

**VILLAGE OF GRAND BEACH  
BUDGET MEETING  
APRIL 9, 2022**

Council President Deborah Lindley called the Budget Meeting to order at 9:00 a.m. EST in the upper level of the Village Hall to discuss the November 1, 2022– October 31, 2023 Fiscal Year Budgets.

Roll Call – Attendance

James Bracewell	Aye
Peter Doerr	Aye
Paul Leonard Jr.	Aye
Deborah Lindley	Aye
Blake O’Halloran	Aye

Staff members present included Clerk-Treasurer Mary Robertson, Deputy Clerk Katharine Butler, Police Chief Ryan Layman and Superintendent Bob Dabbs.

**ADOPT AGENDA**

Leonard moved, seconded by O’Halloran to adopt the agenda as presented. Motion carried unanimously 5-0.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**CLOSED SESSION UNDER SECTION 8(H) OF THE OPEN MEETINGS ACT TO CONSIDER MATERIAL EXEMPT FROM DISCLOSURE (ATTORNEY LETTER)**

Leonard moved, seconded by Doerr to leave the public meeting to go into closed session under section 8(h) of the open meetings act to consider material exempt from disclosure (attorney letter).

Roll Call

James Bracewell	Aye
Peter Doerr	Aye
Paul Leonard Jr.	Aye
Deborah Lindley	Aye
Blake O’Halloran	Aye

Motion carried unanimously 5-0, and the Council went into closed session at 9:03 a.m. EST.

Lindley moved, seconded by Doerr to return to the public meeting at 9:30 a.m. EST. Motion carried unanimously 5-0.

**DISCUSSION/ACTION ON AGENDA ITEM 5(A) (IF ANY)**

Leonard moved, seconded by Lindley for the Village of Grand Beach to issue requests for proposals to Michiana Shores, Medic 1 and New Buffalo Township for fire and ambulance services for the Village.

Budget Meeting April 9, 2022

Roll Call

Blake O'Halloran	Aye
Paul Leonard Jr.	Aye
Deborah Lindley	Aye
Pete Doerr	Aye
James Bracewell	Aye

Motion carried unanimously 5-0.

**8:30 A.M. CST - 9:30 A.M. EST - DISCUSSION AND REVIEW OF DRAFT BUDGETS 2022-2023**

The draft budgets for fiscal year 2022-2023 were discussed.

General Fund: Lindley said that Police Chief Ryan Layman received a bid for a solar powered radar speed limit sign in the amount of \$3,500 and would like to add the expense to the proposed budget. Robertson said that Superintendent Bob Dabbs had requested double time for his employees when they have to work on a holiday. She said she didn't include it in the budget, and that it would not normally amount to much money because they probably only work during the Christmas and New Year's holiday to plow snow. She said if one of his employees works a holiday, they are paid time and a half.

After discussion, the wages for moving trash cans were removed and \$20,000 was added into the budget to create a new master plan. Lindley explained that the Village is planning to make a lump sum contribution of \$11,500 to MERS in the 2022-2023 budget to help with unfunded liabilities in the pension plan. The General Fund budget originally showed revenue over expenditures in the amount of \$37,203 and after changes that were made, the budget shows revenue over expenses of \$18,299. The budget includes a transfer of \$146,650 to Capital Projects for future purchases.

Lindley brought up the need for a millage increase to cover the cost of projects that need to be done in the Village. She said that if the Village does not go for a millage proposal in the November 2022 election, and without having a special election at the Village's cost, they would not be able to put the proposal on the ballot until 2024 and would not receive the money until 2025.

Water Fund: Robertson said that the proposed Water Fund budget shows a deficit of \$27,180, and the budget includes setting aside funds in CD's or money market accounts in the amount of \$28,000 to cover future water projects.

Dabbs spoke about the new meters that he is planning on purchasing to replace all of the water meters. He said there is a problem getting the computer chips, so he is not sure when they will get the meters. He said that we have set aside \$160,000 for the replacement of the meter. Robertson said that the residents are being charged \$5 a month on their water bills for the replacement of the meters and will be billed for approximately 6 years to cover the cost of the meters.

Golf Fund: The Golf Fund started out with expenses over revenue of \$81,061. O'Halloran said that he spoke with ServiScape and they have reduced their budget for 2022-2023 from \$197,253 to \$186,466. O'Halloran removed the purchase of a sprayer in the amount of \$17,000 from the proposed budget. O'Halloran said he would like to have a canopy over the new golf carts the Village is leasing to shelter them. Superintendent Bob

Dabbs said that with the cost of materials going up, he isn't sure that the canopy can be built for \$15,000 as proposed in the budget, so it was increased to \$20,000. After changes, the budget ended up showing expenses over revenue in the amount of \$58,274.

Major & Local Street Funds: There was discussion about the need for a millage increase in order to have funds available for paving the streets. Lindley told the Council that the Village has an opportunity to apply for a matching grant through the state for street paving. Robertson said there is approximately \$66,000 set aside from the Local Revenue Sharing Board for paving that could be used towards the grant. She said that there is money in the Major Street fund that could be used, but warned that the Village should keep funds available in the street funds in case of an emergency or in case the funding from the state does not come through for some reason.

O'Halloran talked about the area along Grand Beach Road where the burning bushes and trees were removed for a drainage project. He said he would like to come up with a plan for landscaping and possibly a sidewalk from the arch to Fox Trail, with an extension to the east in the future.

The proposed Major Street fund budget shows revenue over expenses in the amount of \$18,791 and the proposed Local Street fund shows revenue over expenses in the amount of \$166.

Building Inspection Fund: Robertson said that the Building Inspection fund shows a deficit of \$5,300 which includes \$4,000 for electrical inspections. She said that the State of Michigan is now doing the electrical inspections and the Village will have to pay them for completing any inspections from permits that were issued by the Village.

Capital Projects Fund: Robertson said that the Capital Projects fund budget shows the transfers from the General Fund for 2022-2023 and the expenditures for the budget year. She made a change to the proposed purchase of a squad car by increasing it from \$50,000 to \$53,000. The proposal for the squad car will be on the April meeting agenda, but might not be delivered until after November 1.

#### **American Rescue Plan Act (ARPA) Funding Use**

Robertson told the Council that the Village received approximately \$14,000 from ARPA funding and should receive another \$14,000 this year. She said that there is a report due at the end of April and she would like to have an idea on how the Council would like to spend the funding. After looking at the list of different ways to spend the funding, Leonard suggested possibly road building and maintenance, general government administration and provision of police and other public safety services. There was discussion about the possibility of using this funding as a match for the grant for paving that was discussed earlier in the meeting.

#### **AUDIENCE RECOGNITION:**

Village resident Joe Farwell said that he is under the understanding that the project to move the water lines on Ely would be done this year. He said they have been talking about this for 20 years and it is time to complete the project.

#### **ADJOURNMENT**

Lindley moved, seconded by O'Halloran to adjourn the meeting. Motion carried unanimously 5-0.

Budget Meeting April 9, 2022

With no further business, the meeting was adjourned at 12:39 p.m. EST.

Respectfully Submitted,

Mary J. Robertson  
Clerk-Treasurer