.

PRESENTATIONS/RECOGNITION

COMMISSION REPORTS

BUILDING & ZONING: Bracewell reported that there is a complete listing of construction projects included in the packets. Building Inspector Bill Lambert said that Mr. Stiteler will be submitting a complete plan for completion of his home under construction on Oak. He said the foundation has been poured on the Hunter home on Reitz Place.

PARKS & BEACHES: Lindley thanked Slater for his written report that was included in the packet. Slater said he will provide a report in the packets on the conditions of the beach access points. He said that the Village has a park at Crescent and Royal, and has three parcels that are unimproved that could become parks. He reported that he started meeting with Arie Donkersloot of Donkersloot & Sons and David Wolf of Oselka Constructors to open up conversations regarding work that is being done on properties along the beach and he will be reporting on that in the future. The 5-year Parks & Recreation Plan expires at the end of the year, so he met with Abonmarche regarding a proposal to update the plan, and is waiting for a response from Mario Ortega of McKenna. He has also contacted Fleis & VandenBrink and has not heard back from them.

STREETS & WATER: Leonard was not in attendance to give a report.

POLICE: Lindley reminded residents that there is no snowmobiling allowed in the 42 Acres. There are signs posted that state "no motorized vehicles". She said she has received several "scam" phone calls and warned residents to be aware of these "scam" phone calls.

She said she met with Rusty Bruesch from the Village of Michiana to discuss the police departments moving forward to make sure they are on the same page, and also discussed ways to continue to save money.

PRO SHOP & GOLF COURSE: O'Halloran reported that there were snowmobilers on the golf course when there wasn't enough snow. He said there must be at least 4" of snow to use snowmobiles on the golf course. There is a system in place with a flag located near the tennis courts and the Village Hall. Snowmobiling is allowed when the flag is green and not allowed when red. He distributed an article to the Council regarding golf play being down in 2018 due to the weather. Grand Beach play was down 10% last year, but fortunately revenue was made up in other areas.

SERVISCAPE REPORT

Clay Putnam reported that equipment maintenance continues.

Regular Council Meeting – January 16, 2019

PERSONNEL REPORTS

SUPERINTENDENT: Superintendent Bob Dabbs had nothing to report in addition to his written report.

POLICE CHIEF: Police Chief Dan Schroeder told the Council that Village employees will have a CPR class on the morning of January 28th, and the class will be offered in the afternoon to Village residents. Interested residents can sign up for the class on the Village website.

BUILDING INSPECTOR: Building Inspector Bill Lambert had nothing additional to report.

BILLS TO BE PAID

Bracewell moved, seconded by Lindley to approve the payment of the bills with the written additions as presented. Motion carried unanimously 4-0.

UNFINISHED BUSINESS

GRANT – 42 ACRES

Lindley said she has been talking to Sheila McGinnis about ways to raise matching funds for the purchase of the 42 Acres. Residents have treasured this property for years and years and they want to pass it on for future generations to enjoy. She said the Village cannot buy the property without the support of the residents. Clerk-Treasurer Mary Robertson will send a thank you letter to everyone for donating and for tax purposes. The Council thanks everyone who has already donated and for future donations. Lindley said there is a lot of work to do to complete the grant process. Lindley said there is a lot of work to do to complete the grant process.

APPOINT PLANNING COMMISSION MEMBER TO VACATED SEAT WITH TERM ENDING AUGUST 31, 2019

Lindley said Planning Commission Chair Ray Kelly recommended Frank Giglio be appointed to the open position on the Planning Commission. Harry Walder also expressed an interest in serving on the Planning Commission and they will use his expertise. Bracewell moved, seconded by Lindley to appoint Frank Giglio to the Planning Commission to fill George Soper's term ending August 31, 2019 and to include and invite Harry Walder to the meetings. Motion carried unanimously 4-0.

PARKS & RECREATION MASTER PLAN REVIEW UPDATE

Lindley said it is time to update the Village's 5-year Parks & Recreation Master Plan which is necessary for applying for future grants. The current plan expires at the end of the year. Slater said that there should be two proposals for the next Council meeting for the update of the plan. The Council discussed the need to update the Village's master plan and the possibility of getting proposals for both plans. Clerk-Treasurer Mary Robertson stated that the Planning Commission recently reviewed the Master Plan and determined that there was no need to update the plan at this time.

USE OF COUNCIL ROOM FOR SMALL PARTIES/EVENTS

Lindley explained that originally residents were able to use the council room as a warming station when ice skating. Now that larger gatherings are taking place in the council room, the Village needs to have procedures in place so we don't run into problems similar to those that we've had upstairs.

TABLES, CHAIRS AND TABLE RACK FOR COUNCIL ROOM

Lindley said since the Council is expecting more use of the room, they want to make these items accessible to residents for their social enjoyment. Bracewell said the Council has to define how aggressive they want to be to allow the use of this room, keeping in mind that the Village does not have a full time manager to manage this room and it is always put on the clerk or deputy clerk's shoulders. He suggested that the next time the carpet needs to be replaced; it is replaced with some type of tile.

NEW BUFFALO TOWNSHIP PUBLIC SAFETY MILLAGE

Lindley asked New Buffalo Township Supervisor Michelle Heit to give information to the council regarding tax dollars paid by Village property owners and where the money is going. Michelle Heit addressed the Council to let them know how the township came to have two public safety millages, what they are used for, and how taxation works for Villages and Townships.

She said the first public safety millage generates almost enough to pay for the fire department budget which is a little over \$200,000. The township contracts with Medic One for ambulance service at over 110,000 which was not covered by the first millage.

As the township has grown and with the casino coming, they contracted with the Sheriff's Department for police protection at approximately \$600,000 a year and the Local Revenue Sharing Board paid 70% of the cost until they decided approximately two years ago that they were not going to pay for the township police. The township placed a second millage proposal on the ballot to cover all of the public safety and it passed.

She said Villages are located within the township and they are taxed double by being taxed by the township and villages which is the way it is handled throughout the state of Michigan.

The township collects roughly \$20,000,000 in taxes, and they keep \$1,400,000 in the township. They collect for the county, schools and other entities, and those funds are passed on to them. The township's operating millage is 2.8 mills. The Council asked questions in regards to tax dollars that the Village is paying to New Buffalo Township and what they get for the money. The Village receives fire and ambulance service through the township and police back up when needed. Heit said that the Village needs to let them know what they want. She will ask the sheriff's department to show more presence in Grand Beach.

NEW BUSINESS

MCKENNA PROPOSAL FOR ASSISTANCE WITH GRANT REQUIREMENTS

Lindley explained that the Council received a proposal from Mario Ortega of McKenna for assistance with the completion of the grant acquisition procedures and after reviewing the manual she thinks that we do need assistance. The proposal offers a lump sum fee of \$4,500 or \$97 per hour for their services plus travel expenses. Bracewell moved, seconded by O'Halloran to continue our business relationship with McKenna for the scope of services to assist with the completion of the MDNR Acquisition grant process at a cost of \$4,500 and to speak to McKenna about getting a new representative here. Motion carried unanimously 4-0.

LAURIE ROCHE – RESIGNATION FROM PARKS & RECREATION COMMITTEE

Lindley thanked Laurie Roche for her service as a Planning Commission liaison to the Parks and Recreation Committee and said that because of that committee's hard work, we were able to receive a grant from the State for the purchase of the 42 acres. Laurie provided invaluable research and insight to the committee and we appreciate her service as we do for all members of the committee.

APPOINT PARKS & RECREATION COMMITTEE MEMBER TO FILL OPEN POSITION - TERM ENDING DECEMBER 31, 2019

Slater said there are significant things to do this year including updating the Parks & Recreation Plan and move forward on some of the things in the plan. He would like to add two positions to the committee.

Lindley moved, seconded by Bracewell to appoint Ed Trainor to fill the open seat on the Parks & Recreation Committee with a term ending December 31, 2019 and appoint Ed Brandes to the committee with a 2-year term ending December 31, 2020 and Amy Slater to a 3-year term ending December 31, 2021 as full committee

Regular Council Meeting – January 16, 2019

members. Motion carried unanimously 4-0. O'Halloran thanked the community for getting involved because there have been times when it was hard to find people to serve on the council and committees.

APPOINT PARKS & RECREATION SUBCOMMITTEE MEMBERS

Lindley explained at the start of the meeting that the Council will not appoint a subcommittee to the Parks & Recreation Committee.

COUNCIL MEETING ROOM USE CONTRACT

Lindley said a lot of questions came up last month regarding the use of the Council room. She said there were problems in renting the hall upstairs in the past before there was a plan, so it is important to have a plan for the Council room. O'Halloran moved, seconded by Slater to approve the Council Meeting Room Use Contract as presented. Motion carried unanimously 4-0.

IRRIGATION STUDY REPORT

Lindley thanked John Deaner for offering to head the task force regarding the irrigation study and thanked Bob Dabbs and Clay Putnam for all of their work on the study. Deaner said they studied everything with the main objective to get the pump house off the beach. Putnam reviewed the assessment contained in the report regarding the current irrigation system using a numerical value of 1-4 for the condition of different parts of the irrigation system. O'Halloran said that the numerical rating was not very good on any of these components with no points higher than a 2 which shows the urgency of what they've been looking at. He said they started this study so that the Village could have a secondary irrigation system, but now this idea might be the primary irrigation system.

Deaner said that he spoke with Peerless Midwest and in order to get 550-650 gallons of water per minute, they will have to go down 650' with a well and there is less than 1% chance of hitting water that deep. They think the best place to put a pond for water storage is across from the maintenance building south of the 7th fairway.

They presented different plans with one plan at \$278,000 with the Village doing much of the work. Another plan would include a brand new irrigation system with two wells and a pond at a cost of approximately \$668,000. Another option was to use municipal water at approximately \$43,000 per year. Deaner said the prices included are from one supplier, and they think they might come down if they go out to bid.

Lindley said when she looks at the numbers; it is one third of the Village budget. She said the purpose for looking at alternatives for the irrigation was in case the pump house fails. O'Halloran said if we lose the pump house, we might be paying \$43,000 for the municipal water until the irrigation system is completed. He said there is a lot of value here to use going forward.

The committee recommends keeping the pump house, but suggested not spending a lot of money on it. They also recommend keeping the green pump house. They feel something should be done within the next five years.

ORDINANCE – PROHIBIT MARIHUANA ESTABLISHMENTS IN THE VILLAGE

Lindley said that this ordinance was given to the Village by the attorney. The Village attorney suggested that the Village opt out of marihuana establishments in the Village since the state does not have all of its regulations in place yet. The ordinance will not prohibit the use of medical marijuana or the use of recreational marijuana in a resident's homes, but will prohibit marijuana establishments in the Village. Lindley read the ordinance.

O'Halloran moved, seconded by Slater to adopt ordinance no. 2019-96 to prohibit marihuana establishments in the Village. Motion carried unanimously 4-0.

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RESOLUTION #2019-01 - SET COUNCIL COMPENSATION

Lindley said at last month's meeting the Council adopted resolutions to set compensation, but did not include new council members and those appointed in the resolutions. O'Halloran moved, seconded by Bracewell to adopt resolution #2019-01 to set Council compensation for all appointed council members and all Council members elected or reelected in 2020 and beyond. Motion carried unanimously 4-0.

PLANNING COMMISSION ANNUAL REPORT

Bracewell read the Planning Commission's annual report. Lindley said the Council appreciates the work the Planning Commission does for the Village. Bracewell moved, seconded by O'Halloran to accept the annual report. Motion carried unanimously 4-0.

SCANNER/PACKETS

Lindley said a Village resident offered to purchase a scanner to scan meeting packets for the website, but the office copy machine is also a scanner and will be used. The packets will be put on the Village website, and in doing so, she suggested that the office no longer prepare hard copies of the packets, although there will be copies of the agenda available for the public at the meetings. Ed Trainor said he will assist in the process to make it as simple as possible and as visible as possible for tax payers that might not be here for the meetings.

HALL USE - COUNCIL MEMBERS AND EMPLOYEES

Lindley said it has been an unwritten policy that the Council members and employees are allowed to use the hall once a year while paying the cleaning fee, key deposit and providing insurance. Bracewell moved, seconded by Slater to allow Council members and Village employees to use the hall one time a year with no rental fee, but they will pay the cleaning fee. Motion carried unanimously 4-0.

HALL RENTAL REQUESTS - STEVE SLATER – JANUARY 25, 2019 and DENNIS ZAVESKY – MAY 4, 2019

Lindley moved, seconded by Bracewell to approve a hall rental request from Council member Steve Slater on January 25, 2019 and from employee Dennis Zavesky on May 4, 2019. Motion carried unanimously 4-0.

AUDIENCE RECOGNITION

John Deaner asked about having back up plans for funding the 42 Acres.

Frank Giglio thanked the Council for their vote to appoint him on the Planning Commission.

Ed Trainor applauded the council; past and present for all that they've done over the years.

CORRESPONDENCE

ADJOURNMENT

Lindley moved to adjourn the meeting. Motion carried unanimously 4-0.

With no further business, the meeting was adjourned at 10:05 p.m. EST.

Respectfully submitted,



Mary J. Robertson
Clerk-Treasurer

Parks and Beaches Monthly Report

February 13, 2019

Facility Report

1. Beach Access Points
 - a. Whitewood – Stair access but drop off at beach level, small sitting area, 40' beach, debris, line of large boulders on beach from Whitewood stairs to Royal ramp. Machine on beach.
 - b. Royal ramp – no access, 10' beach, line of boulders on beach from Royal ramp to Whitewood stairs.
 - c. Ely – Good concrete walk – no beach access
 - d. Pine – Good concrete walk – no beach access
 - e. Oak – Severely broken concrete walk – no beach access
 - f. Cedar – Grass walkway, stairs – no beach access
 - g. Pump house – Stair access – 60' beach, debris
 - h. Skyhi – Steep stair access - No beach
 - i. McKean – Steep stair access – No beach
 - j. Lake – Steep ramp, 5' beach
 - k. Soybeana – Good brick walk, viewing platform, no beach
 - l. Robin – Sand walk, no beach access
 - m. Lake Park – Sand walk, no beach access, 0-3' beach
2. Lakefront (in general)
 - a. Frozen from shoreline to about 40 to 50 yards out (typical).
 - b. Creek mouth is now about 30 yards south of pier
3. Neighborhood Parks
 - a. High Point and Perkins – Unimproved
 - b. Anna Livia Way N and S – Unimproved
 - c. Crescent/Royal Park
 - Will require good spring-cleaning before park use
 - Much of the equipment is outdated and is in need of replacement
 - Will evaluate equipment needs in updated Parks and Rec plan.
4. Natural Resource Areas
 - a. Grand Beach Marsh – Nothing to report
 - b. Hamburger-Mathias – Nothing to report

Activity Report

1. Contractor Activity –
 - a. Donkersloot
 - Has placed approximately half the rock required for the Daley property pending spring work – used Royal ramp fall of 2018.
 - Will be working on Royal beach over winter, 2019 at Melnik property (adjacent to Whitewood access)
 - Will be installing sheeting and rock at the Daley property starting in the spring – probably May start. Royal ramp will be used in May and June on and off and he should be done with the ramp by end of June.
 - Waiting for permits for work at Fryzel and one other property – probably later 2019 start

- b. Oselka – David Wolfe
 - Currently doing maintenance work for the Vanecko property. Using access ramp on Lake View Ave off of Calla.
 - Pending work – nothing booked for 2019
 - I discussed the possibility of replenishment work at Royal beach and Pump house beach. Verbally, he estimated it may take \$20,000 to place 2 feet of clean sand on the beach. However, he stated that one storm would take it all away.

- 2. Consultants –
 - a. Met with Abonmarche January 8 for overview of plan revision. Proposal by end of January.
 - b. McKenna – No proposal as of yet. Expected to be delivered on February 15.
 - c. Called Fleis and Vandenbrink – no return call

- 3. Army Corps water level projection graph – see attached

Issues/Action Items

None to report at this time

Additional Documents

Committee Meeting minutes – First noticed meeting took place January 16

30-DAY GOALS

Goal	Due Date	Responsible Party
Finalize Rec Committee Membership	Jan 16	Steve and Council
Conduct GB park tour	March 16	Steve – Public Meeting
Attend Grant Workshop and report back	Feb 6	Steve and Ed Brandes
Meet reps from Oselka and Dunkersloot – Put on regular schedule and report	Feb 6	Steve Slater
Perform first facility report and establish monthly report	Ongoing	Ed Trainor

90-DAY GOALS

Goal	Due Date	Responsible Party
ID and select consultant for plan update	March 20	Steve and Council
Establish 2019 goals with steps, timeframes and lead committee member	March 6	Parks and Rec Committee

180-DAY GOALS

Goal	Due Date	Responsible Party
Complete Beach/Lakefront plan for Summer 2019 – Access, Revetment work, safety rule, beach maintenance, use of Right of Ways, Communication, black out dates, etc. etc	May 15	Ed Trainor and Steve Reviewed and approved by Village Council

2019 GOALS

Goal	Due Date	Responsible Party
Develop longer term robust beach maintenance plan, expectations, budget and guidelines (follow on of 2019 plan)	October 31	Ed Trainor
42 Acres – Develop Communication plan, schedule and plan public meetings. Spear head fundraising efforts, work with council to determine best funding source for balance of funds	Monthly progress with completion by October	Sheila McGinnis
Work with McKenna to complete the steps necessary to meet Grant requirements.	October	Steve Slater
Establish location, funding and construction of pickle ball courts	October 31	Blake O'Halloran
Establish location, funding and construction Of additional neighborhood park	October 31	Sheila McGinnis
Complete plan rewrite	November 30	P&R Committee
Develop 6 year capital/budget plan for parks beaches	October 31	Steve Slater
Mitigation plan for cleaning up White Creek Review current status, determine action plan	October 31	Amy Hanley
Establish a catalog of available grants, meet with appropriate grant administrators, package no less than 3 fundable projects and apply for funding	July	Ed Brandes

ONGOING DISCUSSION AND/OR ACTION ITEMS

Goal	Due Date	Responsible Party
Shoreline Alliance and GB support, funding and involvement	Monthly	Steve with Bryan Burns
Septic Tank ordinance??	October 31	Blake O'Halloran
Discuss most appropriate Commissioner to administrate and oversee clubhouse.		

Village of Grand Beach
Parks and Recreation Committee Meeting
January 16, 2019

Committee Members in Attendance: Chairman Steve Slater, Blake O'Halloran, Amy Hanley,
Kieran McHugh

Member Absent: Laurie Roche

Audience Recognition: Amy Slater, Debbie Lindley, Ed Brandis, Ed Trainor

Meeting convened at 5:10 pm Central. Blake motioned to accept agenda, Amy seconded and agenda was adopted.

Blake motioned to adopt minutes of October 17, 2018 Parks and Recreation Committee. Amy seconded and minutes were adopted.

Kieran abstained as she was absent from meeting of October 17.

Steve noted that Laurie Roche was resigning from position on committee but would continue with planning commission.

Steve stated that committee's primary and most important goal is to renew and update the Parks and Recreation Master Plan and to review goals and objectives from the original plan.

A "Draft Goal Outline" was developed by Steve: 30-day goals, 90-day goals, 180-day goals, and 2019 year end goals are listed and attached to these minutes. See attachment #1.

Steve noted that he would attend a grant writing workshop that will be presented by the State of Michigan on January 31: This event is open to all. Blake also recommends and attended one in 2014 feeling it highly beneficial, noting that renewal of our plan and grant application should be easy as the plan now is a great "steering document" for future reference.

Steve asked if everyone on committee was interested in remaining on committee and if they could commit to monthly meetings. He suggested meeting on the first Wednesday of each month, which gives time to have minutes to the council to review before their meetings. Steve motioned that the next meeting will be February 6th at 5 pm Central and that the March 6th meeting time and remaining dates and times will be determined when all committee is appointed. Blake seconded this. Motion was approved.

Amy agreed to remain but noted that she cannot make every meeting as she would be out of town often for next 6 months especially; Kieran agreed to stay on although may not make every meeting due to school schedule -Kieran also recommended Sheila McGinnis as a member when she returns to Grand Beach late spring; Blake agreed to stay on and offered to "make room" if someone else wanted to have seat on committee. Steve said he would like to add Ed Trainor, Ed Brandis, and Amy Slater to committee. All agreed that it would be great to have more opinions heard and this would be a good group -- possibly more who are interested in helping would also join committee later.

Steve noted that he has tried to contact Mario at McKenna but has not heard back. He has also met with Tony at Abmonarche to interview and develop a report.

Regarding discussion of grants and surveys, Kieran pointed out that our first survey completed with McKenna's help, was not really adequate and left some unanswered questions and confusion and some questions hard to quantify ie: configuration of question and how to successfully get answers to questions regarding how many/whom in household...in which there are more than one owner/visitors...

Amy Slater asked about due date for plan, which is December 2019. Committee would like to have a couple of "q and a" sessions during the summer season for the public to participate in.

Steve reviewed his "Draft Goal Outline" as a "draft and accumulation of ideas and desires."

Equipment on the beach is of great concern and should be addressed by the end of February. Blake thought that some council members may want to go on the park visit as listed in #4 of 30-day goals. Steve picked March 16th, 10 am Central for outdoor visit to the 3 sites which could be developed for park use.

Steve has met with Donkersloot to build communication and also met with Dave Wolfe to begin with work access dates and rules for such.

End of March is goal to establish 2019 survey so as to be able to get survey out to residents by June. Committee would like as large an audience as possible.

Steve hopes that Parks and Recreation Committee can have an impact in helping to resolve some disputes between beach property owners and inland owners; hence #2 of 180-day goals beach/lakefront plan.

Kieran suggested that if the beach is the priority in this next 5-year plan, the creek is "appalling" and the outlet for e. coli and dirty sludge and would like to work on that for the safety of the community and environment. Debbie Lindley noted Marcy Hamilton's work and report on the creeks some years ago and she could be a good resource for us, as she has maps detailing the areas of pollution and access to great speakers. Blake will check into some letter writing that the council had done and check into contacts that were made. Ed Trainor would also like to participate on the creek project. All agree that the creek pollution is detrimental to health, environment and etc.

Also noted was that we need a 6-year capital budget plan which can be part of the Parks and Recreation Plan.

Committee would like to encourage neighbors and let them know that we invite their help and participation at meetings.

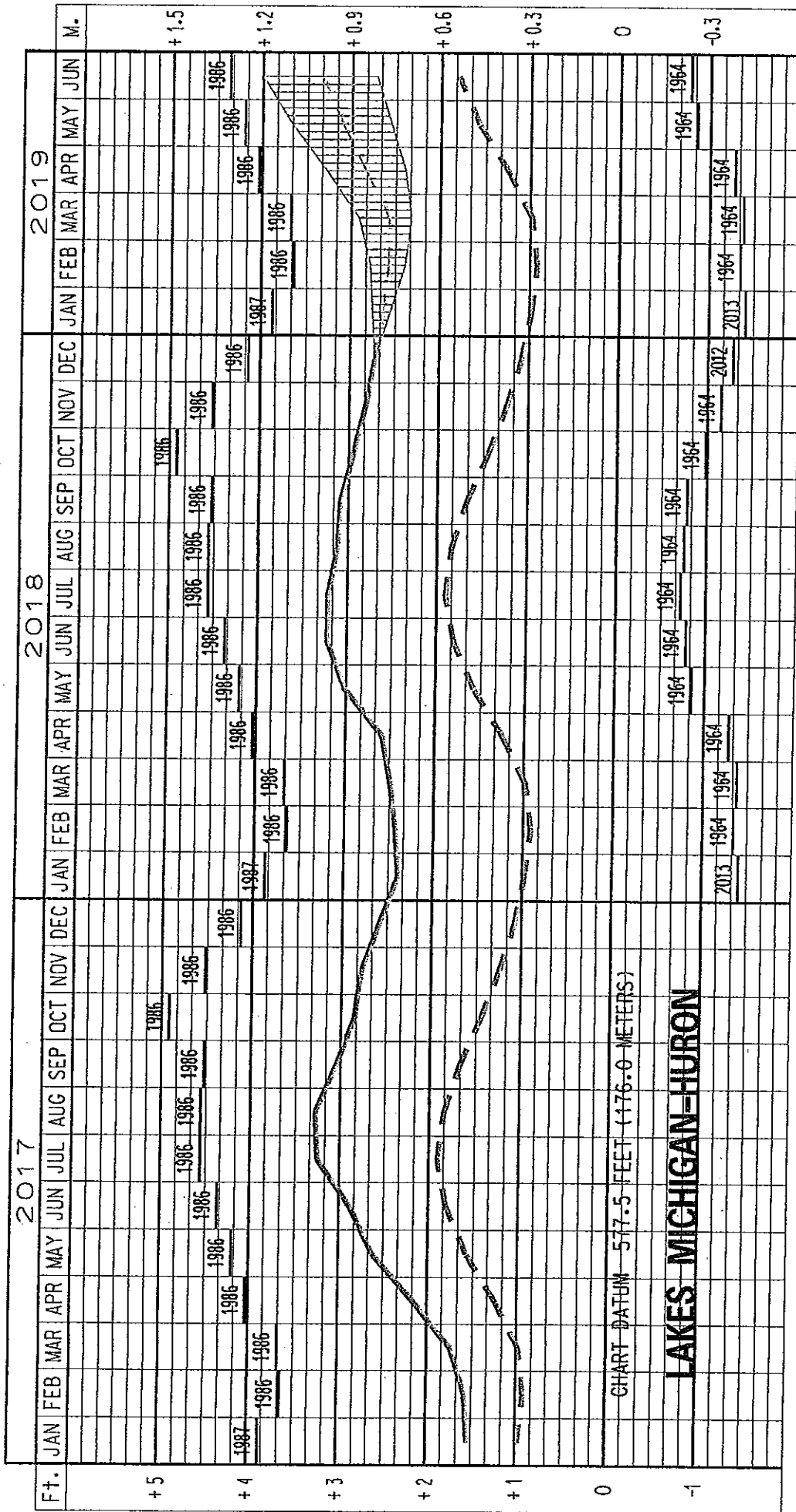
Steve shared a lake water level map which he secured from the Army Corps. Of Engineers. See attachment #2.

Blake motioned to adjourn meeting, Kieran seconded. Steve closed meeting at 6:00 pm Central.

Respectfully Submitted:

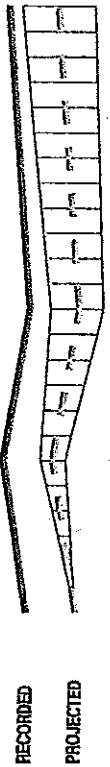

Amy Hanley

LAKES MICHIGAN-HURON WATER LEVELS - JANUARY 2019



LEGEND

LAKE LEVELS



RECORDED

PROJECTED

AVERAGE **

MAXIMUM **

MINIMUM **

1985

1985

1936

1934

1973

1973

1926

1934

** Average, Maximum and Minimum for period 1918-2017

Attachment 2

Draft Goal Outline

30-day goals

By February 20

1. Finalize recreation sub-committee members
2. Visit Pokagon fund administrator to understand grant process and funding for Park rec plan update
3. Identify and select consultant for plan update
4. Conduct GB park resource visit with committee members
5. Attend grant writing workshop and report back to committee
6. Meet reps from Oselka and Dunkersloot
 - get update on current and pending projects
 - begin discussion on access "rules"

Who

Steve and Council
Amy and ??

Steve and Council
All
Steve and Ed B

Steve

90-day goals

By end of March

1. Get Village council approval to contract with consultant for plan update and initiate plan update by end of April with updated input from committee
2. Establish 2019 goals by end of Q1 – break down into action steps, timeframes and accountability.

180-day goals

By end of June

1. Have a lakefront agreement in place, which will allow for the DEQ permit appeals to be dropped.
2. Beach/Lakefront plan for summer of 2019 (End of May)
Items to address - Beach access, revetment work and safety rules, beach maintenance, use of village right of way, communication, black out dates and funding etc.

2019 Goals

By end of year

1. Develop robust beach maintenance plan, expectations, budget and guidelines
2. Mitigation plan for cleaning up White Creek
3. Develop a 6-year capital/budget plan for parks and beaches
4. Establish location, funding and construction of pickle ball courts
5. Establish location, funding and construction of additional neighborhood park
6. Complete Plan rewrite

Ongoing discussion items

1. Shoreline Alliance and GB support, funding and involvement
2. Septic Tank Ordinance (ties into White Creek mitigation)
3. Proposal to move clubhouse from Planning Commissioner to either Golf Commissioner or Parks and Recreation Commissioner.

Attachment 1

Draft

Village of Grand Beach
Parks and Recreation Committee Meeting

February 6, 2019

Committee Members in Attendance: Steve Slater (Chair); Blake O'Halloran; Keiran McHugh; Amy Hanley; Ed Trainor; Ed Brandes

Members Absent: Amy Slater

Audience Recognition: Deborah Lindley; Sheila McGinness; Jack Steward

Call to Order: by Chair Steve Slater at 5:00 pm CST

Adoption of Agenda: approved on motion made, seconded and approved

Adoption of Prior Minutes: On motion made, seconded and approved, the minutes of the January 16, 2019 meeting of the Committee were approved as drafted;

Unfinished Business:

1. **Committee Membership Addition:** Sheila McGinnis, on motion made, seconded and approved; Steve Slater will formalize the addition to the Committee at the Village Board level;
2. **Grant Writing Workshop Report:** Ed Brandes reported out on a workshop that he and Steve Slater had attended in Kalamazoo on Jan. 31st. The workshop was hosted by MI Recreation and Parks Association and it covered potential sources of grant funding for municipal land acquisition and land development from 3 potential sources within the State; Questions and general discussion followed Ed's summary. At the end of the discussion, there was general consensus among the Committee members that the 2019 strategic priority is in securing the matching funds required by Michigan Natural Resources Trust Fund in connection with the 42 acres acquisition. Therefore, grant proposals for any other project would most likely have to wait until the 2020 grant proposal cycle. Some ideas for additional projects were offered.
3. **Access to Capital Funds for Long-Term Public Improvements??** After a suggestion by guest Deborah Lindley that there may be some modest amount of unspent capital funds in the Village budget, Steve Slater said he would follow up with Mary Robertson and report back to the Committee;
4. **42 Acres Funding Issues:** Steve Slater introduced the subject by inquiring who was on the point for driving home the matching grant funds available through the DNR for the 42 acres acquisition. A general discussion followed about whether and to what extent the 42 acres project was within the purview of the Parks and Recreation Committee. Thereafter, on motion duly made, seconded and approved, Sheila McGinness was formally appointed as a member of the Committee and designated as the lead for the Committee on all aspects of the 42 acres project. Sheila committed to start working on a marketing plan for raising the remainder of the matching funds and reporting back to the Committee for the March meeting.
5. **5 Year Parks & Rec Planning Document refresh:**

- a. Steve Slater reported that he was in receipt of a written proposal from the Abonmarche firm to provide services for the updating of the existing Grand Beach 5 year parks and recreation plan. Steve and Blake O'Halloran agreed to follow up with the McKenna firm to secure a second competing proposal for similar services. After further discussion, there was general consensus among the Committee members that Steve and Blake would have the support of the Committee to review the competing quotes from McKenna and Abonmarche and make a specific recommendation to the Village Board at its next regularly scheduled meeting.
- b. Other Committee Assignments:
 - i. Ed Brandes – designated Committee lead on the sourcing and pursuit of future outside grant requests from the MI Natural Resources Trust Fund, the Pokegon Fund and other local sources for local land acquisitions and improvements; duties includes the cataloguing of viable grant sources available to the Village and becoming familiar with grant request rules and procedures; Blake O'Halloran suggested the possibility of pursuing grant money from the Pokegan Fund to fund the cost of an outside consultant on the refresh of the current parks and recreation 5 year plan;
 - ii. Ed Trainor – designated Committee lead for regularly reaching out to Oselka and Dunkersloot to provide the Committee with monthly updates on any current or upcoming construction or restoration or revetment work taking place on any of the 13 beach access points from time to time. There was general consensus among the Committee members that this type of activity needs to be more closely monitored on a going-forward basis;
 - iii. Amy Hanley – Designated lead for monitoring and facilitating any contacts with local and state regulatory authorities on water quality issues connected to the creek which feeds into the beachfront near the Whitewood access point.

6. Review of Draft 2019 Goal Outline:

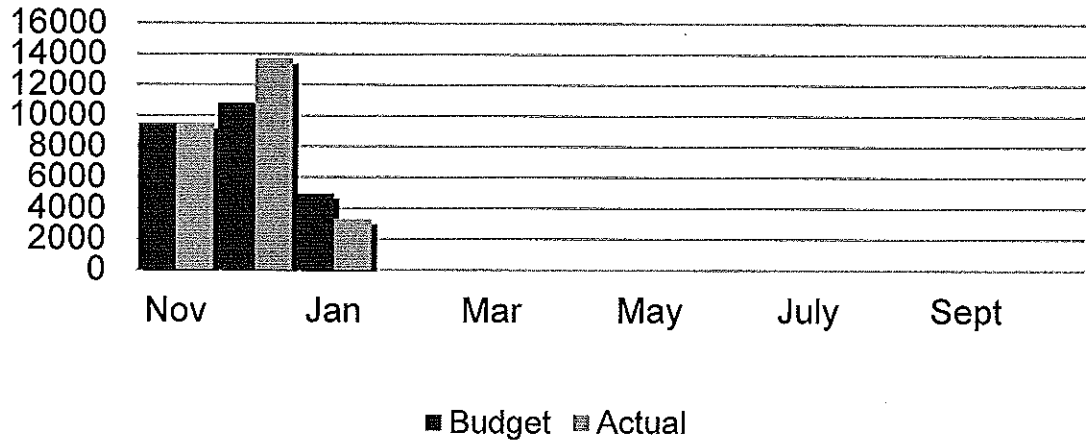
- a. Ed Trainor reported out on the status of recent settlement discussions between certain lakefront property owners and local petitioners on a pending administrative appeal action which contested the legality of DNR permitting of lakefront owners for the installation of astor rock on the beachfront; Questions and general discussion followed, at the conclusion of which it was unanimously agreed on a motion which carried that this particular goal would be removed from the list of 180 day goals;
- b. Steve Slater volunteered to be the point person on development/updating of the 6 year capital budget plan;
- c. Blake O'Halloran volunteered to be on the point for future consideration/development of local pickleball courts;
- d. On motion duly made, seconded and approved, the Committee's review of the remainder of the draft "Ideas and Wish List" developed by Steve Slater, was tabled for a future meeting;
- e. Steve Slater agreed to act as the Committee's point person for any future interaction with the New Buffalo Shoreline Alliance group;

New Business:

1. **Open Meeting Act Guidelines:** Deferred by agreement to a future meeting
2. **Project Idea/Wish List Discussion:** deferred for future meetings
3. **Upcoming:**
 - a. **Next Meeting:** March 6 @ 5 pm CST
 - b. **Facility Tour:** March 16 @10 am CST – Meet at Village Hall

Audience Recognition: Deborah Lindley expressed her personal support for the Committee's development of a refreshed 5 year plan for Grand Beach parks and recreation. Jack Steward asked a question about the pile of astor rock that is currently staged on the beach at the Royal Ave. access point.

ADJOURNMENT: By motion made, seconded and approved at 6:40 pm



February 20, 2019

Dear Grand Beach Council,

We are happy to provide you with the January Golf Course Maintenance Report.

Financial

Year to date we are \$1,178 over budget.

Course News & Conditions

- Winter equipment maintenance is underway.
- Currently working on 2020 budget.
- Bid requests for materials, tools, and equipment have been sent to vendors for the 2019 season.

Respectfully Submitted,

Clay Putnam
ServiScape, LLC

SUPERINTENDENT'S REPORT

February 15, 2019

HALL - GROUNDS - MAINTENANCE GARAGE

Cleaned Maintenance garage.

STREETS - PARKS - BEACHES

Weekly Brush and Bag Pickup.

Cleaned out storm drains.

Snow and ice removal in the Village.

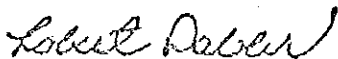
WATER DEPARTMENT

Sampled water January 30, 2019 and took to New Buffalo water treatment plant for analysis.
Submitted monthly reports for January readings to State of Michigan on February 10, 2019.

EQUIPMENT

Service, Oil and grease equipment.

Respectfully Submitted.



Robert Dabbs
Superintendent

Grand Deacon RV Case Assignments Date Assigned 1/1/2019 through 1/31/2019

Officer Assigned	Case Number	Active	Assigned	Unassigned	Assignment Type	Offense or Subject
Flick, Jamie	1943000001	Y - Yes	1/3/2019 5:31:19 PM		PO - Primary Officer	9400-2/Alarm/45107 Putters Ln
	1943000002	Y - Yes	1/8/2019 6:05:59 AM		PO - Primary Officer	9956 - 99008 - Miscellaneous - Assist to Other Police Agency
	1943000003	Y - Yes	1/8/2019 3:29:24 PM		PO - Primary Officer	9956 - 99008 - Miscellaneous - Assist to Other Police Agency
	1943000004	Y - Yes	1/8/2019 3:37:17 PM		PO - Primary Officer	9955 - 99008 - Miscellaneous - Assist to EMS
	1943000005	Y - Yes	1/8/2019 3:51:41 PM		PO - Primary Officer	94002 - 9400 - Residential Alarm - False
	1943000011	Y - Yes	1/21/2019 12:50:23 PM		PO - Primary Officer	94002 - 9400 - Residential Alarm - False
	1943000012	Y - Yes	1/21/2019 1:24:31 PM		PO - Primary Officer	9954 - 99009 - Miscellaneous - Non-Criminal
	1943000013	Y - Yes	1/22/2019 4:41:46 PM		PO - Primary Officer	94002 - 9400 - Residential Alarm - False
	1943000019	Y - Yes	1/31/2019 6:15:19 PM		PO - Primary Officer	9900-9/Car stuck in snow/4072 Ponchartrain
	Officer Total			9		
Layman, Ryan	1943000007	Y - Yes	1/13/2019 11:51:29 AM		PO - Primary Officer	94002 - 9400 - Residential Alarm - False
	1943000008	Y - Yes	1/13/2019 1:51:33 PM		PO - Primary Officer	9943 - 98007 - Inspections/Investigations - Suspicious Situations
	Officer Total		2			
Myers, Patrick	1943000006	Y - Yes	1/9/2019 9:28:34 PM		PO - Primary Officer	9400-2/Alarm/50208 Hesse Ave.
	1943000015	Y - Yes	1/25/2019 12:26:48 AM		PO - Primary Officer	9300-1/1 Car PDA/Dune Ridge and Hillside
Officer Total			2			
Schreder, Dan	1943000009	Y - Yes	1/14/2019 3:46:54 PM		PO - Primary Officer	9800-7/Suspicious - Garage Door Open/46105 Pine Ave
	1943000010	Y - Yes	1/15/2019 2:26:40 PM		PO - Primary Officer	9400-7/Fire Alarm/48009 Ridge Rd

Grand Beach PD Case Assignments Date Assigned 1/1/2019 through 1/31/2019

1943000014	Y - Yes	1/23/2019 3:40:24 PM	PO - Primary Officer	9900-9/Welfare Check/51103 Strauss
1943000016	Y - Yes	1/29/2019 3:25:44 PM	PO - Primary Officer	9900-9/Medic Assist/47019 Lakeview
1943000017	Y - Yes	1/29/2019 3:36:41 PM	PO - Primary Officer	9400-3/Alarm/46217 Station Rd
1943000018	Y - Yes	1/29/2019 3:57:29 PM	PO - Primary Officer	9400-3/Alarm/46039 Lakeview
Officer Total		6		
Total Cases		19		

As you can see the monthly report will be a little different until Chief Schroeder's return. I will be doing my best with the help of Chief Layman and other Chiefs I can rely on to help Grand Beach keep the ship upright.

Please keep Chief Schroeder and his family in your prayers as he has a long road ahead with rehab.

If you have any questions, please feel free to contact me.

Thank you
Sgt. Jamie Flick

VILLAGE OF GRAND BEACH
MONTHLY BUILDING INSPECTION REPORT
PREPARED BY BILL LAMBERT
FEBRUARY 20, 2019

PERMIT#	NAME/ADDRESS	WORK TO BE DONE	COST
2016-24	STITELER 47110 Oak St Framed	NEW HOME	\$400,000
2018-02	GMKD, LLC Lot #14 Golfmore Finished	NEW HOME	\$400,000
2018-04	SEVEN DIAMONDS, LLC Lot # 32 Golfmore Finished	NEW HOME	\$521,810
2018-14	KERR 48208 Ridge Rd Finishing	NEW HOME	\$800,000
2018-19	BLANK 45319 Fairway Dr Framing	NEW HOME	\$464,200
2018-20	HUNTER 48305 Rohde Ct Progressing	NEW HOME	\$111,748
2018-21	SULLIVAN 46202 Royal Ave Started	NEW GARAGE	\$50,000
2018-26	BLANK 45319 Fairway Dr Finishing	NEW POOL	\$66,400
2018-27	GLEASON 13655 McKean Framing	REBUILD	\$400,000
2018-33	DENNING 46123 Whitewood Started	REHAB	\$100,000
2018-36	SHANNON 47114 Oak Started	REHAB	\$107,000

2019-01	FERGUSON 50234 Marjeanette Started	PORCH	\$30,000
2019-02	PIPER 46125 Whitewood Started	REHAB	\$45,000

BILLS THAT ARRIVED AFTER ORIGINAL LIST**02/20/19**BUILDING FUND

Bill Lambert	February Services	<u>1257.62</u>
		1,257.62

GENERAL FUND

Comcast	2/14/19 to 3/13/19 Services Hall, Police and Garage	406.39
Janice Richards	Cleaning Services 2/19/19	80.00
Semco Energy	1/9/19 to 2/7/19 Service/Hall & Garage	<u>543.09</u>
		1,029.48

GOLF FUND

Comcast	2/14/19 to 3/13/19 Service	68.35
Semco Energy	1/9/19 to 2/7/19 Service	<u>97.13</u>
		165.48

WATER FUND

Michiana Water Authority	Water Usage	4,263.72
Semco Energy	01/9/19 to 2/7/19 Service	<u>90.91</u>
		4,354.63

BILLS THAT WERE PAID AFTER JANUARY COUNCIL MEETINGGENERAL FUND

Amy Slater	Hall rental Refund	200.00
Chemical Bank	42 Acre Donations	80,250.00
Comcast	1/14/19 to 2/13/19 Service Hall, Garage, Police	306.28
Fifth Third Bank	Office Supplies/Mail Chimp	135.12
Go Daddy	Email & SSI Certificate/Website	117.91
Indiana Michigan Power	Street Lights	681.42
Law Office of Sara Senica	Legal Services	2,200.00
Lowe's	Misc. Plumbing Supplies/Shop	127.20
Michael Moore	Tax Refund	328.35
Petty Cash	Certified Mail/Misc.	60.61
Semco Energy	12/6/18 to 1/9/19 Service/Hall & Garage	<u>464.27</u>
		82,871.16

GOLF FUND

Comcast	1/14/19 to 2/13/19 Service	68.25
Semco Energy	12/6/18 to 1/19/19 Service	<u>90.76</u>
		159.01

WATER FUND

Semco Energy	12/6/18 to 1/19/19 Service	<u>98.42</u>
		98.42

ACH & ELECTRONIC PAYMENTS

GENERAL FUND

Direct Deposit Payroll	01/18/19, 02/01/19 & 02/15/19 Payroll	34,685.57
MERS	January 2019	4,137.71
Michigan Withholding	January 2019	1,502.86
Payroll Taxes	01/18,02/01,02/15/19	<u>11,033.18</u>
		51,359.32

GOLF FUND

Horizon Bank	Credit Card Serv. Fee	30.00
NCR	Software Fee	<u>59.00</u>
		89.00

WATER FUND

	ACH Fee/January	<u>52.15</u>
		52.15

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02/14/19

Village of Grand Beach-General Fund
OPEN INVOICE REPORT
As of February 14, 2019

Type	Date	Num	Memo	Split	Open Balance
AALF'S PETROLEUM INC.					
Bill	12/28/2018	41179	GAS	000.111 · Gasoline Inventor...	329.85
Bill	01/29/2019	42875	GAS	000.111 · Gasoline Inventor...	915.39
Total AALF'S PETROLEUM INC.					1,245.24
AIR RIGHT TECHNOLOGIES INC.					
Bill	02/06/2019	2048...	INSPECT & CLEAN GAS LOGS	265.818 · Contractual Servi...	85.00
Total AIR RIGHT TECHNOLOGIES INC.					85.00
ARAMARK UNIFORM SERVICES					
Bill	02/04/2019	1748...	3319001 MATS	265.956 · Miscellaneous	48.72
Total ARAMARK UNIFORM SERVICES					48.72
ART & IMAGE					
Bill	01/23/2019	2004	8 BEACH SIGNS - THIN ICE (6...	724.956 · Miscellaneous	480.00
Total ART & IMAGE					480.00
BLUE CROSS BLUE SHIELD OF MICHIGAN					
Bill	02/08/2019		007015332 MARCH	852.852 · Hospitalization	10,866.22
Total BLUE CROSS BLUE SHIELD OF MICHIGAN					10,866.22
DALE POWELL					
Bill	02/09/2019		TELEPHONE ALLOWANCE	266.850 · Telephone & Inter...	50.00
Total DALE POWELL					50.00
FALATOVICS CONSTRUCTION LLC					
Bill	01/10/2019		67 LOADS LEAVES	446.960 · Debris Removal	3,350.00
Total FALATOVICS CONSTRUCTION LLC					3,350.00
FASTENAL COMPANY					
Bill	01/24/2019	INMI...	FILTERS	266.778 · Repairs & Maint ...	53.79
Total FASTENAL COMPANY					53.79
INDIANA MICHIGAN POWER					
Bill	02/04/2019		1/5-2/4	266.920 · Utilities	276.47
Bill	02/04/2019		1/5-2/4	265.920 · Utilities	411.85
Total INDIANA MICHIGAN POWER					688.32
JANICE RICHARDS					
Bill	02/05/2019		CLEAN HALL 2/5	-SPLIT-	200.00
Total JANICE RICHARDS					200.00
KEVIN O'NEILL'					
Bill	02/14/2019		HALL RENTAL REFUND	000.677 · Rentals	780.00
Total KEVIN O'NEILL'					780.00

Village of Grand Beach-General Fund

OPEN INVOICE REPORT

As of February 14, 2019

Type	Date	Num	Memo	Split	Open Balance
METLIFE - GROUP BENEFITS					
Bill	02/09/2019	TS05945291 0001		855.855 · Life & Disability In...	574.60
Total METLIFE - GROUP BENEFITS					574.60
MI DEPT. OF ENVIRONMENTAL QUALITY					
Bill	02/01/2019	STORM WATER PERMIT-ANN...		446.956 · Miscellaneous	500.00
Total MI DEPT. OF ENVIRONMENTAL QUALITY					500.00
MI MUNICIPAL LEAGUE W/C					
Bill	02/01/2019	WORK COMP #4		871.871 · Workers Compen...	2,314.00
Total MI MUNICIPAL LEAGUE W/C					2,314.00
NAPA AUTO PARTS					
Bill	01/18/2019	3899...	AIR FILTER, WIPER BLADES	266.778 · Repairs & Maint ...	82.74
Bill	01/28/2019	3904...	OIL, DIESEL ADDITIVE, ANTIF...	266.778 · Repairs & Maint ...	107.69
Bill	01/31/2019	3907...	AIR FILTERS	266.778 · Repairs & Maint ...	76.86
Total NAPA AUTO PARTS					267.29
NEW BUFFALO HARDWARE					
Bill	01/14/2019	a812...	ADAPTORS & COUPLINGS	-SPLIT-	25.75
Bill	01/29/2019	a825...	EMPTY SAND BAGS	266.778 · Repairs & Maint ...	56.43
Total NEW BUFFALO HARDWARE					82.18
QUILL					
Bill	01/08/2019	4016...	TABS	215.727 · Office Supply	15.48
Bill	01/11/2019	4152...	NAME PLATE- SLATER	105.956 · Miscellaneous	14.29
Total QUILL					29.77
REPUBLIC SERVICES					
Bill	01/31/2019	3-0715-1003848	FEBRUARY	520.818 · Contractual Servi...	4,246.60
Total REPUBLIC SERVICES					4,246.60
RIGGS OUTDOOR POWER-LAPORTE					
Bill	02/07/2019	1061...	SNOW PLOW PARTS	266.778 · Repairs & Maint ...	202.64
Total RIGGS OUTDOOR POWER-LAPORTE					202.64
SOUTHWESTERN MICHIGAN PLANNING COMMISSION					
Bill	01/10/2019	376	TWIN CATS LOCAL MATCH	446.956 · Miscellaneous	149.05
Total SOUTHWESTERN MICHIGAN PLANNING COMMISSION					149.05
THE TECH OF SOUTHWEST MICHIGAN					
Bill	01/30/2019	24866	WI FI & FIREWALL MARCH	-SPLIT-	149.67
Total THE TECH OF SOUTHWEST MICHIGAN					149.67

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Village of Grand Beach-General Fund
OPEN INVOICE REPORT
As of February 14, 2019

Type	Date	Num	Memo	Split	Open Balance
THREE OAKS FORD					
Bill	01/31/2019	61807	OIL CHANGE, ROTATE TIRES...	300.933 · Vehicle Maintena...	48.09
Bill	01/31/2019	61811	OIL CHANGE, ROTATE TIRES...	300.934 · Vehicle Maintena...	48.09
Total THREE OAKS FORD					96.18
TIM PENDERGAST					
Bill	02/09/2019		TELEPHONE ALLOWANCE	266.850 · Telephone & Inter...	50.00
Total TIM PENDERGAST					50.00
TRI-STATE ELECTRICAL SUPPLY, INC.					
Bill	01/10/2019	12617	FILTERS	266.778 · Repairs & Maint ...	34.56
Total TRI-STATE ELECTRICAL SUPPLY, INC.					34.56
VERIZON WIRELESS					
Bill	02/01/2019		742046436-00001	266.850 · Telephone & Inter...	54.14
Total VERIZON WIRELESS					54.14
TOTAL					<u>26,597.97</u>

8:40 AM
02/14/19

Village of Grand Beach-Golf Fund
OPEN INVOICE REPORT
As of February 14, 2019

Type	Date	Num	Memo	Split	Open Balance
ART & IMAGE					
Bill	01/31/2019	2020	SNOWMOBILE SIGNS FOR...	000.956 · Miscellaneous	578.00
Total ART & IMAGE					578.00
DEX YP					
Bill	01/04/2019		YELLOW PAGES 14 MO. C...	000.900 · Printing & Pu...	224.00
Total DEX YP					224.00
DLL FINANCE LLC					
Bill	02/09/2019		Tractor Lease	-SPLIT-	369.27
Total DLL FINANCE LLC					369.27
INDIANA MICHIGAN POWER					
Bill	02/05/2019		1/8-2/5	000.920 · Utilities	56.54
Total INDIANA MICHIGAN POWER					56.54
QUILL					
Bill	01/08/2019	4016818	INK CARTRIDGES	-SPLIT-	40.99
Total QUILL					40.99
SERVISCAPE					
Bill	01/31/2019		JANUARY	-SPLIT-	3,285.20
Total SERVISCAPE					3,285.20
THE TECH OF SOUTHWEST MICHIGAN					
Bill	01/30/2019	24866	FIREWALL & WIFI MARCH	000.818 · Contractual ...	34.33
Total THE TECH OF SOUTHWEST MICHIGAN					34.33
VERIZON					
Bill	02/01/2019		742046436-00001 PUMP H...	000.850 · Telephone & ...	24.68
Total VERIZON					24.68
TOTAL					4,613.01

8:53 AM
02/14/19

Village of Grand Beach - Water Fund
OPEN INVOICE REPORT
As of February 14, 2019

Type	Date	Num	Memo	Split	Open Balance
INDIANA MICHIGAN POWER					
Bill	02/04/2019		1/6-2/4	920.000 · Utilities	70.76
Bill	02/04/2019		1/8-2/4	920.000 · Utilities	64.06
Bill	02/05/2019		1/8-2/5	920.000 · Utilities	86.46
Total INDIANA MICHIGAN POWER					221.28
MICHIGAN DEPT. OF ENVIRONMENTAL QUALITY					
Bill	01/04/2019	761-1038...	WATER SAMPLES	801.000 · Profession...	305.00
Total MICHIGAN DEPT. OF ENVIRONMENTAL QUALITY					305.00
THE BANK OF NEW YORK MELLON, N.A.					
Bill	02/14/2019		5708-MFA #7246-01	-SPLIT-	34,797.59
Total THE BANK OF NEW YORK MELLON, N.A.					34,797.59
VERIZON WIRELESS					
Bill	02/01/2019		742046436-00001	850.000 · Telephone	54.13
Total VERIZON WIRELESS					54.13
TOTAL					35,378.00

9:25 AM

02/14/19

Village of Grand Beach - Local Streets Fund OPEN INVOICE REPORT

As of February 14, 2019

Type	Date	Num	Memo	Split	Open Balance
FALATOVICS CONSTRUCTION LLC Bill	01/10/2019		SAND	478.782 · Winter Street Supplies -	140.00
Total FALATOVICS CONSTRUCTION LLC					140.00
TOTAL					140.00

9:23 AM

02/14/19

Village of Grand Beach - Major Street Fund

OPEN INVOICE REPORT

As of February 14, 2019

Type	Date	Num	Memo	Split	Open Balance
FALATOVICS CONSTRUCTION LLC					
Bill	01/10/2019		SAND	478.782 · Winter Street Supplies	210.00
Total FALATOVICS CONSTRUCTION LLC					210.00
TOTAL					210.00

Rules of Procedure Village of Grand Beach

A. Regular and Special Meetings

All meetings of the Village Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267 as amended, and with these rules.

1. Regular Meetings

Regular Meetings of the Village Council will normally be held on the third Wednesday of each month beginning at 7:30 p.m. EST at the Village Hall unless rescheduled by the council.

2. Special Meetings

A Special Meeting shall be called by the clerk upon the request of the council president or any two members of the council on at least 18 hours written notice to each member of the council served personally, or left at the council member's usual place of residence. Special Meeting notices shall state the purpose of the meeting. No official action shall be transacted at any Special Meeting of the council unless the item has been stated in the notice of such meeting. No changes may be made to a Special Meeting unless all members are present and consent to the change.

3. Posting Requirements for Regular and Special Meetings

- a. Within 10 days after the first meeting of the council in each fiscal year, or calendar year, a public notice stating the dates, times and places of the regular monthly council meetings will be posted at the Village office.
- b. For a rescheduled Regular or a Special Meeting of the council, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting at the Village office.
- c. The notice described above is not required for a meeting of the council in emergency session in the event of a severe and imminent threat to the health, safety or welfare of the public when two-thirds of the members of the council determine that delay would be detrimental to the Village's efforts in responding to the threat.

4. Minutes of Regular and Special Meetings

The clerk shall attend the council meetings and record all the proceedings and resolutions of the council in accordance with the Village Charter and the Open Meetings Act. In the absence of the clerk, the deputy clerk will perform the clerk's duties or the Village Council may appoint one of its own members or another person to temporarily perform the clerk's duties.

Within eight business days of a council meeting, a synopsis showing the substance of each separate decision of the council or the entirety of the council proceedings shall be prepared by the clerk and shall indicate the vote of the council members. Within five business days of the council approving the minutes, the approved minutes shall be made available to the public.

B. Conduct of Meetings

1. Meetings to be Public

All Regular and Special Meetings of the council shall be open to the public, and citizens shall have a

reasonable opportunity to be heard in accordance with such rules and regulations as the council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act.

All official meetings of the council and its committees shall be open to the media, freely subject to recording by radio, television and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings.

2. Agenda Preparation

An agenda for each Regular Council Meeting shall be prepared by the Village Clerk with assistance from the Council President with the following order of business:

1. Call to order
2. Adopt agenda
3. Consent agenda (if used)

This is an example of what can be included in the consent agenda and everything would be taken care of in one motion to approve the consent agenda.

If there is something that you want to discuss (such as minutes) that is included in the consent agenda, it would take a motion to remove it from the consent agenda, and then it would be discussed later, but this shouldn't happen too often.

a. Approve Council Minutes:

b. Pay Bills for the Month, including written additions

c. Receive monthly minutes (this would be minutes of committees or Planning Commission)

You are only receiving the minutes, not approving them as they are approved by the different groups.

d. Adopt Resolutions (This would be for declaration type resolutions and resolutions that don't require discussion)

e. Receive monthly reports (this could be department head reports)

4. Approval of minutes
5. Presentations/Recognition
6. Commission Reports
7. Personnel Reports
8. Submission of bills
9. Unfinished Business
10. New Business
11. Audience Recognition
12. Correspondence

13. Adjournment

The agenda deadline is 3:30 EST on the Wednesday prior to the meeting. The Village Clerk, Council President or any two council members may add items to the agenda prior to the agenda deadline. Any council member shall have the right to add items to the regular agenda with a majority vote of the council before the agenda is approved.

3. Consent agenda

A consent agenda may be used to allow the council to act on numerous administrative or noncontroversial items at one time. Included on this agenda can be noncontroversial matters such as approval of minutes, payment of bills, approval of recognition resolutions, etc. Upon request by any member of the council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.

4. Agenda Distribution

Agendas, along with appropriate support information, will be provided to the Village Council by the Village Clerk as soon as possible after the agenda has been set so that the council has time to review agenda items prior to the meeting.

5. Quorum

A majority of the entire elected or appointed and sworn members of the council shall constitute a quorum for the transaction of business at all council meetings. In the absence of a quorum, a lesser number may adjourn any meeting to a later time or date with appropriate public notice.

6. Attendance at Council Meetings

Election to the Village Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in council activities and represent the residents of the Village. Attendance at council meetings is critical to fulfilling this responsibility.

Absence from three consecutive regular meetings shall operate to vacate the seat of a member, unless the absence is excused by the council by resolution setting forth such excuse.

7. Presiding Officer

The presiding officer shall be responsible for enforcing these rules of procedure and for enforcing orderly conduct at meetings. The president of the council is ordinarily the presiding officer. The council shall appoint one of its members as president pro tempore, who shall preside in the absence of the president. In the absence of both the president and the president pro tempore, the member present who has the longest consecutive service on the council shall preside.

8. Disorderly Conduct

The president may call to order any person who is being disorderly by speaking out of order, interrupting, speaking without being recognized or otherwise disrupting the proceedings, failing to be germane to the agenda, speaking longer than the allotted time or speaking vulgarities. Such person shall be seated until the president determines whether the person is in order.

If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to speak at the same meeting except by motion of the council. If the person shall continue to be disorderly and disrupt the meeting, the president may order the removal of the person from the meeting. No person shall be removed from a public meeting except for an actual breach of the peace committed at the meeting.

C. Closed Session Meetings

1. Purpose

Closed Session meetings may be held only for the reasons authorized in the Open Meetings Act, which are the following:

- a. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic evaluation of a public officer, employee, staff member or individual agent when the named person requests a closed meeting.
- b. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing.
- c. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
- d. To consult with the municipal attorney or another attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body.
- e. To review and consider the specific contents of an application for employment or appointment to a public office when a candidate requests that the application remain confidential. However, all interviews by a public body for employment or appointment to a public office shall be held in an open meeting pursuant to the Michigan Open Meetings Act (OMA).
- f. To consider material exempt from discussion or disclosure by state or federal statute.

2. Calling Closed Session Meetings

At a regular or special meeting, the council members elected or appointed and serving, by a two-thirds roll call vote may call a closed session under the conditions outlined in Section C.1 of the Rules of Procedure and Section 15.268 of the Open Meetings Act. The roll call vote and purpose(s) for calling the closed meeting shall be entered into the minutes of the public part of the meeting at which the vote is taken.

3. Minutes of Closed Session Meetings

A separate set of minutes shall be taken by the clerk or the designated secretary of the council at the closed session meeting. These minutes will be retained by the clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Michigan Open Meetings Act. These minutes may be destroyed one year and one day after approval of the minutes of the Regular Meeting at which the closed session was approved.

4. Confidentiality of Closed Session Meeting Information

A Village Council member shall not divulge to an unauthorized person confidential information discussed in a closed session meeting in advance of the time prescribed for its authorized release to the public by the Village Council. Council members shall honor the confidentiality of the debate, discussion, and preliminary action taken in closed session, and be aware of the potential financial liability and/or harm to the reputation of the Village by premature disclosure.

D. Discussion and Voting

1. Rules of parliamentary procedure

The rules of parliamentary practice as contained in the latest edition of Robert's Rules of Order shall govern the council in all cases to which they are applicable, provided that they are not in conflict with these rules, Village ordinances or applicable state statutes.

2. Conduct of discussion

Speakers should address their remarks to the president, maintain a courteous tone and avoid interjecting a personal note into debate.

No council member shall speak more than once on the same question unless every council member desiring to speak to that question shall have had the opportunity to do so.

3. Ordinances and Resolutions

Every ordinance and resolution shall be adopted or passed by the affirmative vote of three members of the council.

4. Roll Call

In all roll call votes, the names of the members of the council shall be rotated.

5. Duty to Vote

Election to a deliberative body carries with it the obligation to vote. No member of the council shall vote on any question in which he or she is financially interested or any question concerning his or her own official conduct, but on all other questions every member of the council present shall vote and any member who refuses to vote on any question shall forfeit his or her office.

A council member who is present and abstains or does not respond to a roll call vote shall be counted as voting with the prevailing side and shall be so recorded, unless otherwise excused or prohibited by law from voting.

The opinion of the Village Attorney shall be binding on the council with respect to the existence of a conflict of interest. A vote may be tabled, if necessary, to obtain the opinion of the Village Attorney.

The right to vote is limited to the members of council present at the time the vote is taken. Voting by proxy or by any manner of telecommunications is not permitted.

All votes must be held and determined in public; no secret ballots are permitted.

6. Results of Voting

In all cases where a vote is taken, the president shall declare the result.

If a motion has been either adopted or defeated during a meeting, it shall be in order for any council member voting in the majority to move for a reconsideration of the vote on any question at that meeting. When a motion to reconsider fails, it cannot be renewed.

E. Citizen Participation

1. General

Each regular Council Meeting agenda shall provide for reserved time for audience participation.

If requested by a member of the council, the president shall have discretion to allow a member of the audience to speak at times other than reserved time for audience participation.

2. Length of Presentation

Any person who addresses the council during a Council Meeting or Public Hearing shall be limited to five minutes in length per individual presentation. The clerk, or another person designated by the Council will maintain the official time and notify the speakers when their time is up.

3. Addressing the Council

Following any motion that has been seconded, complete council discussion, and prior to council vote being taken, any audience member wishing to comment must first be recognized by the president, he/she must stand, state his/her name and home address (for recording purposes) and limit his/her questions and statements to the discretion of the president. Only comments directly pertinent to the motion on the table will be considered.

When a person addresses the council, he or she shall state his or her name and home address. Remarks should be confined to the question at hand and addressed to the president in a courteous tone. No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak. It is up to the discretion of the Council President whether a person can speak more than one time on a particular subject.

F. Miscellaneous

1. Amendment of Rules of Procedure

The Village Council may alter or amend these rules at any time by a majority vote.

2. Suspension of Rules

The rules of the council may be suspended for a specified portion of a meeting by an affirmative vote of two-thirds of the members present except that council actions shall conform to state statutes and to the Michigan and the United States Constitutions.

3. Guidelines of Conduct

Members of the Council shall refrain from argument with a member of the public or staff at Village Council meetings since these arguments seldom resolve concerns and many times inflame feelings at a public meeting. Any concerns by a member of the Council over the behavior or work of a Village employee during a Council meeting should be directed to the Council President to ensure the concern is addressed.

4. Bid Awards

Bids will be awarded by the council during Regular or Special Meetings. A bid award may be made at a Special Meeting of the council if that action is announced in the notice of the special meeting.

5. Authorization for Contacting the Village Attorney

The following officials (by title) are authorized to contact the Village Attorney regarding municipal matters:

Village Clerk-Treasurer
Deputy Clerk-Treasurer
Council President
Council President Pro Tem

2. ~~Length of Presentation~~

Moved the following paragraph to 3rd paragraph under addressing the council

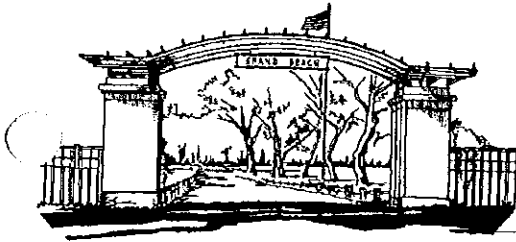
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3.2. Addressing the Council

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Village of Grand Beach

48200 PERKINS BLVD.

GRAND BEACH, MI 49117

February 20, 2019

Major General Mark Toy
Commander of the Great Lakes and Ohio River Division
US Army Corps of Engineers
550 Main Street, Room 10524
Cincinnati, Ohio 45202

Major General Mark Toy:

On behalf of the residents of Grand Beach, Michigan, thank you for coming to southwest Michigan in December to view the considerable erosion to the shoreline. Our erosion problems in Grand Beach along with the other communities have been significant over the last several decades, with brief periods of relief due to lower water levels. At this time, Lake Michigan's water level is at a near record, and the most recent estimates suggest that the levels will rise even higher from their current state.

Major General Toy, the residents of Grand Beach have spent millions of dollars in an attempt to protect their property from the relentless battering of Lake Michigan. As we know, the problem came about because of the construction of the harbor at New Buffalo and its effect on the natural drift of sand south of the harbor. The beach nourishment provided by the Army Corp of Engineers between the years of 1975 and 1995 held erosion at bay. Since the discontinuance of the beach nourishment, the erosion's voracious appetite has continued unchecked.

On behalf of the residents of Grand Beach and the Grand Beach Village Council, we sincerely thank you for your efforts to bring about a solution. We fully support your efforts and the efforts of the communities involved, along with the efforts of the New Buffalo Shoreline Alliance and stand ready to assist in any way possible.

Kindest regards,

Deborah Lindley, President
Grand Beach Village Council

January 15, 2019

Steve Slater, Parks & Beaches Commissioner
Village of Grand Beach
48200 Perkins Blvd
Grand Beach, MI 49117

Subject: 5-Year Parks and Recreation Plan Development

Dear Mr. Slater:

A Parks and Recreation Plan is a vital community and financial planning tool. The Recreation Plan provides guidance for development and improvement of the Village's parks, beaches, recreational facilities, greenspace, and waterways. These are valuable amenities to residents as well as serving to attract visitors. Additionally, a current 5-Year Recreation Plan is required by the Michigan Department of Natural Resources (DNR) to be eligible for assistance through its recreation grants program. Abonmarche is pleased to present this proposal to assist the Village of Grand Beach in the development of a Recreation Plan with the following scope:

Scope of Service

- Recreation and Resource Inventory- Conduct site visits to Village-managed parks, beaches, and facilities and document current conditions and accessibility.
- Gather Public Input- Host an online survey, open house, and gather comments from year-round and seasonal residents on parks facilities and the drafted plan. A mail survey can be performed as an additional service, in which Abonmarche can coordinate mailings with Village staff in order to reduce costs.
- Update Community Profile – Update community description and administrative/funding information.
- Establish Actions and Priorities- Work with Village staff and Parks Committee to identify and propose potential projects and determine which projects to include in the plan.
- Capital Improvement Schedule- Prepare a schedule of proposed projects to implement over the next 5 years.
- Finalize and Submit Plan- Ensure final plan meets all guidelines as required by Michigan DNR and submit Certification documents.

Schedule

Following is the proposed project schedule:

- April 1st – Kickoff meeting
- April – Conduct inventory, perform online survey, and hold open house
- May – Parks Committee reviews proposed projects and plan
- June – Present draft plan to Parks Committee
- July 1-31 – Draft plan available for one month public review period
- August – Review public comments and make any changes
- September – Present final plan to Parks Committee
- September – Present final plan to Planning Commission
- October – Public Hearing and Village Council adoption
- November – Submit to DNR

Fees

We propose to complete the above scope of services for a fee of \$6,500.

Additional Services

In addition to the above scope, Abonmarche can provide the following services to the Village of Grand Beach if selected to develop the new 5-Year Recreation Plan:

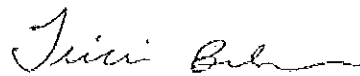
<u>Task</u>	<u>Cost</u>
1) 2020 DNR Grant Application for projects	No Charge
2) 2019 Coastal Zone Management Grant	No Charge
3) Site Plans/Access Plans	\$1,000 per site

We look forward to working with you and the Village on this project. If you have any questions, please do not hesitate to contact Tricia Bulson at (269) 926-4575 or fbulson@abonmarche.com.

Sincerely,
ABONMARCHE



Tony McGhee
Vice President of Development Services



Tricia Bulson
GIS Specialist



MCKENNA



February 15, 2019

Village Council
Village of Grand Beach
48200 Perkins Blvd.
Grand Beach, MI 49117

Attn: Mr. Steve Slater, Parks and Beaches Commissioner

Subject: Proposal for the 2019 Parks & Recreation Master Plan Update

Dear Members of Village Council:

Thank you very much for the opportunity to present this proposal to assist the Village in updating its Parks and Recreation Master Plan. The creation and adoption of the original Parks and Recreation Master Plan established a comprehensive guide for the Village's recreation resources. The original Plan was also a fundamental part of the Village's successful Michigan Natural Resources Trust Fund (MNRTF) grant application to acquire the Grand Beach Nature Preserve. As we work on the final phase of the MNRTF grant fulfillment process, the next step is the update and adoption of a new five year Parks and Recreation Master Plan.

When complete, the Plan will be a guide for future parks and recreation improvements, and will maintain the Village's eligibility to apply for future Michigan Department of Natural Resources (MDNR) grants.

A. OVERVIEW

The following outlines the required MDNR elements of a Parks and Recreation plan that will be completed during this update. A key component of the plan creation process are the opportunities available for public input. We have identified several alternatives for the public participation portion that are designed to maximize the opportunities for resident input taking into account the seasonal nature of the Village.

B. SCOPE OF WORK

We have designed the following work plan for the Village of Grand Beach to update the plan and builds upon the Village's existing assets to position it for sustainable future success.

Step 1. Project Initiation

We will convene a conference call with the Village's designee(s) to review the work plan and finalize the schedule for the planning process. We will 1) establish a working relationship, 2) reach an understanding of expectations, 3) answer questions, 4) make mutually agreed upon adjustments in the work plan, and 5) identify preferred methods of communication (i.e. email, phone, etc.). We will also finalize procedures for the public input process.

Step 2. Conduct Inventory and Assessment

The McKenna team will review the Village Master Plan, original Parks and Recreation Plan, and other relevant Village, County, regional and State documents and plans related to parks and recreation.

DETROIT
28 West Adams Street
Suite 1000
Detroit, Michigan 48226

O 313.888.9882
F 248.596.0930
MCKA.COM

Communities for real life.



a. Update Community Profile

The McKenna team will review the information contained in the original Parks and Recreation Plan and make any necessary updates to the description and location of the cultural, physical, and land use characteristics of the Village. The updated profile will reflect how any recent changes to the community may affect parks and recreation needs in the Village.

b. Conduct Recreation Inventory

Using the latest national and state standards for the provision of parks and recreation facilities, McKenna will update the inventory map and provide a revised analysis of existing parks and recreation resources within the Village, as well as larger regional facilities within a 10-mile radius based on their 2019 characteristics. The inventory will consist of an updated text description of local facilities and a revised map illustrating their geographic distribution.

c. Perform Deficiencies and Needs Assessment

Applying national standards modified by local conditions in Berrien County and the Village, McKenna will assess the conditions in 2019 and identify any deficiencies in parks and recreation facilities available to the residents and potential visitors to Grand Beach.

Step 3. Public Participation Options

Per the requirements of the MDNR, in addition to the required public hearing held before the plan is adopted, at least one other public participation event or method must be used when preparing the plan. MDNR also requires that if the community has no Parks and Recreation Committee/Commission, the Planning Commission must review the Recreation Plan. As we did for the original Plan, we suggest meeting with both the Parks subcommittee and the Planning Commission. We offer several options from which the Village may select:

OPTION A. Public Workshop:

McKenna Associates will conduct a community workshop that collects resident input on desired parks and recreation improvements, and where to provide and/or expand recreational services and opportunities. McKenna will prepare an attractive meeting notice that the Village can place on its website, direct mail to residents, publish in the newspaper, and/or distribute by other methods. The Workshop can be held during the summer months to maximize attendance and allow for a greater opportunity for public input.

OPTION B. Community Survey:

A survey offers an opportunity for residents who cannot attend meetings to share their thoughts. McKenna will create an online survey to allow for ease of access and use by residents. The objective of a survey is to elicit a wide sampling of community input on issues in a manner that permits citizens to feel involved in the process without investing too much time. Too often members of the public do not participate in public meetings because of other time commitments, or in the case of a seasonal community, because they are not in town.

A link can be provided on the front page of the Village's website to allow ready access by all regular visitors to the site. Using any available e-mail distribution lists will have the increase the capability of reaching a high number of residents. With an on-line survey, there are no mailing costs for the Village, and the results are automatically tabulated for easier analysis. McKenna will analyze and report the results in a memo format to add to the public input received through other means.



OPTION C. Focus Groups:

Another alternative method for public input is to convene small "focus" groups of community members to provide input from their specific perspectives. Under this process, representatives of various interest groups in the Village would be invited at set times, all on the same day. McKenna will utilize focus group techniques to discuss the future of parks and recreation with these groups as the Village judges appropriate.

McKenna will facilitate up to four focus group sessions, with participants identified and invited by the Village. Invitees could consist of:

- Seniors
- Village staff, officials and committee members
- Natural resources and environmental groups or enthusiasts
- Homeowners associations
- Parents
- School-age children

McKenna will record the results of the sessions and prepare a written summary for inclusion into the Parks and Recreation Master Plan.

Step 4. Determine New Goals and Objectives

McKenna will work with the Village to evaluate the range of desired recreational uses based on the results of the public input process balanced with national community recreation standards. Uses will be evaluated based on criteria that will balance the desire for the facilities along with the feasibility of developing those facilities. Criteria will include the relationship with existing facilities, permitting requirements, ability to finance and construct facilities, potential for land acquisition and other factors. An update goals and objectives section will be created based on the most recent public input and information.

Step 5. Draft Five Year Parks and Recreation Master Plan

After comparing the goals and objectives to existing facilities, and programs and identified needs, McKenna will then prepare the following planning elements as identified and meeting the MDNR document requirements:

a. Identification of Existing Parks, Facilities and Programs

The Plan will include an updated database of existing parks, facilities and programs. The Village can use this database for operations, administrative and planning purposes. Included will be a recommended timeline and suggestions for the continued modernization and maintenance of facilities over the next five years.

b. Recreation Facilities Map

This map will be updated from the original Plan and will show all of the Village's parks and recreation facilities, as well as significant civic and cultural facilities, school facilities, and larger area regional public recreation facilities.

c. Description of the Planning Process

The document will describe the process undertaken for the Parks and Recreation Master Plan, including the public input methods hosted by the Village and as required by the MDNR.



d. Administrative Structure

As necessary, McKenna will update the information related to the current administrative organization of staff, budget and operations relating to parks and recreation facilities and programs. The update will reflect any changes among the organization of Village departments, outside agencies and funding sources. The organizational chart for parks and recreation will reflect any changes in 2019.

e. Action Plan & Capital Improvement Program (Years One to Five)

McKenna will work with Village to develop a chronology of projects to be utilized by the Village for the next five years. The Action Plan will include supporting justification and an updated five-year Capital Improvement Plan (CIP), which will describe and prioritize anticipated recreation developments through year five of the plan. The Action Plan will include specific recommendations for changes to existing programs and facilities, reflect all projects accomplished by the Village in the past five years, the potential for further acquisition of additional properties, and maintenance of parks and recreation assets.

The CIP will be prepared as a separate section to be included in the final Parks and Recreation Master Plan. It will include and reflect the Village's current operating budget and identify potential future funding sources. The CIP will be a table and will include the following information, as necessary:

- Project description.
- Project location.
- Budget with cost estimates and method of funding.
- Year(s) to be implemented.
- Any recommendations for improving the visual appearance of all recreation facilities and parks.
- Any program considerations.

Step 6. Draft Plan 30-Day Public Review Period and Adoption

McKenna will finalize the draft plan to be made available to the public for the MDNR-required 30-day review period. We recommend that copies be available at Village offices and on the Village's website. McKenna will present the draft Plan to the Planning Commission either before or during the public review period. McKenna will present the final Plan during the public hearing of the Village Council after the termination of the 30-day public comment period to assist in the adoption of the Parks and Recreation Master Plan.

a. Prepare and Submit Final Master Plan

McKenna will prepare the final plan to meet all required elements of the MDNR, including the completed checklist to be submitted to the MDNR by the Village. Transmittal letters to the Southwest Michigan Planning Commission (SWMPC) and Berrien County will also be prepared by McKenna for use by the Village in sending required copies to each agency.

C. SCHEDULE

Since the Village is beginning this process at the beginning of 2019, the time frame for plan preparation can be structured to allow for public participation in the summer months, when the population is at its highest, and adopted prior to the beginning of the winter months.



	MONTH				
	1	2	3	4	5
PLAN PHASE					
Project Initiation	■				
Conduct Inventory and Assessment	■				
Public Participation		■			
Determine New Goals and Objectives			■		
Draft 5 Yr. Parks & Recreation Master Plan			■	■	
Adoption Process					■
MEETINGS					
Community Workshop or Survey Review or Focus Groups Meeting					●
Planning Commission Recommendation Meeting					●
Adoption Hearing with Village Council					●

The above schedule may be adjusted as mutually-acceptable.

D. END PRODUCTS

Documents - Copies

- Up to 10 handout copies of drafts and one electronic copy, for review and comment
- 1 color reproducible hard copy of the final plan
- One electronic copy of the final plan in both Adobe Portable Document Format (.pdf) and Microsoft Word format (.doc)

Meetings

McKenna will prepare for and attend up to three meetings as described above. McKenna is available to attend additional meetings at the Village's request for the fee of \$500 per meeting.

E. FEE

McKenna proposes to provide the services to prepare the Parks and Recreation Master Plan described above for the following fees:*

OPTION A - 5 Year Parks and Recreation Plan with Community Workshop	\$5,750.00
OPTION B - 5 Year Parks and Recreation Plan with On-Line Survey	\$5,500.00
OPTION C - 5 Year Parks and Recreation Plan with Focus Groups	\$6,000.00

**Village is responsible for all costs of mailing, publications and reproduction.*

If authorized by Village Council, we can provide these services under Section 3.B. Additional Services of our September 24, 2009 contract with the Village of Grand Beach. Please select the Option you wish by initially it and signing below.



We look forward to refining the scope of work with you to achieve a Parks and Recreation Master Plan Update that is supported by the community, and one of which you will be proud.

Respectfully submitted,

McKENNA

Christopher Khorey, AICP
Principal Planner

Mario A. Ortega, AICP
Principal Planner

- OPTION A** Parks and Recreation Plan with Community Workshop
- OPTION B** Parks and Recreation Plan with On-Line Survey
- OPTION C.** Parks and Recreation Plan with Focus Groups

AUTHORIZATION TO PROCEED
Village of Grand Beach, Michigan

Signature

Date

Name and Title

LEASE

This Lease has been entered into as of _____, 2019, between Grand Beach Land Development, Inc., a Michigan corporation, hereinafter "Lessor", and the Village of Grand Beach, a Michigan municipal corporation, hereinafter "Lessee".

In consideration of the mutual covenants herein contained, Lessor and Lessee agree as follows:

1. **Leased Premises.** Lessor leases to Lessee, and Lessee hires from Lessor, on the terms and subject to the conditions herein contained, those premises situated in the Village of Grand Beach, Berrien County, Michigan, hereinafter the "Premises", described as follows:

That area commonly known and used as the driving range and recreational area, comprised of Parcel ID Nos. 11-39-0017-0003-05-2 and 11-39-5250-0164-00-7.
2. **Term.** The term of this Lease shall commence on April 1, 2019, and shall continue until midnight on March 31, 2020.
3. **Rent.** As rent, Lessee shall pay Lessor in advance the sum of ONE and NO/100 DOLLAR (\$1.00).
4. **Utilities.** Lessee shall be responsible for and pay all utility bills with respect to the Premises during the Lease Term.
5. **Use of the Premises.** The Premises shall be used exclusively for a driving range and recreational purposes. Lessee will make no improvements to the Premises without the prior written consent of the Lessor. Lessor may enter the Premises at any time and utilize the same in any many it deems fit, but shall not disturb any part of the Premises currently being used as a driving range.
6. **Assignment and Subletting.** Lessee shall not assign this Lease in whole or in part or sublet all or any portion of the Premises.
7. **Condition of Premises.** Lessee accepts the Premises in their existing condition. Lessee shall maintain the Premises in good condition. Lessee shall not remove trees or natural features without the prior written consent of the Lessor. Lessee agrees to be responsible for and/or repair any damage caused to the Premises by Lessee or its employees, agents, guests or invitees.
8. **Insurance.** Lessee agrees to save Lessor harmless from any liability for damages to any person or property upon the Premises by procuring, at its own expense, public liability insurance and property damage insurance, and shall cause Lessor's name to be endorsed on the policy as one of the parties insured. Lessee shall keep such insurance in force during the Lease Term and shall deliver to Lessor copies of such policies or certificates

of coverage. Said insurance to be issued by insurance companies acceptable to Lessor and the amount of coverage shall be in such amount as Lessor shall reasonably determine necessary.

9. **Indemnification.** Lessor shall not be liable for any damage or injury occurring on or about the Premises to Lessee or Lessee's employees, agents, assigns, guests or invitees, or to any personal property whatsoever that may be on the Premises, except in the case of Lessor's failure to perform, or negligent performance of, a duty imposed by law. Lessee hereby agrees to protect, indemnify and hold Lessor harmless from and against any and all loss, costs, expenses, damage or liability, including tortious acts which may occur on the Premises for which Lessor may be named defendant, arising out of any accident or other occurrence on the Premises or any part thereof, causing injury to any person or property whomsoever, no matter how caused, except in the case of Lessor's failure to perform or negligent performance of a duty imposed by law.
10. **Notices.** Any notice which either party may, or is required to, give hereunder shall be given by certified mail with postage prepaid and addressed to Lessor at 49013 East McKean Drive, New Buffalo, MI 49117, and to Lessee at c/o Clerk, 48200 Perkins Boulevard, New Buffalo, MI 49117; or at such other places as may be designated in writing by the parties from time to time
11. **Holding Over.** Any holding over after the expiration of the term of this Lease, unless pursuant to the express written consent of the Lessor, shall be construed as a month-to-month tenancy, which shall be governed by all applicable terms of this Lease.
12. **Binding Effect.** All of the terms, conditions, agreements and undertakings herein contained shall extend to, and be binding on the representatives, heirs, executors, administrators, successors and assigns of the respective parties hereto as if they were in all cases names.

IN WITNESS WHEREOF, the undersigned have executed this Lease as of the date first written above.

Lessee:

Village of Grand Beach,
a Michigan Municipal Corporation

Grand Beach Land Development, Inc.,
a Michigan Corporation

By: _____

By: _____

Its: _____

Ellen Frankle
Its: Authorized Agent

VILLAGE OF GRAND BEACH
GOLF CART PARKING STICKERS
48200 PERKINS BOULEVARD
GRAND BEACH, MI 49117
(269) 469-3141

GOLF CART NUMBER _____

LOCAL ADDRESS _____

GOLF CART PARKING STICKER FEES

RESIDENT FEES – If you own a home in the Village, regardless of if you live here full time or not.

PAID BEFORE MAY 1, 2019-----	\$235.00
PAID BEFORE JUNE 1, 2019 -----	\$260.00
PAID JUNE 1, 2019 OR AFTER -----	\$285.00

****The fine for a golf cart without a sticker will be not less than \$100.**

IF THE CART NUMBER LISTED ABOVE IS INCORRECT, OR IF THE CART IS NO LONGER IN USE, PLEASE NOTIFY THE VILLAGE OFFICE AT (269) 469-3141.

Please pick up your annual sticker at the Pro-Shop during regular business hours after your payment has been received by the Village office. Remember to put your sticker on your cart immediately so you don't misplace it.

Make sure that you have a set of black numbers on both sides of the cart. Ask for numbers at the pro shop if you don't have them on both sides of the cart.

DRIVERS OF CARTS WITHOUT A CURRENT STICKER OR A VALID DRIVER'S LICENSE WILL BE TICKETED.

Make checks payable to Grand Beach Golf and mail to the above address. Please enclose this form when sending payment.

Thank you.

VILLAGE OF GRAND BEACH
GOLF CART PARKING STICKERS
48200 PERKINS BOULEVARD
GRAND BEACH, MI 49117
(269) 469-3141

GOLF CART NUMBER _____

LOCAL ADDRESS _____

GOLF CART PARKING STICKER FEES

NON RESIDENT – LOCAL ADDRESS OUTSIDE OF THE VILLAGE

PAID **BEFORE** MAY 1, 2019-----\$300.00
PAID MAY 1, 2019 OR **AFTER** -----\$330.00

****The fine for a golf cart without a sticker will be not less than \$100.**

IF THE CART NUMBER LISTED ABOVE IS INCORRECT, OR IF THE CART IS NO LONGER IN USE, PLEASE NOTIFY THE VILLAGE OFFICE AT (269) 469-3141.

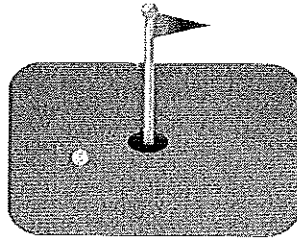
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Make checks payable to Grand Beach Golf and mail to the above address. Please enclose this form when sending payment.

Thank you.



2019 Golf & Cart Rates

	Resident Weekdays	Non-Resident Weekdays	Resident Weekends and Holidays	Non-Resident Weekends and Holidays
9 holes	\$13	\$13.50	\$14	\$17
18 holes	\$23	\$24	\$24	\$29
Seniors (62+)	\$11	\$11		
Juniors (14-21)	\$9.50	\$9.50	\$9.50	\$9.50
Children (6-13)	\$6	\$6	\$6.00	\$6.00

Power Carts

9 Holes ~ \$10

18 Holes ~ \$16

RESIDENTS ONLY

Adult Card	\$150 - 12 punches plus one free round
Senior Pass (62+)	\$100 - 10 punches plus one free round
Junior Pass (14-21)	\$ 90 - 10 punches plus one free round
Children (6-13)	\$ 75 Season Pass
Children (6-13)	\$130 Family Pass-Up to Three Children (Maximum) 6-13 Years Old
Junior (14-21)	\$150 Season Pass

**ALL CARDS AND PASSES THAT ARE
PURCHASED IN 2019 WILL EXPIRE ON 10/31/19.**

ALL PLAYERS MUST WEAR SOFT SPIKES.

VILLAGE OF GRAND BEACH HALL USE CONTRACT

Please complete the following form, sign and initial appropriate pages and return it along with a check in the proper amount for rental and security deposit (one check) made payable to "Village of Grand Beach".

Once the Village Council approves this reservation, it will be entered onto the calendar. You must have written Social Club approval from Memorial Day to Labor Day prior to Council consideration. Council meets on the third Wednesday of each month.

If the Hall Use Contract is not filled out completely, the hall rental will not be considered by the council.

Name: Amy Hanley

Organization: _____

Local Address: [Redacted]

Local Phone Number: [Redacted] Home or Cell Phone Number: _____

Date of Party: 2-23-19 Number of Guests: 50+

Reservation Time: Sat. am Termination Time: 4 ish central

Type of Party: Mother Rental Amount: 300 + 100 dep.

Rental Charges are as follows:

Please check one:

Residents only - 50 guests or less: \$250.00

Residents only - More than 50 guests: \$300.00

Schools, charitable events or fund raisers: \$400.00

Non-residents with a residential sponsor: \$680.00

Security Deposit: \$100.00

Total charge including security deposit: \$ 400.00

By initialing here, I am indicating that I have chosen to donate the \$100 security deposit to the Village after the event rather than receive a refund of the \$100 security deposit.

Amy Hanley
Resident/Sponsor

[Redacted]
Grand Beach Address Date

Key Deposit Refund Check# _____ Date

Council Approval Date

Social Club Approval:

YES _____ NO _____ N/A _____

[Signature]
Renter's Initials

Sponsor's Initials

NEW BUFFALO ATHLETIC DEPARTMENT

1112 E. CLAY STREET
Mailing: PO Box 280
NEW BUFFALO, MI 49117
Ph: 269-469-6005 Fax: 269-469-2028

ATHLETIC DIRECTOR: MATT JOHNSON
mjohnson@nbas.org



Feb 14, 2019

Grand Beach Village Council
48200 Perkins Blvd.
Village Hall
New Buffalo, MI 49117

Dear Village Council,

I am writing to request use of the village golf course for the 2019 season of Golf. Boys golf is a spring sport with the Michigan High School Athletic Association. We would like to request the following arrangement:

1. The sum of \$400 will be paid to the Village of Grand Beach
2. Our coaches and athletic director will work closely with the pro shop to avoid any conflicts.
3. Golf practice begins the second week of March, 2019. We understand that the opening of the course will limit when the team can access the course.
4. Golf matches begin at 4:00pm. We would like to tentatively schedule the following dates for home matches with the course's approval:

Wed, March 27th

Fri, April 12th

Thur, April 18th

Wed, May 1st

The pro shop will receive our roster and this will be updated as changes are made. We will communicate these changes through the pro shop.

We appreciate your consideration in this matter and value your commitment to the education of our youth.

Yours in Sport

A handwritten signature in black ink, appearing to read 'Matt Johnson', is written over the typed name.

Matt Johnson
Athletic Director
mjohnson@nbas.org
269-469-6051

Dennis Grether & Catherine Kelly
49003 SkyHi Drive
Grand Beach, MI 49117
kellygrether@yahoo.com

January 13, 2019

To: The Grand Beach Village Council:

We are delighted and grateful to learn that the State of Michigan is proposing to provide funds for the acquisition of 42 Acres.

Thank you for the work that the Council has done to date. We urge the Council take all necessary legal and financial steps to fulfill the requirements of the transaction. We are confident you will be able to determine how to equitably allocate the financial burden to the benefactors.

Having Ellen Frankle as a patient partner and advocate has helped make this a legacy to be enjoyed for years to come.

We look forward to staying informed of your actions on this project.

Sincerely,

Dennis and Catherine
773-848-5322

[Print](#) | [Close Window](#)**Subject:** January 2019 NBSA Report**From:** "Brian Byrnes" <[REDACTED]>**Date:** Tue, Jan 15, 2019 2:45 pm**To:** "Mary Robertson " <clerk@grandbeach.org>

"Deborah Lindley" <[REDACTED]>, "Blake O'Halloran " <[REDACTED]>, "James

Cc: "Bracewell" <[REDACTED]>, "Paul Leonard, Jr. " <pleonard@grandbeach.org>, "Steve Slater "**Attach:** January 2019 Monthly Update from NBSA-Jan 2019.docx
Michelle letter.pdf

Mary,

I hope you had a great holiday season. Happy New Year. It looks like winter finally showed up in Grand Beach. I have attached a copy of the January New Buffalo Shoreline Alliance report along with a copy of a letter of support Michelle Heit wrote to General Toy. I would like to request the Village of Grand beach to write a letter of support to General Toy as well. Mary, let me know if I need to make a formal request or if this email will be sufficient? I have a commitment tomorrow but will try and be present for the entire council meeting or a portion of it. Let me know if you have any questions regarding the report.

All the best,

Brian

Brian Byrnes

Paramount Media Advisors, Inc.

500 N. Michigan Avenue # 600

Chicago, Illinois 60611

312-396-4043 Office

312-933-7559 Cell

ParamountMediaAdvisors.com

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New Buffalo Shoreline Alliance

TO: Residents of Grand Beach Michigan

Date: January 15, 2019

FM: Brian Byrnes / Cindy Denning Moore
Village Representatives to NBSA

Dear Residents:

The following is a report on the most recent undertakings of the New Buffalo Shoreline Alliance.

During General Toy's visit last month, he and his associates asked a number of questions regarding various aspects of the shoreline situation. The Alliance responded to the General's questions with a 200 page book with documents dated back to before the construction of the harbor in New Buffalo and multiple photographs of the erosion process over an extended period of time. The Alliance has asked various public officials to write to General Toy in support of our efforts. Michelle Heit wrote the attached letter to General Toy and the Mayor of New Buffalo and Ezra Scott will also write letters. I would like to ask the Village of Grand Beach to write a letter of support to General Toy as well.

We continue to have weekly conference calls to discuss the next steps in our process. We also continue to look for new ideas to increase participation, both in membership, and financial support among the communities we represent in the Alliance.

The Alliance has engaged a consulting firm to assist in the process of communicating the message of the Alliance to various governmental authorities. The consulting firm's special credentials and experience is in flood protection, shoreline protection, beach nourishment, ecosystem restoration and water quality. We believe the firm will save us time and money in the ongoing effort before us.

We are presently engaged in an effort to have the "beach nourishment" effort started as quickly as possible. We of course recognize that the final solution will be the construction of the offshore revetments. However, between studies to be done on the shoreline, the ecology, the construction process, etc., and the application for permits, the final solution will take some time. The reality is that we do not have the time as the loss of any additional appreciable amount of sand could cause a catastrophic condition for the entire shoreline.

As I hope you know, Cindy and I are happy to answer any questions from any Grand Beach resident whether they are a member or contributor to the Alliance or not. You

can contact us at 312-912-7908 or you can send us an email at bbyrnes.pma@gmail.com.

Respectfully submitted,

Cindy Denning Moore / Brian Byrnes

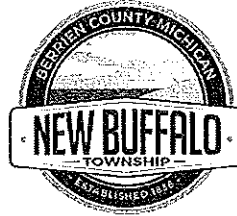
Michelle Heit
Supervisor

Judy Zabicki
Clerk

Jack Rogers
Treasurer

Pete Rahm
Trustee

Patty Iazzetto
Trustee



The Gateway of Michigan

Major General Mark Toy
Commander of the Great Lakes and Ohio River Division
US Army Corps of Engineers
550 Main Street, Room 10524
Cincinnati, Ohio 45202

December 28, 2018

Major General Mark Toy:

Thank you for coming to New Buffalo to view our Coastline. This problem is so serious Congressman Upton, in a letter to Assistant Secretary Lamont in September of last year wrote, "The continued destruction of this Michigan Shoreline and the potential destruction of a public utility cannot be allowed."¹

Two issues came up several times during your visit. The first was what authority was used to perform beach nourishment south of federal breakwater and how long was the Corps commitment to address this problem. The second issue was the protection of private property. I understand you have asked your staff to research these issues. I would like to provide you with data we have collected over the years that your staff may or may not have that speak these two concerns.

AUTHORITY TO PROVIDE BEACH NOURISHMENT AND FOR WHAT PERIOD OF TIME

The original authority was given to the USACE on July 16, 1961². In the design of the harbor it was reported that the littoral drift would be 100,000 cubic yards of sand a year at New Buffalo³ and the north fillet was thought to reach capacity in five years⁴. This was also confirmed in a deposition given by Elmer Gable, the USACE Engineer who designed the breakwaters at New Buffalo, on October 24 1968⁵. Mr. Gable testified he did not know how much sand would be needed for nourishment in the future and that would have to be determined by conditions as they exist. He stated that if more erosion occurs after the sand pile is in place we will have to place sand at periodic intervals⁶. His commitment for beach nourishment provided by the USACE was open ended. The need for nourishment in the future would be determined by current conditions. The USACE studied the conditions in the *Planning Assistance to States (PAS) – Littoral Analysis and Sediment Budget Study; The Village of Grand Beach* and published those results in 2009. This study concluded the assumptions in the 1961 harbor design that the north fillet would be full in five years were wrong and that there has been significant growth in the north fillet⁷. The study indicates the north fillet is still growing and will not become full until 2020 at which point its surface area will have reached 1,722,000 sq. ft⁸. The study also found the South Beach zone (Forest Beach, Warwick Shores, and Sunset Shores) has seen significant erosion in the nearshore⁹. The shoreline recession analysis for this entire project site indicates that Sunset Shores has the greatest recession of all the stretches of shoreline¹⁰. The 1961 mitigation plan assumed that 10,000 cu. yds of dredging material would be available each year from the Galien River¹¹ but the

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ph: 269-469-1011 ~ fx: 269-469-6711 ~ 17425 Red Arrow Highway, New Buffalo, MI 49117

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Littoral Analysis and Sediment Budget Study; The Village of Grand Beach reported actual dredging to be half that amount¹². Again, the original plan was flawed when compared to actual data. The 1961 mitigation plan call for periodic shoreline surveys to determine if the nourishment volume needed to be modified for greater effectiveness¹³. The 2009 USACE concludes that a beach nourishment program is now needed. The report concludes by stating "A number of solutions were analyzed. In general, it is recommended that some type of nourishment program be implemented at the Warwick Shores/Sunset Shores location. CMS modeling indicates that this portion of shoreline would be best suited for providing long term benefits to the rest of the shoreline south of the harbor¹⁴". The report continued by saying "Detached submerged breakwaters may be a structural solution as long as nourishment is also provided... Projects utilizing these types of structures at Presque Isle State Park in Pennsylvania and Miami-Dade County in Florida have shown benefits in areas of unidirectional littoral drift¹⁴". Edgewater Resources reviewed the 2009 report in 2017 and concurred with the USACE Study that the best long-term solution was to install 25 offshore breakwaters with 75,000 CY of beach nourishment for an estimated. They differed on the number of breakwaters and the amount of sand nourishment needed because of shoreline conditions today. Their report states "Given the high water levels in recent years, we anticipate that a larger volume of initial beach nourishment will be required, as identified in the Conceptual Implementation Plan. We recommend the implementation of an offshore breakwater system consisting of 33 structures spanning from Dunewood Condominium Association to the south extent of Grand Beach with an initial beach nourishment volume of 250,000 CY to supply the breakwater system, as shown in the Breakwater Concept below (full exhibit is located in the appendix). Additionally, we recommend a secondary (alternate) beach nourishment option of 400,000 CY to supply sand to the entire 33 breakwater system".¹⁵

There are three other documents that establish the USACE commitment to provide beach protection indefinitely. The first is a letter dated February 11, 1991 from Richard Kands Colonel USACE to Congressman Upton. In that letter he wrote "Reference is made to your letter of January 23, 1991, enclosing correspondence from Mr. Lou O'Donnell, concerning erosion of his beach located south of the New Buffalo Harbor, Michigan. We anticipate that our future maintenance and beach nourishment activities at the harbor will continue our current practices. These will be contingent on budgetary constraints and other priority work underway at the time¹⁶. On November 30 1984 Donald Billmaier Chief, Operations and Maintenance Branch wrote to the office of Counsel and said "I have reviewed the authorizing documents for the existing New Buffalo Harbor, Michigan Project...O&M branch considers the authorizations recognition of the problem to be caused by the project structures and the pre-project plan to mitigate coupled with the fact the monitoring was required up establish the effectiveness of the plan as a commitment to provide the necessary mitigation until the stabilization is complete".¹⁷ In the Circuit Court of of Berrien County, File number C-6737-B, the government sued property owners who did not want the harbor were refusing to give the government an easement so the harbor could be built. Their concerns were over erosion and loss of property. The attorney for the government argued in his closing statement that a benefit would accrue to the property to-wit; that the landowners were receiving a built-in insurance policy against erosion¹⁸.

Based on all data, studies, plans, and promises the only reason sand nourishment stopped (in 1994) was that funding was reallocated.

The ACOE beach nourishment would have continued to be made and executed upon if funding continued. Shoreline erosion and property loss would have been mitigated. The decision to reallocate funding was made without ACOE consent or advisement. It is now time to correct that

mistake and restart nourishment and consider even more effective methods (breakwaters) to resolve the problem.

PROVIDING PROTECTION TO PRIVATE PROPERTY

The USACE mission to “Deliver vital public and military engineering services, partnering in peace and war to strengthen our Nation’s security, energize the economy and reduce risks from disasters” often directly or indirectly provides protection of private property. The obligation to protect private property is denoted in Section 111 which says in part “Section 111 of the 1968 River and Harbor Act provides authority for the Corps of Engineers to develop and construct projects for prevention or mitigation of damages caused by Federal navigation work. This applies to both publicly and privately owned shores located along the coastal shorelines of the United States”.¹⁹ One does not have to look very far to witness locations where private property has been protected by the USACE. In New Buffalo the USACE beach nourishment program to mitigate the predicted erosion required the placement of sand on private property. The effect of this action was to protect private property. In the Circuit Court for the County of Berrien the Plaintiff’s (government’s) Statement of Claim in December 1969 said “...that the feeder beach when constructed will in no way damage the three parcels over which such easement is sought and that as a matter of fact the construction of such “feed beach” will benefit by protecting these three parcels from erosion which testimony indicates will probably occur to these three parcels if such “feeder beach” is not constructed as proposed under the plans for the improvement²². Also in New Buffalo in 1998 the USACE removed a stone revetment on private property and built a much more robust stone revetment on that same private property. That protection spanned the entire width of that property and was built in conjunction to also protect the New Buffalo’s Low Lift Pump House. The 20.4 million dollar Storm Damage Reduction Project performed by USACE at Folly Beach S.C. extended 4.9 miles and protects public and private properties. That Storm Damage Reduction Project requires the Corps to do beach nourishment every eight years, which is a continual protection of private property. A computer search of beach re-nourishment performed by the USACE reveals many programs which protect private beaches directly or indirectly. (e.g., Virginia Beach; Wrightsville Beach; New Jersey Shore; various North Carolina, South Carolina, Georgia and Florida beaches/shorelines).

In the BiPartisan Budget Act of 2018 (Public Law 115-123) Damage Estimate Flood Control and Coastal Emergencies (FCCE) Account, eighty-two projects with a budget of \$644,980,491 are listed²⁰. Flood control, by its nature, protects private property. In Cape Carnival Florida the ACOE is performing a 50 year beach nourishment program (nourishing the beaches every four years to a width of 400 feet). This program protects 350 private property owners.

CONCLUSION

The destruction of five or more miles of the coastline south of the New Buffalo breakwater must be stopped and measures taken to repair the damage. The beaches in this region are the economic drivers and the loss of the beaches will have and have had an adverse economic effect. The documents provided undoubtedly confirm the USACE knew the breakwaters would cause harm and they created a mitigation plan to address it.

One of the key elements of that plan was the belief that the north fillet would become full in five years and sand would then start to move to the southern shore. We now know, based on the USACE 2009 study, the north fillet is not full and has been collecting sand for the last 43 years

and will continue to block sand until the year 2020. If the plan is wrong the outcome is going to be wrong. The observed experience is that beach nourishment provide by the USACE between the years 1975 and 1995 worked to limit erosion. The Coastline south of the breakwater have now been sand starved since 1996 when funding was re-allocated.

The ACOE has studied the shoreline erosion in our area extensively for the last 20 years and has concluded that nourishment should continue (re-start) and that additional improvements (such as breakwaters) would improve sand retention and reduce the damage caused by onshore wave action.

We also have confirmed from these documents that the mitigation plan was to be ongoing and open-ended. We know that the USACE has a long history of protecting private property examples of which are documented in this letter including two sites in New Buffalo. We seek a permanent solution to the problem and based on the USACE study and recommendation and the review by Edgewater Resources that solution is 33 breakwaters stretching south of the breakwater through Grand Beach.

Major General Toy, we appeal to you, as the leader of our Great Lakes Region, to provide the leadership, fairness, and commitment to resolve this major problem. Your USACE team has the talent and skills to fix this problem. Please lead your team to a solution. In plain terms, we just want it fixed.

Mayor O'Donnell's letter to the Governor on November 20, 2017²¹ may best summarize the crisis. In it he writes "I am not asking for help with anything new but rather help with getting what was agreed to with the City when the harbor was constructed. This will need to include protection as well as beach nourishment. The exacerbation of the problem has not been caused by the City, the township or its residents but rather by the USACE for its failure to keep its agreement".

Regards,



Michelle Heit
New Buffalo Township Supervisor

cc: Lt. Col. Greg Turner, USACE Detroit

cc: Scott Thieme, USACE Detroit

REFERENCE

1. Congressmen Upton letter of September 28, 2017
2. Review report of New Buffalo Harbor Michigan, August 1961 page 1 (authority)
3. Review report of New Buffalo Harbor Michigan, August 1961 Appendix C item 25
4. Review report of New Buffalo Harbor Michigan, August 1961 Appendix C item 26
5. Deposition of Elmer Gable page 22
6. Deposition of Elmer Gable page 27
7. Planning Assistance to States (PAS) – Littoral Analysis and Sediment Budget Study; Figure 6.9
8. Planning Assistance to States (PAS) – Littoral Analysis and Sediment Budget Study; 6.2.2
9. Planning Assistance to States (PAS) – Littoral Analysis and Sediment Budget Study; 6.2.4
10. Planning Assistance to States (PAS) – Littoral Analysis and Sediment Budget Study; 6.1.4
11. Review report of New Buffalo Harbor Michigan, August 1961 Appendix C Table C-2
12. Planning Assistance to States (PAS) – Littoral Analysis and Sediment Budget Study; Table 5.1
13. Review report of New Buffalo Harbor Michigan, August 1961 Appendix C Evaluation 31
14. Planning Assistance to States (PAS) – Littoral Analysis and Sediment Budget Study; 9.0 Conclusions and Recommendations
15. Edgewater Resources; New Buffalo Shoreline Alliance – Conceptual Implementation Plan, Page 11
16. Letter to Congressman Upton from Colonel Richard Kanda
17. Letter from Donald Billmaier, Operations and Maintenance Branch
18. Circuit Court for the County of Berrien, File number C-6737-B
19. Section 111
20. Flood Control and Coastal Emergencies
21. Mayor O'Donnell's letter to Governor Synder
22. Circuit Court for the County of Berrien File No. C-6737-B page 2



THE POKAGON FUND

Dear Friends of The Pokagon Fund,

It is with great pleasure and gratitude that I correspond with those who have served in partnership with The Pokagon Fund over the past decade.

The Pokagon Fund has been a game changer for Harbor Country through its philanthropic efforts in partnership with grantee organizations such as yours. Together we have built beautiful parks, helped to restore water sheds, fed the hungry, provided glasses to those in need, funded significant municipal services, protected animals and so much more. The Fund has made momentous contributions to the communities of Dowagiac and Hartford, Michigan, as well as South Bend, Indiana, which surround Pokagon Band trust land consolidation sites. You have been a crucial chapter in this success story.

Over \$25 million has been distributed in philanthropic awards to over 300 grantees since the revenues from the Four Winds Casino Resort began flowing in 2007. Philanthropy has been defined as a love for humankind, and you have been instrumental in deciding how that love would be bestowed on our community.

Over the past few months, The Pokagon Fund has been celebrating its 10th Anniversary with a marvelous audio slideshow featuring contributions to the public made by our grantees, myriad radio interviews, newspaper stories and displays in the libraries within our service area.

One of our featured 10th anniversary momentos has been a poster that includes the names of each of our grantees. The Board of Directors wants each of you to have a copy so that you can review the list, find your name, and celebrate our partnership.

Again, thank you all for your service. You have made a difference in many lives.

Sincerely,



Janet Cocciarelli
Executive Director