

# **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

We, the people of the Village of Grand Beach pursuant to the authority granted by the constitution and laws of the State of Michigan, do hereby ordain and establish this charter.

## **CORPORATE POWERS**

**SECTION 1.** The Village of Grand Beach, including all the territory described as follows: Commencing at the north quarter post of section 17, town 8 south, range 21 west; thence south 2246.5 feet to the southeasterly line of the Michigan Central Railroad; thence south 44 degrees west along said railroad 8084.7 feet; thence north 46 degrees west 1028.7 feet; thence north 34 degrees 44 minutes west 627 feet; thence north 42 degrees 40 minutes west 180 feet to the northwesterly line of Michigan City road in the golf addition to Grand Beach Springs; thence northeasterly along said road to the intersection of the northwesterly line of the aforesaid road and the southerly line of Ravine Road; thence westerly along said Ravine Road to the westerly boundary of the said golf addition; thence north 1 deg. 30 min. east 90 feet; thence north 1 deg. 40 min. east 66 feet; thence north 15 deg. 35 min. west 133.5 feet; thence north 53 deg. east 45 feet; thence north 37 deg. west 990 feet to Lake Michigan; thence northeasterly along said lake 8245 feet to a point that is 630 feet west of beginning; thence east 630 feet to beginning, together with any territory which may be annexed thereto as provided by state law, shall be a body politic and corporate under the name Village of Grand Beach.

**SECTION 2.** The village shall have power to exercise any and all of the powers which villages are, or may hereafter be, permitted to exercise under the constitution and laws of the State of Michigan, as fully and completely as though the powers were specifically enumerated herein; to protect the public peace and health and provide for the safety of persons and property; and to do any act to advance the interests of the village, the good government and prosperity of the municipality and its inhabitants, except for such limitations and restrictions as are provided in this charter, and no enumeration of particular powers of the village in this charter shall be held to be exclusive.

## **ELECTIONS**

**SECTION 3.** The general laws of the state governing registration of voters and election of officers shall apply to and control registrations and elections in the village, except as such general laws relate to party registration or enrollment or other party procedure, and except as otherwise provided by this charter.

**SECTION 4.** The village clerk shall have charge of all activities and duties relating to the registration of electors and conduct of elections in the village.

**SECTION 5.** The clerk shall appoint an election board of three members in each election precinct and designate the chairman; and when in his judgment the number of ballots cast requires it, he shall appoint not more than two extra clerks to assist each precinct board in counting votes. The compensation for election personnel shall be determined in advance of each election by the clerk and shall be a fixed amount for each election; provided that, if expenditures for such services exceed the amount appropriated for elections in the budget, they must be approved by the village council as are other increases in appropriations.

**SECTION 6.** The village shall consist of one voting precinct unless otherwise required by state law. When a greater number of precincts is required, their boundaries shall be defined by ordinance.

**SECTION 7.** Every person desiring to become a candidate for any elective office under this charter shall personally or by duly authorized agent file with the village clerk a petition therefor signed by not less than 10 nor more than 25 registered electors of the village not later than 12 o'clock noon on the fourth Saturday prior to the date of the regular village election. At least one week before, and not more than three weeks before, the last day for filing nominating petitions, the clerk shall publish notice to that effect. Blank petitions in substantially the same form as required by state law, except for reference to party, shall be furnished by the clerk. The clerk shall immediately determine the sufficiency of each petition filed, and if he finds any petition does not contain the required number of signatures of qualified electors, he shall

## **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

forthwith notify the candidate, who may file an amended petition not later than five days after the date and hour for filing the original petition.

**SECTION 8. (REVISED 1974)** A regular village election shall be held on the second Monday in the month of March of each year. Special elections shall be held when called by resolution of the village council at least 20 days in advance of the election, or when required by this charter or the general laws of the state.

**SECTION 9.** The names of candidates for each office shall be rotated on ballots for all village elections, as provided by state law, and in all other respects the printing and numbering of ballots shall conform to state law, except that no party designation or emblem shall appear on any village ballot.

**SECTION 10. (REVISED 1974)** The council shall be the board of canvassers to canvass the votes cast at all village elections. The council shall meet at 9:00 P.M. the date of each village election and publicly canvass the election returns. The candidate or candidates, where more than one are to be elected to the same office, who shall receive the greatest number of votes, shall be elected. In case of a tie vote for any office, the council shall decide by lot, as provided by state law, which of the persons who are tied shall be elected.

### **GOVERNMENTAL ORGANIZATION**

**SECTION 11. (REVISED 1974 & 2018)** The government of the village and all the powers thereof, except as otherwise provided in this charter or state law, shall be vested in a council of five members, who shall be citizens and shall have been registered voters in the village at least one year prior to the date of taking office. Starting in 1974, two members shall be elected for a two-year term and three members for a one-year term. Thereafter all members shall be elected for four-year terms. Council members, including the village president, shall be compensated at a rate which shall be set from time to time by resolution of the council, this compensation being the only remuneration which may be paid to the members of the council for the discharge of their official duties, except that reasonable expenses actually incurred in their service to the village may be paid when so ordered by the affirmative vote of no less than three members of the Council. No change in compensation for the village president or council members shall take effect during their current term in office.

**SECTION 12. (REVISED 1936)** The Council shall, at its first meeting following the regular Village election, choose one of its members President of the Village, who shall hold office at the will of the Council. And shall also elect one person (not a member of the Council) as Village Clerk and Treasurer, who shall hold office at the will of the Council. In the absence or disability of the President, the Council shall appoint, by a simple majority of the members of the Council, one of its members to act as President, for the duration of such absence or disability. In the event of the resignation, removal from office, removal from Grand Beach, or death of the President, the Council shall appoint, by a simple majority of the members of the Council, one of its members as President, who shall hold office at the will of the Council.

In the absence or disability of the Village Clerk-Treasurer, the Council shall appoint, by a simple majority of the members of the Council, one person (not a member of the Council) to act as Village Clerk and Treasurer for the duration of such absence or disability. In the event of the resignation, removal from office or death of the Clerk-Treasurer, the Council shall appoint a person (not a member of the Council) as Village Clerk and Treasurer, who shall hold office at the will of the Council. All officers, appointive or elective, must be registered voters of at least one year, of the Village of Grand Beach.

**SECTION 13.** The president shall be the official head of the village for the service of process and the entitlement of actions, for all ceremonial purposes, and for the purposes of military law. He shall preside at all meetings of the council, and may speak and vote in such meetings as any other member of the council.

**SECTION 14. (REVISED 1936)** The Village Clerk-Treasurer shall be the Clerk of the Council, and shall perform all of the other duties of the Village Clerk prescribed by state law, but any and all such duties may be performed by a deputy clerk, who may be appointed by the Council. The Clerk-Treasurer

## **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

shall also be the chief financial officer of the Village, and shall also be responsible for all clerical work of the Village government.

The Council shall have authority to compensate the Clerk-Treasurer in such amount as may be approved by not less than three members of the Council.

**SECTION 15.** Any vacancy in the council shall be filled by appointment by a majority of the remaining members of the council; any vacancy in any office to be filled by appointment by the council shall be filled by the affirmative vote of three members of the council; every officer appointed to any office created by ordinance under this charter shall be appointed and shall hold office as provided in such ordinance. Any officer appointed by the council may be removed at any time by the affirmative vote of three members of the council, except as otherwise provided by this charter.

**SECTION 16. (REPEALED 1936 – THIS SECTION HAS BEEN INCORPORATED IN AMMENDED SECTIONS NUMBERS 12 AND 14)**

**SECTION 17.** The council shall appoint a village assessor whose duties shall be limited to determining the value of real and personal property for tax purposes. Clerical work on the assessment and tax rolls shall be performed by the treasurer. The treasurer or the superintendent may be appointed assessor.

**SECTION 18. (REVISED 1936)** The first council elected under this charter shall, within 90 days after taking office, appoint a village superintendent for an indefinite period. Upon the resignation or removal of the superintendent the council shall appoint another superintendent within 90 days . The superintendent shall be the village Marshall and, in addition, shall be in charge of streets, walks, alleys, water supply and sewers, fire apparatus and all similar or related activities of the village government. He shall be responsible for the care and maintenance of all property and equipment in these departments and shall assume such other duties as the council may direct. He shall attend every meeting of the council unless excused and shall submit to the council a monthly report, in writing, of his activities. He shall have authority to employ such persons as may be necessary in performing the duties of his office, but he may not exceed any budget appropriation for such purposes at any time. The superintendent may be appointed assessor.

**SECTION 19. (REVISED 2018)** The council may by ordinance create such additional offices as it may deem necessary in the conduct of the village's business, but no elective office shall be created by ordinance. Except as otherwise provided by this charter of state law, the duties, powers and compensation of Officials shall be fixed by ordinance; provided, that no official may be paid by fees. Except as otherwise provided by this charter, and that all fees paid to any office or officer under this charter, the ordinances of the village or state law, shall be accounted for and paid into the village treasury by the official receiving them. The council shall establish a per-meeting fee for appointed planning commission members and zoning board of appeals members from time to time by resolution.

**SECTION 20.** The treasurer shall be purchasing agent, with authority to purchase all supplies and materials for the village, except that the council shall approve purchases exceeding \$100 in value; but he may not purchase any item which exceeds any budget appropriation until the council has increased the appropriation as provided by this charter.

**SECTION 21.** The council shall appoint two persons, either members of the council or citizens who are registered electors and taxpayers on real property, who, with the assessor, shall constitute a board of review for all general and special tax assessments.

**SECTION 22.** No person holding any elective or appointive office under the village government shall take any official action on any contract with the village or other matter in which he is financially interested, or be a bondsman or surety on any contract or bond given to the village. Any member of the council or other officer violating the provisions of this section shall be deemed guilty of a misdemeanor, and upon conviction under this section shall forfeit his office.

## **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

**SECTION 23.** All offenses by officers of the village declared by this charter to be misdemeanors shall be punishable by a fine not exceeding one hundred dollars (\$100) or by imprisonment for a period not exceeding ninety(90) days, or both, in the discretion of the court.

**SECTION 24.** Any village officer elected or appointed by authority of this charter may be required to give a bond to be approved by the council for the faithful performance of the duties of his office in such sum as the council by ordinance or resolution shall determine, but all officers receiving or disbursing village funds shall be bonded. All official bonds shall be corporate security bonds, and the premiums thereon shall be payable by the village. All official bonds shall be filed with the clerk.

**SECTION 25.** Notice of the election or appointment of any officer of the village, and of the requirement of any official bond to be given by any officer, shall be given him by the clerk within five days after election or appointment. If within ten days from the date of notice such officer shall not take, subscribe and file with the clerk his oath of office, or shall not execute and file with the clerk the required bond, such neglect shall be deemed a refusal to serve and the office shall thereupon be deemed vacant, unless the council shall extend the time in which such officer may qualify as above set forth.

**SECTION 26.** When by this charter any officer is required to give publication to any notice, such notice shall be published once in a legal newspaper selected by the council, printed and circulated in the village; if there be no such newspaper published in the village, the council may direct that such notices be published in any newspaper generally circulated in the village, or order such notices printed and posted in at least five public places within the village.

### **LEGISLATION**

**SECTION 27.** The council shall meet at the usual place for holding council meetings, at 7:00 Central Standard time, on the Friday next following each regular village election and, beginning with April through September of each year, shall hold at least one regular stated meeting each month for the transaction of business, as such time and place within the village as it shall prescribe. Special meetings may be called by the president or any two members of the council on at least six hours written notice to each member of the council, served personally or left at his usual place of residence by the village clerk or someone designated by him; but any special meeting at which all members of the council are present shall be a legal meeting for all purposes, without such notice. All council meetings shall be public. Absence from three consecutive regular meetings shall operate to vacate the seat of a member, unless the absence is excused by the council by resolution setting forth such excuse. The council may, by a majority vote of those present, compel the attendance of its members and other officers of the village at its meetings and enforce orderly conduct therein; and any member of the council who refuses to conduct himself in accord with the wishes of such majority shall be deemed guilty of a misdemeanor.

**SECTION 28.** A majority of the members of the council shall be a quorum for the transaction of business. Every ordinance and resolution shall be adopted or passed by the affirmative vote of three members of the council. Unless by the affirmative vote of three members of the council, no office shall be created or abolished, no tax or assessment be imposed, street, alley or public ground be vacated, real estate or any interest therein be sold or disposed of, private property be taken for public use, any vote of the council be reconsidered or rescinded at a special meeting, nor any money appropriated, unless otherwise provided, by this charter. No member of the council shall vote on any question in which he is financially interested or any question concerning his own official conduct; but on all other questions every member of the council present shall vote and any member who refuses to vote on any question shall forfeit his office. All votes shall be by "yeas" and "nays." On all votes which are not unanimous, the yeas and nays vote of each member shall be recorded and published in the regular proceedings, but where the vote is unanimous, it shall only be necessary to so state. The council shall determine the rules of its proceedings, and keep a journal thereof in the English language, which shall be signed by the clerk. The council proceedings and all other records of the village shall be open to the public at all times. The proceedings of each council meeting shall be published within two weeks in a legal newspaper printed and circulated in the village, selected by the council, but each item of business shall be condensed to a

## **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

statement of its substance by the clerk, under direction of the council, unless otherwise provided by this charter or the general laws of the state, and except that any pertinent points of any resolution or motion shall not be omitted, nor any vote of the council: provided, that if there be no newspaper published in the village, publication of the proceedings shall not be required.

**SECTION 29.** The style of all ordinances shall be, "The Village of Grand Beach ordains." No ordinance shall be revised, altered or amended by reference to its title only, but the section or sections of the ordinance revised, altered or amended shall be re-enacted and published, except as provided in this charter. The effective date of any ordinance shall be prescribed therein and shall not be less than one week after its adoption, unless the council shall, upon attaching a declaration of emergency affecting the public peace, health or safety, fix an earlier date; but no ordinance imposing a penalty shall take effect until at least ten days after publication, and no measure making or amending a grant, renewal or extension of a franchise or other special privilege shall ever be passed as an emergency measure.

**SECTION 30.** All ordinances when legally enacted shall be recorded by the clerk in a book to be called, "The Ordinance Book," and it shall be the duty of the president and the clerk to authenticate such record by their official signatures. Except as otherwise provided by this charter, all ordinances when legally enacted shall be immediately published by the clerk in the manner provided by this charter for publication of notices, and the clerk shall enter his certificate as to the manner and date of publication under each ordinance in the ordinance book; provided, that publication of any ordinance with the council proceedings shall be sufficient and if any ordinance be published in advance of publication of the proceedings, it need not again be published with the proceedings. The council may direct the clerk to make a digest of any ordinance or amendment more than one thousand words in length; and when the council shall approve such digest and shall order its publication, such publication shall be deemed sufficient publication of such ordinance or amendment under this section; the council may adopt any detailed technical regulations (e. g., building code) as a city ordinance by reference to any recognized standard code, official or unofficial, or if such a code be written in detail for the village and adopted as an ordinance, the publication of a general statement of the content and purpose, approved by the council, shall be sufficient publication of such ordinance, and any amendment to such adopted code or detailed technical ordinance may be published in the same manner. Any ordinance may be repealed by reference to its number and title only, or any section of any ordinance may be repealed by reference to the number and title of the ordinance and the number of the section to be repealed. If the council shall order a general revision and compilation of all ordinances, the printing and binding of not less than one hundred copies in booklet form shall be sufficient publication.

**SECTION 31.** The council shall have authority, for the purpose of hearing or investigating charges against any officer, or making any other investigation of any character, to require the president or any justice of the peace to issue subpoenas or process by warrant to compel the attendance of witnesses and the production of books and papers or any records before the council or any committee thereof. In case charges are made against any officer, he shall be entitled to have subpoenas issued in his behalf, to compel the attendance of witnesses and the production of books, papers and records.

**SECTION 32.** Whenever the council, or any committee of the members thereof, is authorized to compel the attendance of witnesses for a hearing or investigation, the presiding officer of the council, or the chairman of the committee for the time being, shall have power to administer the necessary oaths; and the council or the committee shall have the same power to compel the witnesses to testify as is conferred on justices of the peace.

### **FINANCE**

**SECTION 33. (REVISED 1972)** The fiscal year of the village shall begin with the first day of November.

## **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

**SECTION 34.** The subjects of taxation for municipal purposes shall be the same as for the state, county and school purposes under the general law. The rate of taxation for municipal purposes shall not exceed two per centum of the assessed value of real or personal property.

**SECTION 35.** On or before the first Monday in April of each year the assessor shall make and complete an assessment roll of taxable property in the village, and shall submit the roll, over his certificate, to the council. The assessment roll shall be open to public inspection during the week of the second Monday in April, and notice to that effect shall be published by the clerk at least four days prior to the second Monday in April. Within the inspection period any person may file in writing with the clerk a complaint of any assessment, stating specifically the grounds of the complaint.

**SECTION 36.** The board of review shall meet on the third Monday in April to review the roll and to consider any complaints which may have been filed with the clerk and to hear any complaints which property owners may make in person, or by attorney; the board may continue its meeting on such successive days as may be necessary to hear all complaints. Notice of the meeting of the board of review shall be published by the clerk at least four days prior to the third Monday in April. Before the first Monday in May the board shall complete its review of the roll, which shall, during the next fiscal year, be the basis for the levy and collection of taxes.

**SECTION 37.** Before the third Monday in April, each village officer shall submit to the treasurer an itemized estimate of the expenditures for the next fiscal year, of the department or departments under his control. The treasurer shall prepare a complete itemized budget for the next fiscal year, and shall submit it to the council on or before the first Monday in May.

**SECTION 38.** The budget shall include the following information:

(1) Detailed estimates of the expense of conducting each department and office of the village for the ensuing fiscal year;

(2) Expenditures for corresponding items for the current year and last preceding fiscal year, with reasons for increases and decreases recommended as compared with appropriations for the current year;

(3) The value of supplies and materials on hand at the date of the preparation of the estimates, except office supplies and other minor items;

(4) The amount of the total and net debt of the village, together with a schedule of maturities of bond issues;

(5) A statement of the amounts to be appropriated: For interest on the village debt;  
For paying any serial bonds maturing during the year;

(6) An itemization of all anticipated income of the village from sources other than taxes and bond issues, with a comparative statement of the amounts received by the village from each of the same or similar sources for the last preceding and current fiscal years;

(7) An estimate of the amount of money to be raised from taxes and the amount to be raised from bond issues which, with income from other sources, will be necessary to meet the proposed expenditures.

**SECTION 39.** A public hearing on the budget shall be held at least one week before its final adoption, at such time and place as the council shall direct, and notice of such public hearing shall be published at least one week in advance by the clerk.

**SECTION 40.** After the budget has been adopted, no appropriation shall be overdrawn, and no appropriation shall be increased except by a four-fifths vote of the council. The balance in any appropriation which has not been expended or transferred at the end of the fiscal year shall revert to the

## **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

general fund and be re-appropriated during the next fiscal year. At the beginning of each quarterly period during the fiscal year and more often if required by the council, the treasurer shall submit to the council data showing the relation between the estimated and actual income and expenditures to date; and if it shall appear that the income is less than originally estimated, the council shall reduce appropriations, except amounts required for debt and interest charges, to such a degree as may be necessary to keep expenditures within the cash income, without considering the possibility of receiving any revenue from current loans. It is the intent of this section to keep the expenditures of the village within its cash income, and that the authority to borrow on current loans shall only be used for unusual and unforeseen needs of an emergency nature.

**SECTION 41.** Not later than the first Monday in June, the council shall, by resolution, adopt the budget for all municipal expenditures for the next fiscal year and such resolution shall provide for a levy of the amount necessary to be raised by taxation. Upon adoption of the annual tax levy, the treasurer shall prepare a tax roll before the twentieth day of June. The taxes thus assessed shall become at once a debt to the village from the persons to whom they are assessed, and the amount assessed, together with all charges thereon, shall on the first day of July, become a lien on the property assessed, of the same character and effect as the lien created by general law for state and county taxes, until paid.

**SECTION 42.** Taxes levied by the village shall be due and payable on the first day of July. The treasurer shall give notice by publication of the collection of taxes before that date. After the tenth day of August, a penalty of three per cent shall be charged on all village taxes remaining unpaid. In returning unpaid village taxes to the county treasurer as required by state law, the treasurer shall add all penalties and interest due on said taxes to date; and from and after the date of the return, interest at the rate prescribed by state law to be paid on delinquent state and county taxes shall be collected by the county treasurer on the whole amount returned against any description of property.

**SECTION 43.** Whenever the council shall determine that the whole or any part of the expense of any public improvement shall be defrayed by an assessment on the owners of land to be benefited thereby, it shall cause the expense of such improvement to be estimated and shall declare by an entry on its journal whether the whole or what portion thereof shall be assessed to such owners and occupants, specifying the sum to be assessed, the number of installments in which it may be paid, and the portion of the village which it deems to be benefited. The council shall cause an assessment of the sum to be assessed to be made upon all lands within the designated portion of the village according to benefit. The assessment roll shall be open to public inspection for a period of seven days before the council shall meet to review the roll and hear complaints. The clerk shall give notice in advance by publication, of the opening of the roll to public inspection and of the meeting of the council to hear complaints. If at or prior to the hearing, the owners of more than one-half, of the property to be assessed shall object in writing to the improvement, the assessment shall not be made except by the affirmative vote of at least four members of the council. Every special assessment ratified and confirmed by the council after such hearing shall be final and conclusive. Should any special assessment prove insufficient to pay for the improvement and related costs of the project for which it was levied, the council may make an additional pro rata assessment. Should the assessment prove larger than necessary less than five per cent, the council may place the excess in the village treasury; if more than five per cent, the excess shall be refunded pro rata to assessments. Special assessments and all interest and charges thereon shall, from the date of confirmation of the roll, be and remain a lien upon the property assessed, of the same character and effect as the lien created by general law for state and county taxes, until paid. Interest at a rate not to exceed six per cent per annum shall be collected on deferred installments; and the same penalty and interest shall be paid on delinquent installments of such assessments, from such date after confirmation as shall be fixed by the council, as are provided by this charter to be paid on delinquent general village taxes, and such delinquent special assessments returned to the county treasurer for collection, shall be handled in the same manner as are delinquent general village taxes.

**SECTION 44.** The village shall have the right to sell personal property for unpaid personal taxes and the council may provide for judicial sale of such property.

## **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

**SECTION 45.** The council may provide by ordinance or resolution that the clerk shall bid in for the village any lot of land or premises at any sale for taxes or assessments levied or assessed by the village. Under such limitations as are provided by state law, the council may sell or lease in such manner and under such conditions as it may by resolution provide, any property of the village, whether acquired by purchase at tax sales or otherwise, that is not devoted to public use.

**SECTION 46.** The village council may borrow money on the credit of the village for any purpose within the scope of its powers, and may issue the village's bonds or other evidences of indebtedness therefore; provided, that the authority herein granted shall be subject to all limitations, conditions, restrictions and requirements now or hereafter provided by this charter and the constitution and laws of this state. Bonds which may be issued shall include general obligation bonds; mortgage bonds and revenue bonds for the purpose of acquiring or constructing public utilities, which bonds may be issued beyond the general limitation of bonded indebtedness prescribed by state law when they do not impose any liability upon the village, except upon the property and revenues of such public utility; special assessment bonds; bonds for the village's portion of local improvements; bonds issued in anticipation of the collection of taxes actually levied and uncollected; refunding bonds, and emergency bonds. All other types of bonds, notes and other evidences of indebtedness now or hereafter specifically authorized or permitted by state law may be issued as therein provided. Bonds and other evidences of indebtedness of the village shall be signed by the president and attested by the clerk under the seal of the village. The coupons evidencing the interest upon bonds of the village may be executed with the facsimile signatures of the president and the clerk.

**SECTION 47.** The council shall provide by ordinance for the collection of all public utility charges made by the village. Such ordinance may provide that any sums due the village on utility bills not otherwise paid shall be assessed against the real property on which the service was rendered, and shall be spread on the next regular village tax roll on which collections begin at least 90 days after the date on which such charge shall become due and payable. Such charges so assessed shall become a lien of the same character and effect as the lien created by state and county taxes, until paid.

**SECTION 48.** The council may borrow in any one year for current purposes such amount as may be permitted by state law. Such money may be borrowed from any village fund which will not be in need of the money previous to its repayment, or on tax anticipation notes as provided by state law. The budget for the next succeeding fiscal year shall include a sum sufficient to pay all such loans and interest and they shall be paid on or before September 1 of such succeeding fiscal year. Any village officer failing to perform any duty of his office in conformity with this section shall be deemed guilty of a misdemeanor.

**SECTION 49.** The treasurer shall audit all documents evidencing claims, demands or charges against the village government and shall certify to the regularity, legality and correctness of such documents; he shall prepare a check, draft, order or warrant drawn on the proper fund for each such approved claim, demand or charge, which check, draft, order or warrant shall be signed by the treasurer and countersigned by the president. The council shall designate the depository or depositories for village funds and establish the requirements as to security for deposits and interest thereon. The council shall provide by ordinance for the prompt and regular deposit of all moneys in the depository or depositories, and may provide by ordinance any further fiscal control it may deem necessary for the safe custody and proper disbursement of village funds.

**SECTION 50.** The council shall provide for a system of accounts which shall conform to any uniform system required by state law.

**SECTION 51.** The council may require such financial and general reports from all village officials as it may direct, and shall order an audit of the accounts of the village at least annually and more frequently if deemed necessary, which shall be made by auditors or accountants experienced in municipal accounting. An annual financial report of the village's business shall be published in sufficient detail to disclose the expenditures for the year in various departments and by the whole village, and in such manner that citizens may readily determine the relation of the village's expenditures to its actual income.



# **REVISED CHARTER OF THE VILLAGE OF GRAND BEACH**

## **SCHEDULE**

**SECTION 52.** For the purpose of adopting this charter and electing the first officers under it, this charter shall take effect on Monday, July 16, 1934. The election at which this charter shall be submitted for adoption shall be conducted as provided by this charter for regular village elections, with such modifications as may be provided by resolution of the charter commission.

**SECTION 53.** The council first elected under this charter shall meet at 7:00 o'clock p. m., central standard time, August 13, 1934, and when a president and clerk shall have been chosen, this charter shall become effective for all purposes.

**SECTION 54.** All officers elected at the special election to be held August 11, 1934, shall hold office until their successors, elected at the regular village election in 1936, shall qualify for office.

**SECTION 55.** For the purpose of operating the village during the period until village taxes become due in July, 1935, the council shall be permitted to borrow in anticipation of the collection of taxes, to the limit allowed by state law, for any and all expenditures which the council may deem necessary, without regard to any provision of this charter to the contrary. The council may make such other adjustments, prior to July 1, 1935, as it may deem necessary in putting this charter into operation.

**SECTION 56.** The first reports for all offices which shall be made under this charter shall cover all village business to July 1, 1935.

**SECTION 57.** The sections of this charter and the parts thereof are severable, and in the event of any provision being declared unconstitutional or contrary to state law, it is hereby declared the intent of the charter commission that such unconstitutional or illegal provision shall not affect the validity of the other provisions of this charter.