

**NOTICE
VILLAGE OF GRAND BEACH
REGULAR COUNCIL MEETING**

**WEDNESDAY, MARCH 15, 2023
6:00 P.M. (CST) – 7:00 P.M. (EST)**

**GRAND BEACH VILLAGE HALL
48200 PERKINS BLVD.
GRAND BEACH, MI 49117**

This meeting will be held in person. It is a hybrid meeting with an option for the public to attend via Zoom by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86060539842?pwd=ZkhISWsyNElPdKxIWmhwUjJBMGVvdz09>

Meeting ID: 860 6053 9842

Passcode: 418015

One tap mobile

+13092053325,,86060539842#,,,,*418015# US

+13126266799,,86060539842#,,,,*418015# US (Chicago)

Dial In:

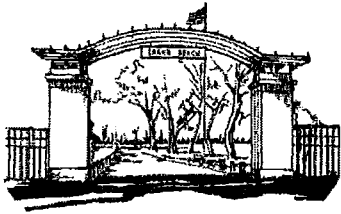
833 548 0276

833 548 0282

Public participation is allowed at the beginning of the agenda to speak on agenda items only, and near the end of the meeting as noted on the agenda.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, (MCL 41.72a(2)(3)) and the Americans with Disabilities Act. The Village of Grand Beach Council will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon five days' notice to the Village of Grand Beach Council. Individuals with disabilities requiring auxiliary aids or services should contact the Village of Grand Beach Council by writing or calling the following: Village of Grand Beach Clerk, 48200 Perkins Boulevard, Grand Beach, MI, 49117, 269-469-3141.

**MARY J. ROBERTSON
CLERK – TREASURER
(269) 469-3141**



**Village of Grand Beach
48200 Perkins Blvd.
Grand Beach, MI 49117**

**AGENDA FOR REGULAR COUNCIL MEETING
MARCH 15, 2023
6:00 P.M. CST - 7:00 P.M. EST**

1. Call to Order
2. Adoption of Agenda
3. Consent Agenda
 - a. Approve Village Council Minutes:
 - i. Regular Council Meeting Minutes – February 15, 2023
 - b. Pay Bills with Written Additions
4. Public Comments on Agenda Items
5. Presentations/Recognition
General Code – Ordinance and Charter Codification
6. Public Hearing
7. Commission Reports
 - a. Building & Zoning - Harry Walder
 - b. Parks & Beaches - Peter Doerr
 - c. Streets & Water - James Bracewell
 - d. Police - Edward Brandes
 - e. Pro Shop & Course - Blake O'Halloran
 - f. ServiScape Report - Clay Putnam
8. Personnel Reports
 - a. Superintendent - Bob Dabbs
 - b. Police Chief - Ryan Layman
 - c. Building Inspector - Chad Butler
9. Unfinished Business
 - a. Discuss Beach Access Use and Fee of \$10,000

AGENDA (CONTINUED)
REGULAR COUNCIL MEETING
MARCH 15, 2023

10. New Business

- a. Release and Hold Harmless Agreement
- b. EGLE Special Exception – 50005 High Point
- c. Request Approval for Use of Lake Avenue Beach Access for Revetment Work
- d. MERS Multiplier
- e. Purchase 2017 Ford Interceptor Explorer from Village of Michiana
- f. Purchase Trees for Grand Beach Road and Maintenance Building
- g. Street Sign Proposal
- h. Building Inspector/Zoning Administrator Resignation
- i. Hire Temporary Building Official
- j. Funding Team
- k. Social Club Hall Rental Contract Discussion
- l. New Buffalo High School Request to Use Golf Course

11. Public Comments - General

12. Correspondence

- a. Barbara Macudzinski – Police Appreciation

13. Adjournment

**VILLAGE OF GRAND BEACH
REGULAR COUNCIL MEETING
FEBRUARY 15, 2023**

CALL TO ORDER

Council President Harry Walder called the regular council meeting to order at 7:00 p.m. EST. Present in addition to Walder were Edward Brandes, Peter Doerr and Blake O'Halloran. James Bracewell was not in attendance.

ADOPT AGENDA

O'Halloran moved, seconded by Brandes to adopt the February 15, 2023 agenda as presented. Motion carried unanimously 4-0.

ADOPT CONSENT AGENDA

- a. Approve Village Council Minutes:
 - i. Regular Council Meeting Minutes – January 18, 2023
 - ii. Special Council Meeting Minutes – January 27, 2023
- b. Pay Bills with Written Additions

O'Halloran moved, seconded by Brandes to adopt the consent agenda as presented. Motion carried unanimously 4-0.

PUBLIC COMMENTS ON AGENDA ITEMS

None

PUBLIC HEARING

None

PRESENTATIONS/RECOGNITION

None

COMMISSION REPORTS

BUILDING & ZONING: Walder had nothing to report.

PARKS & BEACHES: Doerr said the Parks and Recreation Committee will hold a meeting on January 23, 2023 at 5:30 EST.

STREETS & WATER: Bracewell was not in attendance.

POLICE: Brandes said that there was an introductory meeting with Michiana to discuss forming a police advisory board.

PRO SHOP & COURSE: O'Halloran said the stumps on the golf course will be removed next week.

SERVISCAPE REPORT

Clay Putnam was not in attendance. O'Halloran reported that the winter equipment maintenance is ongoing and ServiScape anticipates installing a transfer pump in late February or early March.

PERSONNEL REPORTS

SUPERINTENDENT: In addition to his written report, Superintendent Bob Dabbs said that they have been filling potholes and removing dead pine trees along Grand Beach Road. He said he will be asking the Council soon for approval to purchase trees to replace those removed.

Regular Council Meeting – February 15, 2023

POLICE CHIEF: In addition to his written report, Chief Ryan Layman said he expects the new police car to be here by mid-March. He said he has done 22 short-term rental home inspections, and there are 20 more in the works. He said he will be putting all of the information into a spreadsheet for the Council. He said he will search Airbnb and other rental websites to find rental properties that have not been registered.

BUILDING INSPECTOR: Bill Lambert was not in attendance. Chad Butler said there are 26 active building permits. He said the home on Main Drive that was on hold has now started construction. He said that Ed Sebastian has created a new building report that will include much data regarding building permits. This report will replace the current building inspection report.

UNFINISHED BUSINESS

BIDS FOR ROOF ON VILLAGE HALL AND MAINTENANCE BUILDING

Walder said the Village has received three bids for roof replacement on the hall and the maintenance building. He said the bids do not include the cost for replacing any rotted materials that won't be visible until the shingles are removed.

O'Halloran moved, seconded by Brandes to accept the bid from Martorano's Roofing at a cost of \$42,990 plus an allowance of \$5,000 for unknown costs to only be spent as needed as spelled out in the proposal, to include a 2-year labor warranty, and to be paid for by the Building Improvements account in the Capital Projects fund. Motion carried unanimously 4-0.

Other bids were received from J&B West Enterprises in the amount of \$54,450 with additional costs for rotted wood and Moore Construction, Inc. at a cost of \$56,500 with additional costs for rotted wood.

BIDS FOR TUCKPOINTING FIREPLACE

O'Halloran moved, seconded by Brandes to accept the bid for tuck-pointing work from Moore Construction in the amount of \$10,800 to be paid by the Capital Projects fund. Motion carried unanimously 4-0.

The Village received an additional bid from Tailored Masonry LLC in the amount of \$11,084.

DISCUSS BEACH ACCESS USE AND FEE OF \$10,000

Walder said the Council talked about fees that should be charged for use of beach accesses last month and he hasn't heard anything from any other Council members. He said this needs to be figured out because there is going to be another request for use of the Lake Avenue access for revetment work. After discussion, the item was tabled until the March meeting. Doerr said they will discuss this at the upcoming Parks and Recreation committee meeting.

NEW BUSINESS

OFFER TO PURCHASE A PORTION OF JENSEN COURT

Walder said that the Village received an offer from a homeowner to purchase a portion of Jensen Court. He wanted to acknowledge that the Village received the offer for the property located between the Lake Avenue access and Calla Avenue. He said the offer is \$100,000, but until the master plan is done, the Village won't know what the best use of the property will be. He doesn't think the Council should take the offer now. Brandes said that the Village needs to identify what the best use is, and once they have an idea of the best use, the Council can revisit the offer.

PURCHASE CHAIRS FOR COUNCIL TABLE

Doerr moved, seconded by Brandes to purchase five chairs for the Council at \$359.99 per chair based on Office Depot honoring their sales price at a cost not to exceed \$1,800, and to pay for the chairs from funds set aside in Capital Projects. Motion carried unanimously 4-0.

Regular Council Meeting – February 15, 2023

PURCHASE CHAIRS FOR STAFF TABLE

Brandes moved, seconded by Doerr to purchase three chairs for the staff table at \$90 each with a cost not to exceed \$400, and to pay for the chairs from funds set aside in Capital Projects. Motion carried unanimously 4-0.

PROPERTY, LIABILITY & AUTO INSURANCE RENEWAL

Brandes moved, seconded by Doerr to renew the property, liability and auto insurance policy in the amount of \$25,291. Motion carried unanimously 4-0.

ADDITIONAL EXPENSE FOR IPAD CELLULAR SERVICE FOR BUILDING INSPECTION FUND

O'Halloran moved, seconded by Doerr to approve an additional expense of \$200 for cellular service for the Building Inspector's iPad, to be paid by the Building Inspection fund. Motion carried unanimously 4-0.

INCREASE MINIMUM BUILDING PERMIT FEE TO \$125

Doerr moved, seconded by Brandes to increase the minimum building permit fee to \$200. Motion carried unanimously 4-0.

GOLF CART PARKING STICKER FEES

O'Halloran said that the Village residents are very lucky to be able to use golf carts on the golf course and to park in permitted areas for less than \$300 a year. O'Halloran proposed increasing the golf cart fees by \$10 for Village residents to help offset the inflation that has hit the golf course with increased expenses for material and labor.

O'Halloran moved, seconded by Doerr to approve the 2023 resident and non-resident golf cart sticker fees as presented. Motion carried unanimously 4-0.

GOLF FEES

O'Halloran said that he proposes increasing the adult card and the senior card by \$10 each, adding that the cards are still a great deal. The other fees remained the same.

O'Halloran moved, seconded by Brandes to approve the 2023 Golf and Cart Rates as presented. Motion carried unanimously 4-0.

CREATE A POLICE ADVISORY BOARD WITH THE VILLAGE OF MICHIANA AND APPOINT MEMBERS

Brandes moved, seconded by O'Halloran to create a police advisory board with Michiana as required in the Village's police agreement with Michiana, and to appoint himself and Deborah Lindley to the board for the Village of Grand Beach. Motion carried unanimously 4-0.

APPOINT ADDITIONAL MASTER PLAN TASK FORCE MEMBERS

Brandes moved, seconded by Doerr to appoint Ross Kerr and Nancy Wendling to the Master Plan Task Force. Motion carried unanimously 4-0.

PUBLIC COMMENTS

None

CORRESPONDENCE

None

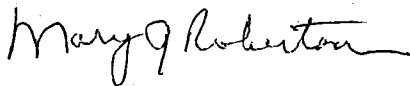
ADJOURNMENT

Brandes moved, seconded by Doerr to adjourn the meeting. Motion carried unanimously 4-0.

Regular Council Meeting – February 15, 2023

With no further business, the meeting was adjourned at 7:53 p.m. EST.

Respectfully submitted,

A handwritten signature in cursive script, reading "Mary J. Robertson".

Mary J. Robertson
Clerk-Treasurer

2:40 PM
03/09/23

Village of Grand Beach-General Fund
OPEN INVOICE REPORT
As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balan...
AALF'S PETROLEUM INC.					
Bill	02/14/2023	54887		000.111 · Gasoline Invent...	1,119.77
Bill	02/14/2023	54886		000.111 · Gasoline Invent...	536.02
Total AALF'S PETROLEUM INC.					1,655.79
KRUGGEL, LAWTON & COMPANY, LLC					
Bill	02/28/2023		AUDIT - PARTIAL BILL	202.801 · Professional Se...	500.00
Total KRUGGEL, LAWTON & COMPANY, LLC					500.00
METLIFE - GROUP BENEFITS					
Bill	03/09/2023		TS05945291 0001	855.855 · Life & Disability ...	681.69
Total METLIFE - GROUP BENEFITS					681.69
NAPA AUTO PARTS					
Bill	02/09/2023	463566	OIL	266.778 · Repairs & Maint...	26.97
Bill	02/16/2023	463812	FILTERS, OIL, WIPERS	266.778 · Repairs & Maint...	249.09
Bill	02/22/2023	464032	AIR FILTERS	266.778 · Repairs & Maint...	63.16
Total NAPA AUTO PARTS					339.22
NEW BUFFALO AREA SCHOOLS					
Bill	03/08/2023		KEY REFUND	000.677 · Rentals	100.00
Total NEW BUFFALO AREA SCHOOLS					100.00
NEW BUFFALO HARDWARE					
Bill	02/03/2023	A280479	CONNECTORS	266.778 · Repairs & Maint...	9.87
Bill	02/07/2023	A280945	FURNACE FILTERS, TAPE	266.778 · Repairs & Maint...	98.61
Bill	02/07/2023	A280954	NOZZLES	266.778 · Repairs & Maint...	19.98
Bill	02/17/2023	A282201	PADLOCK	300.727 · Office Supplies ...	15.99
Total NEW BUFFALO HARDWARE					144.45
PRIORITY HEALTH					
Bill	03/09/2023		GROUP ID 795207	852.852 · Hospitalization	11,180.92
Total PRIORITY HEALTH					11,180.92
QUILL					
Bill	02/16/2023	30857952	RECYCLE CAN	-SPLIT-	9.25
Total QUILL					9.25
REPUBLIC SERVICES					
Bill	02/28/2023	0715-00...	3-0715-1003848 MARCH	520.818 · Contractual Ser...	6,953.00
Total REPUBLIC SERVICES					6,953.00
SEMCO ENERGY					
Bill	02/24/2023		1/25-2/24	-SPLIT-	301.50
Bill	02/24/2023		1/25-2/24	-SPLIT-	235.35
Total SEMCO ENERGY					536.85

2:40 PM

03/09/23

Village of Grand Beach-General Fund

OPEN INVOICE REPORT

As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balan...
SMART SOURCE LLC					
Bill	02/17/2023	1779104	CHECKS - TAX FUND	105.900 · Printing and Pu...	99.65
Total SMART SOURCE LLC					99.65
THE TECH OF SOUTHWEST MICHIGAN					
Bill	03/02/2023	29738	WIFI & SECURITY APRIL	-SPLIT-	172.65
Total THE TECH OF SOUTHWEST MICHIGAN					172.65
VILLAGE OF MICHIANA					
Bill	03/07/2023	05	2017 FORD INTERCEPTOR EXP...	266.985 · Capital Outlay	7,000.00
Bill	03/09/2023		POLICE SERVICES	300.818 · Contractual Ser...	2,500.00
Total VILLAGE OF MICHIANA					9,500.00
VSP INSURANCE CO. (CT)					
Bill	03/09/2023		30092372 VISION	852.852 · Hospitalization	197.17
Total VSP INSURANCE CO. (CT)					197.17
WAYNE HEATING & AIR CONDITIONING, INC.					
Bill	02/20/2023	230538	FURNACE REPAIR - POLICE LO...	265.818 · Contractual Ser...	260.00
Bill	02/20/2023	230583	FURNACE MAINTENANCE	265.818 · Contractual Ser...	1,219.00
Bill	02/20/2023	230585	REPAIR LEAKS AND REPLACE ...	265.818 · Contractual Ser...	797.28
Total WAYNE HEATING & AIR CONDITIONING, INC.					2,276.28
TOTAL					34,346.92

2:33 PM
03/09/23

Village of Grand Beach - Water Fund
OPEN INVOICE REPORT
As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balan...
KRUGGEL, LAWTON & COMPANY LLC					
Bill	02/28/2023	362298	AUDIT-PARTIAL BILLING	801.000 · Professi...	200.00
Total KRUGGEL, LAWTON & COMPANY LLC					200.00
SEMCO ENERGY					
Bill	02/24/2023		#0154126.500 1/25-2/24	920.000 · Utilities	140.60
Total SEMCO ENERGY					140.60
USA BLUEBOOK					
Bill	02/21/2023	275397	CHLORINE SET	778.000 · Repair &...	248.34
Total USA BLUEBOOK					248.34
TOTAL					588.94

2:12 PM
03/09/23

Village of Grand Beach-Golf Fund
OPEN INVOICE REPORT
As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balan...
KRUGGEL, LAWTON & COMPANY, LLC					
Bill	02/28/2023	362298	AUDIT-PARTIAL BILLING	000.902 · Professio...	150.00
Total KRUGGEL, LAWTON & COMPANY, LLC					150.00
SEMCO ENERGY					
Bill	02/24/2023		0152736.500 1/25-2/24	000.920 · Utilities	189.76
Total SEMCO ENERGY					189.76
SERVISCAPE					
Bill	02/28/2023		FEBRUARY	-SPLIT-	9,526.26
Total SERVISCAPE					9,526.26
THE TECH OF SOUTHWEST MICHIGAN					
Bill	03/02/2023	29738	FIREWALL & WIFI APRIL	000.818 · Contractu...	57.55
Total THE TECH OF SOUTHWEST MICHIGAN					57.55
TOTAL					9,923.57

2:25 PM
03/09/23

Village of Grand Beach - Local Streets Fund
OPEN INVOICE REPORT
As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balan...
KRUGGEL, LAWTON & COMPANY, LLC					
Bill	02/28/2023	362298	AUDIT-PARTIAL BILLING	215.801 · Professional Services	50.00
Total KRUGGEL, LAWTON & COMPANY, LLC					50.00
RIETH-RILEY CONSTRUCTION CO., INC.					
Bill	02/28/2023	2100583	COLD MIX	463.782 · Street Supplies	119.58
Total RIETH-RILEY CONSTRUCTION CO., INC.					119.58
SMART SOURCE LLC					
Bill	02/17/2023	1779105	DEPOSIT TICKETS	800.956 · Miscellaneous	41.20
Total SMART SOURCE LLC					41.20
TOTAL					210.78

2:23 PM
03/09/23

Village of Grand Beach - Major Street Fund
OPEN INVOICE REPORT
As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balan...
KRUGGEL, LAWTON & COMPANY, LLC					
Bill	02/28/2023	362298	AUDIT-PARTIAL BILLING	215.801 · Professional Services	50.00
Total KRUGGEL, LAWTON & COMPANY, LLC					50.00
RIETH-RILEY CONSTRUCTION CO, INC.					
Bill	02/28/2023	2100583	COLD MIX	463.782 · Street Supplies	179.38
Total RIETH-RILEY CONSTRUCTION CO, INC.					179.38
SMART SOURCE LLC					
Bill	02/17/2023	1779105	DEPOSIT BOOKS	463.711 · Routine Maintenance-M...	41.20
Total SMART SOURCE LLC					41.20
TOTAL					270.58

2:29 PM
03/09/23

Village of Grand Beach - Building Inspection Fund
OPEN INVOICE REPORT

As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balance
CHAD BUTLER					
Bill	03/08/2023		INSPECTIONS	000.500 · Building Inspection Fees	1,847.83
Total CHAD BUTLER					1,847.83
COCM					
Bill	03/08/2023		SPRING CONFERENCE C...	000.950 · Schooling	200.00
Total COCM					200.00
KRUGGEL, LAWTON & COMPANY, LLC					
Bill	02/28/2023	362298	AUDIT PARTIAL BILLING	000.801 · Professional Services	50.00
Total KRUGGEL, LAWTON & COMPANY, LLC					50.00
SMART SOURCE LLC					
Bill	02/17/2023	1779104	CHECKS	000.727 · Office Supplies	99.66
Total SMART SOURCE LLC					99.66
TOTAL					2,197.49

2:34 PM

03/09/23

Village of Grand Beach - Capital Projects Fund
OPEN INVOICE REPORT
As of March 9, 2023

Type	Date	Num	Memo	Split	Open Balan...
QUILL Bill	02/16/202	3085...	CHAIRS-COUNCIL RM. F...	801.726 · Clubhou...	236.31
Total QUILL					236.31
TOTAL					236.31

GENERAL[®] CODE



Proposal for Codification Services

PREPARED FOR:

Village of Grand Beach, Michigan

PREPARED BY:

JUSTIN OLSON

CODIFICATION ACCOUNT MANAGER

jolson@generalcode.com

800.836.8834

DATE:

February 21, 2023

(Valid for six months)

Table of Contents

Executive Summary.....	2
<i>General Code</i> , America's Next Generation Codifier	4
The <i>General Code</i> Recommended Solution and Process	5
Project Materials	11
Investment Details and Options	12
Performance and Payment Schedule	14
Authorization and Agreement	15
Appendix.....	16
Michigan Communities We Serve.....	16
eCode360 Platform.....	17
Additional Online Services	21
Formatting & Style	22
Ongoing Code Maintenance	24

Executive Summary

A thorough review of your request has given us a better understanding of your unique needs and helped us determine ways that we can partner with you to make the Village of Grand Beach's Code a more useful and effective resource for your community. The executive summary below serves as an overview for building a collaborative codification solution that can help the Village achieve its goals.

Situation Analysis

The Village of Grand Beach's Code was originally codified in 2010, and it was last updated in 2023. As a result, the Code may contain inconsistencies, errors and outdated information that could potentially affect the Code's enforceability and alignment with relevant Michigan statutes.

It is our understanding that the Village would like a complete recodification, including a comprehensive review and update of the 2010 Code, to include all legislation of a general and permanent nature to February 21, 2023. This process would ensure that legislation is up-to-date and is in line with Michigan statutes and the current needs of your constituents, in addition to making the overall Code consistent in organization, format, style, and content.

The Village would also like to provide access to the Code and make it easier for constituents and staff to find information by implementing a fully searchable online version of its Code, housed on our unparalleled *eCode360* platform.

Our Solution

Our comprehensive codification solution for Grand Beach includes:

- > **Create an Updated Code**
General Code® will provide the Village with an updated Code that is clear and easy for your community to access and use.
- > **An Editorial and Legal Analysis**
This process will identify conflicts, redundancies and inconsistencies in the Code and enable you to incorporate the necessary revisions to ensure that your Code is enforceable and fully complies with Michigan statutes.
- > **An online Code housed on our innovative *eCode360* platform**
Created for a variety of users, *eCode360* makes the complete current text of your Code available online in a format that is easy for your community to use and is fully searchable.
- > **3 custom printed Code books, with an option for additional printed volumes**
We will provide you with 3 fully customized print copies of your new Code, with additional copies as requested.

Solution Benefits

A comprehensive codification solution from *General Code* will:

1. Deliver a Code that is always accessible to the public and up-to-date
2. Help you keep Grand Beach's Code enforceable
3. Improve transparency with constituents

4. **Save Grand Beach's staff time and resources by empowering constituents to find Code information independently**

Who Benefits?

1. **Constituents**—Citizens will be able to find and use laws in a comprehensive, up-to-date and understandable format
2. **Staff**—All staff members will be able to gather the information they need to answer questions from both citizens and other municipal officials
3. **Planners/Developers**—Your new Code will provide a clear view of existing regulations and make it easier to determine the impact of proposed changes and amendments on development and growth initiatives
4. **Attorneys**—Legal staff can draft and amend legislation more efficiently by using eCode360 to research similar laws that other communities have passed

Grand Beach's Investment

The price of *General Code's* recommended solution will be \$9,995.

A detailed breakdown of the investment and available options can be found in the Investment Details and Options section on page 12.

General Code, America's Next Generation Codifier

When local governments and constituents work well together, shared ideas and diverse talents can be focused where they need to be – on the community's common interests and vision for the future. At *General Code*, we focus on simplifying the ways that local governments and their constituents find, access, and share information by innovating forward-thinking technologies and processes. By intelligently connecting vital code information in a digital environment, communities can work better together to more effectively overcome challenges and create opportunities for growth. From online municipal codes to interactive zoning maps, it is our goal to empower everyone in our client communities to rise, transform, and thrive.

We would be proud to partner with your community, too.

Our Experience

For 60 years, *General Code* has worked with more than 3,800 communities to build, maintain, and publish Codes that are clear, accessible, and easy-to-use. We have assembled a staff of highly trained project managers, editorial assistants, attorneys, legal editors, production staff, account managers, training specialists, service representatives, and software engineers that have unique expertise in codification. With backgrounds in municipal law and local government and an average of 17 years of hands-on experience working with municipalities, every segment of our team is uniquely qualified to partner with your community.

A Member of the ICC Family of Solutions

The International Code Council is the leading global source of model codes and standards and building safety solutions. Code Council codes, standards and solutions are used to ensure safe, affordable and sustainable communities and buildings worldwide.

General Code's partnership with ICC strategically aligns our companies' like-minded missions, values and long-standing commitment to building strong partnerships with local governments. It also gives *General Code* even greater capacity to build on our portfolio of municipality-focused solutions by tapping into the expanded resources and global reach of ICC.

Our Technical Focus

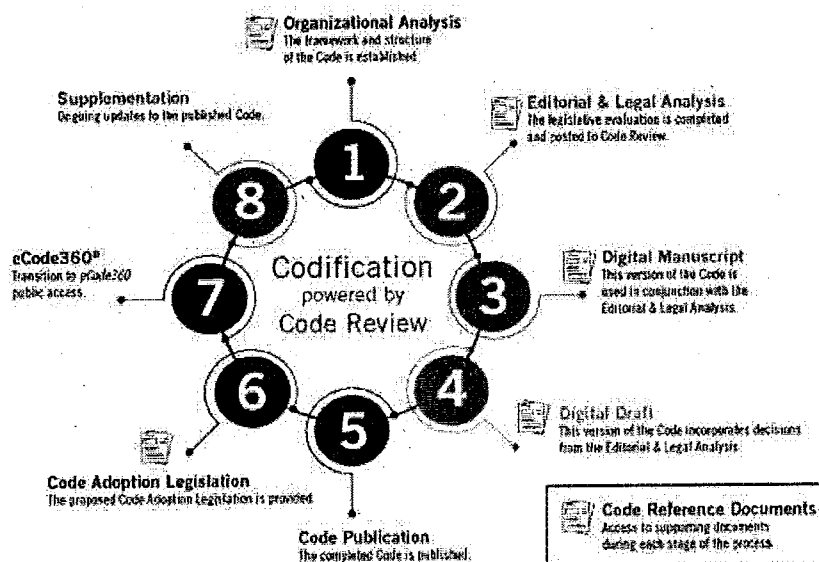
Technology has changed your community's expectations about accessing and interacting with complex Code information. Therefore, we handle Code information differently. With *General Code*, your Code is more than just static text; using our proprietary publishing system, we store your Code as dynamic data, making it easy to update and present in multiple ways that meet your staff's and community's needs. Using the data from your Code as a basis, *General Code* provides an ever-expanding suite of seamless solutions that save time and simplify how you serve your community.

Our Process

General Code's process workflow is highly collaborative, allowing you to engage with a Code consultant at every key stage of the codification process. We guide you through each phase of the process to keep you informed and help the project stay on track. Our Code consultants are invested in working with local governments and strive to ensure that your Code improves transparency within your community while accurately reflecting your laws.

The *General Code* Recommended Solution and Process

General Code's Approach to Codification



Codification Powered by Code Review brings your code project to life during the milestones of your project. Code Review is a revolutionary legal review platform, shared interactively between the *General Code* project team and your review committee, that guides you through the stages of your Codification project.

Code Review, a secure, searchable platform, gives your codification stakeholders the ability to manage milestones, share and assign questions, and expedite the decision-making process. With digital access to all your relevant project documentation throughout the project, including the analysis, drafts and reference documents, our technology eliminates the need for paper reports, printed legal memorandums or Legal Workbooks.

Codification Powered by Code Review is a collaborative process that will guide you through each project stage. We will prepare your Organizational Analysis, evaluate your legislation, prepare the Editorial and Legal Analysis, and create your Digital Manuscript, so that you can easily access the project documents and make decisions.

This streamlined process allows users to collaborate, annotate, print and share comments among all committee members, while staying connected with your *General Code* Legal Editor. It also will provide, as the project moves forward, a record or memorandum of the changes to be made, as users agree upon and make those decisions.

So how does it work?

When the Digital Manuscript and Editorial and Legal Analysis are ready for review, *General Code* will activate your *Code Review* site and provide your review committee with a secure link to the online version of your in-process Code. We will facilitate a dedicated e-Learning workshop for your

municipal officials, led by our *General Code* training specialist, to guide you through the features and functionality of the platform. *Codification Powered by Code Review* will include these supporting documents as the project progresses through the codification stages:

- > Code Project Contract
- > Code Project Guidelines
- > Organizational Analysis
- > Digital Manuscript
- > Editorial and Legal Analysis
- > Record of any changes to be made
- > Code Adoption Ordinance
- > Disposition List
- > Digital Drafts of your Code

Upon completion of the codification project and adoption of your new Code, the Code will seamlessly transition from the private *Code Review* platform to your public *eCode360* site and will house the adopted version of your Code, which is available to the public.

Below is an outline of the process for completing your recodification project.

Project Launch

General Code will consult with Grand Beach's designated contact person to review the project generally and to clarify any initial questions for both *General Code* and the Village. To begin the project, the Village and *General Code* shall confirm the source materials for the project. For more detail, see the source materials listed on page 11.

Organizational Analysis with Reorganization and Renumbering of the Code

We will prepare an Organizational Analysis of your legislation for the Village to review, which will include a proposed Table of Contents of the reorganized and renumbered Code for the Village to approve as well a listing of legislation reviewed, along with questions about any missing material and adoption dates as well as any other questions pertaining to the completeness of materials being reviewed. The Village will review the Organizational Analysis and make whatever changes it feels are necessary. An editor will incorporate the feedback received into the project and move forward to prepare the Manuscript and the Editorial and Legal Analysis.

Editorial and Legal Analysis with Manuscript

As needed, we will prepare a Manuscript using the materials provided by the Village. The Manuscript organizes your legislation into a logical system of chapters arranged alphabetically by subject matter. At this step we will incorporate amendments into the Manuscript, noting repealed or superseded material. The resulting Manuscript will show exactly the legislation that is currently in effect.

To accompany your Manuscript, we will prepare an Editorial and Legal Analysis for your review. Your project team will do a thorough review and analysis of your legislation and provide specific recommendations and input for improvement. The Analysis will be presented in a progressive format with option sets to guide the user in the decision-making process. Village officials, including the Village Attorney, will have the final decision-making authority for the resolution of any and all issues.

The Editorial and Legal Analysis will include the following:

- > Identification of duplications, conflicts and inconsistencies between or within various sections of the Code
- > Identification of duplications, conflicts and inconsistencies with Michigan statutes
- > Any practical recommendations to make your legislation more enforceable
- > Suggestions regarding fines, fees and penalties
- > Suggestions on ways to modernize your legislation

Your Responsibilities

The Village will review the Editorial and Legal Analysis and make the final decisions on any changes that are deemed necessary. All final decisions regarding the sufficiency of the legislation which is to be codified, and any changes to be made to said legislation, shall be the province of the Village officials and the Village Attorney.

A review period is set by the performance schedule. We stress the importance of staying within the allotted time period to avoid disruptions in the production process and delays in the delivery of the Code.

Code Review

Code Review is a searchable online repository that houses your Code Manuscript and Editorial and Legal Analysis during the review stages of the codification process. When the Manuscript and Editorial and Legal Analysis are ready for review, *General Code* will activate your *Code Review* site and provide your review committee with a link to a secure online version of your in-process Code and the supporting documents, which could include the Code Project Contract, Organizational Analysis, Code Adoption Information, and Disposition List. *Code Review* allows users to reference and search relevant Code sections online as you answer questions and work through conflicts, duplications and inconsistencies within your Code. As the project continues, additional secure drafts will be available on your *Code Review* site, making the review process easy and clear. Upon completion of the project, your *Code Review* site will be replaced by your *eCode360* site and will house the adopted version of your Code, which will be made available to the public. The posting of *Code Review* is considered the first posting of *eCode360*.

Final Editing of the Manuscript and Submission of the Draft

Once the Editorial and Legal Analysis is returned, an editor will begin the final editing process. During this time, we will:

- > Edit the text to incorporate any revisions and additions previously approved in the Editorial and Legal Analysis phase
- > Update the Table of Contents listing all chapters and articles included in the Code, as applicable

- > Include cross-references and Editor's Notes, as required, and add historical notations indicating the source and date of adoption of each enactment
- > Proofread all copy to correct typographical and spelling errors

Using *Code Review*, *General Code* will submit a Draft of the Code for final review by the Village. With the submission of the Draft, the editorial work on your project will be completed; therefore, if the Village requires any additional changes, further charges will apply.

Prepare Final Deliverables

Upon approval to proceed with the publication of your Code, we will prepare the following final deliverables:

- > **A Comprehensive Index**
We will provide you with an index that is designed to let you quickly and easily locate information in the Code.
- > **A Disposition List**
Your Code will include a Disposition List that sets forth—in chronological order—the subject matter, date of adoption and disposition of each item of new legislation reviewed with the project. It will also indicate whether those items are included in or omitted from the Code.
- > **A Derivation Table**
Because we will renumber and reorganize Grand Beach's Code using our standard format, to ease the transition to the new numbering system, we will prepare a Derivation Table. This table will be included at the end of the published Code and will clearly show the chapter numbers from the Village's 2010 Code and where they have been included in the new Code.
- > **Code Adoption Legislation**
We will prepare adoption legislation for the proposed Code and give it to the Village Attorney for review and enactment by the governing body. The Code should be adopted as soon as possible to formally enact the many revisions authorized by the Village and establish the Code as the permanent enforceable system of law in the Village. If the Code adoption legislation is enacted and returned to us within 90 days of submission, we will include this material in the Code free of charge. Once the Code is adopted, it can be amended directly to change, add or delete material.

Publish a Secure Online Code with eCode360

Once the final deliverables have been prepared, *General Code* will make your *eCode360* site available to the public. *eCode360* is a secure, reliable online platform created specifically to house codified laws and municipal documents. Built with a variety of user needs in mind, *eCode360* will provide Grand Beach's staff, citizens and businesses with unparalleled flexibility to quickly access and search your Code on a variety of desktop and mobile devices.

eCode360 Benefits:

A centralized solution—laws, regulations and related documents are integrated into a dynamic, centralized resource

Simple to use—*eCode360* is easy and intuitive and offers powerful time-saving features

Always up-to-date—We will update your eCode360 site with each supplement to your Code

A trusted, “go-to” resource—Empower staff to answer questions with clarity and confidence

Always evolving—We consistently release innovative functionality based on communities' needs

eCode360 Service Level included in this Project: **Premium**

	eCode360 Lite	Standard eCode360	Premium eCode360
Annual Maintenance Fee	\$695	\$995	\$1,195
New Laws	x	x	x
Easy and Flexible Searching	x	x	x
Dynamic Table of Contents	x	x	x
Email or Share Links	x	x	x
Printing	x	x	x
Bookmarking Searches	x	x	x
Archive View	x	x	x
"Sticky" Table Headers	x	x	x
Administrative Tools	x	x	x
Translate	x	x	x
eCode360 Search App	x	x	x
Linked New Laws		x	x
Public and Private Notes		x	x
Sample Legislation (Multicode Search)		x	x
Download to Word		x	x
Download to PDF			x
New Laws Indicator			x
Advanced Search			x
Customizable Titles			x
eAlert			x
Public Documents Module			x

For more information about eCode360 and the service levels we offer, see page 17.

Publish a Custom Printed Code

General Code will publish 3 printed copies of your Code in high-quality, custom-imprinted post binders. The Code pages will be designed in an 8 ½-by-11-inch page size, using 11-point Times New Roman font in a single-column format on 100% recycled paper.

General Code lets you customize the look of your final printed Code binder, including the color of your binder (blue, dark red, green, brown, black or gray) and the color of the silk-screen lettering on the binder cover (white, silver or gold). We can also include the Village's Seal on the front and spine for added impact at no additional charge. Each copy of the Code will include a set of 15 tab dividers for individual customization and will also be serial-numbered for easy identification.

Provide Ongoing Code Maintenance

The codification process is not truly over when your new Code is delivered. Your community will change and grow, and ultimately, your Code will evolve with it. In order to maintain your Code as an accurate and reliable resource, it is important that the Village keeps the Code up-to-date after

initial publication. *General Code*'s supplementation services are designed to make the process easy, fast and accurate.

For more information about *General Code*'s Supplementation Services, see page 24.

Project Materials

Source Materials

The Village of Grand Beach has provided *General Code* with the following documents, which will be used as the source materials for the recodification project:

- > A copy of the Village's 2010 Code, as updated to Ordinance No. 2023-105

Project Scope

This proposal and the scope of this project consider only the legislation submitted for review as listed above. The processing, review, and inclusion of any materials not submitted are outside the project scope as proposed and therefore may be subject to additional charges. We request that Grand Beach set up a process to routinely send any new legislation upon adoption. This additional legislation will be included in the Code up to the point where the editorial work has been completed and will be subject to an additional charge at the end of the project.

Investment Details and Options

Codification Project Price

\$9,995

Services included with the codification project:

- > Project Launch
- > Creation of a New Code, with Project Scope Including Legislation to February 21, 2023
- > Editorial Work
- > Proofreading
- > Shipping

Code Review deliverables:

- > Organizational Analysis
- > Editorial and Legal Analysis
- > Manuscript
- > Draft
- > Comprehensive Index
- > Disposition List
- > Code Adoption Legislation
- > Derivation Table

Final deliverables included with the codification project:

- > Premium eCode360
- > eCode360 Search App
- > Publication of 3 Code Volumes in Standard Imprinted Post Binders
 - o Customizable Tabs
- > Code Adoption Legislation

Administrative Fees

\$0

General Code does not charge administrative fees; you will only pay for products and services you actually use

Optional Components

Estimated Price to Implement Gender-Neutral Language in Code

\$271

A *General Code* Editor will assess your goals and work with you to develop a strategy to make your Code language gender neutral and more inclusive. Typical solutions include direct pronoun replacement. Solutions that are more complex, such as an analysis of gendered terms in your Code or the re-writing of Code text to eliminate the use of pronouns, may be deemed outside of the scope of this project. An estimate for any additional charges will be provided upon request.

eCode360 options

The following is available to you at an additional charge:

- | | |
|---------|--|
| \$(500) | Substitute eCode360 Lite instead of Premium eCode360
<i>Annual Maintenance: \$695</i> |
| \$(200) | Substitute Standard eCode360 instead of Premium eCode360
<i>Annual Maintenance: \$995</i> |

Please note: Code books in addition to the 3 Code books included in the Codification. Project Price may be ordered through the publication date of your Code. Pricing is available upon request.

Ongoing Services

Premium eCode360 Annual Maintenance

\$1,195

The maintenance fee is an annual recurring flat fee that begins one year from the initial posting of eCode360. Therefore, we recommend that the Village budget for this service each year. The fee covers annual licensing, web hosting, posting of new legislation between regular Code supplements and the PubDocs Module. Please note that this does not include the cost for codifying new legislation.

Future Supplementation Services

General Code will provide supplementation services at a rate of \$20.00 per page for a period of three years from date of publication.

Tables Graphics and Charts \$10.00 per change

Thereafter, fees may be increased annually consistent with the Producer Price Index for Publishing Industries, published by the U.S. Dept. of Labor.

Performance and Payment Schedule

Deliverable	Delivery Date	Payment Milestone
Contract Signing	Within 30 days of contract signing	20% of total project price due
Submission of the Organizational Analysis	Within 80 days of contract signing and receipt of the materials; the Village has 30 days for review	20% of total project price due
Submission of the Editorial and Legal Analysis with Manuscript	Within 180 days of receipt of the responses to the Organizational Analysis; the Village has 100 days for review	30% of total project price due
Submission of Draft	Within 145 days of receipt of responses to the Editorial and Legal Analysis; the Village has 45 days to review	20% of total project price due
Delivery of the Code	Within 40 days of approval to proceed with the publication of the Code	Balance of total project price due

Performance schedule reflects only business days excluding legal holidays.

Authorization and Agreement

The Village of Grand Beach, Recodification, February 21, 2023

Codification Project Price

\$9,995

Optional Components

- | | |
|---|----------|
| ___ Substitute eCode360 Lite instead of Premium eCode360 | \$ (500) |
| Annual Maintenance: \$695 | |
| ___ Substitute Standard eCode360 instead of Premium eCode360 | \$ (200) |
| Annual Maintenance: \$995 | |
| ___ Estimated Cost to Implement Gender-Neutral Language in Code | \$271 |

Total Investment

Including all of the options selected above, the total project price will be: \$

The Village of Grand Beach, Michigan, hereby agrees to the procedures outlined above, and to *General Code's* Codification Terms and Conditions, which are available at <http://www.generalcode.com/terms-and-conditions-documents/>.

Village of Grand Beach, Berrien County, Michigan

By: _____	Witnessed by: _____
Title: _____	Title: _____
Date: _____	Date: _____

GENERAL CODE, LLC

By: _____	Witnessed by: _____
Title: _____	Title: _____
Date: _____	Date: _____

This document serves both as a proposal and as an agreement. To accept this proposal and delegate authority to *General Code* to administer the codification project, complete the form above, including authorized signatures. A signed copy of this agreement will be mailed back to Grand Beach for its records.

Scan and email the completed form to contracts@generalcode.com. You may also fax the completed form to General Code at (585) 328-8189 or return it by mail to *General Code*, 781 Elmgrove Road, Rochester, NY 14624.

Appendix

Michigan Communities We Serve

For more than a half century, we have had the pleasure of forming long-term, collaborative working relationships with municipalities of all types and sizes across the country. Below are some of the municipalities in Michigan that have trusted *General Code* to codify their laws:

Berrien County

Charter Township of
Watervliet
City of Bridgman
City of New Buffalo
Three Oaks Township
Township of Buchanan
Village of Baroda
Village of Michiana
Village of Stevensville

Cass County

Village of Cassopolis

Van Buren County

Township of Lawrence
Township of Paw Paw

Kalamazoo County

City of Kalamazoo
Village of Richland
Village of Vicksburg

Ottawa County

City of Holland
Township of Park
Village of Spring Lake

eCode360 Platform

Our eCode360 platform is designed specifically to house codified laws and municipal information. eCode360's intuitive design, responsive navigation, and robust search functionality drive performance and user satisfaction.

Simple for Everyone

eCode360 offers a user experience that's simple and intuitive. Our easy-to-use, uncluttered interface allows users to access, search and share Code sections with incredible speed and precision on desktop and mobile devices. It provides the power to communicate information to everyone in your municipality like never before.

24/7/365 Access and Security

General Code supports your community through technologies that transform your users' experience and empower your community to access, navigate and share your Code in exciting new ways. Our eCode360 platform was designed by our own in-house team of software engineers, experts who understand the importance and value of simplifying how you access and use your Code, generating an impressive 71,000 users a day while boasting an incredible uptime average of 99.9%. eCode360 is available 24/7, 365 days a year.

eCode360 is hosted on Amazon Web Services (AWS)'s EC2, which has an uptime guarantee of 99.99%. Our servers are backed up using IT industry best practices, taking advantage of multiple redundancies and regions within AWS. In addition to a robust disaster recovery plan, we have taken steps to avoid disaster by building eCode360 from the ground up to be secure and scalable. The system is designed and engineered to minimize the possibility of intrusion and uses multiple leading-edge technologies to harden and secure the service.

eCode360 is our proprietary platform, and does not require any Folio installation or licenses.

Maintenance and Updates

eCode360 is maintenance- free for our users. *General Code* employs a team of software developers, web application developers and system administrators who maintain and update the platform to give you an intuitive and seamless experience with your Code. Our most recent enhancements can be found at <https://www.generalcode.com/happyecode/>.

Free Introductory eCode Webinar for Municipal Staff

Our introductory eCode webinar lets you work online with an experienced Training Specialist who can demonstrate eCode360's powerful tools and offer step-by-step guidance to help you use the Code. A great resource for municipal employees who want to help their constituents!

"Multi-purpose" your Code Content—and better serve your community.

Give departments and individuals within your municipality the ability to view and use the specific Code information they need—when they need it. With eCode360 Content Export, we export your Code's content to an Excel or CSV file. From there, the file can be imported into systems other departments are already using where information from your Code can be quickly viewed and used. This saves others—especially staff who serve the public in the field—the time and effort of searching the entire Code manually to find the particular section they need. For more information about our Content Export services, please contact us at sales@generalcode.com.

eCode360 Service Levels

eCode360 Lite includes the following features:	
New Laws	Between regular Code supplements, <i>General Code</i> will temporarily post PDF copies of new legislation to your online Code
Custom Settings for Admin Users	Control the look of your eCode360 by selecting custom colors and accents, and uploading a custom banner or photo
Easy and Flexible Searching	Search by key words, phrases, section numbers and more
Electronic Index	A comprehensive list of key words and phrases to speed searching
Dynamic Table of Contents	Users can find the information they need and see their current location with a table of contents that moves as users browse
Email or Share Links	Email a link to a specific Code section or share via social media
Printing	Print with user-friendly functionality and a variety of user options
Bookmarking Searches	Save "favorites" to quickly return to sections of the Code
Archive View	View a permanent archive of your Code, updated with each supplement
"Sticky" Table Headers	Table headers remain stationary as you scroll
Translate	Users can view your Code in more than 100 additional languages
eCode360 Search App	Use your mobile device to search your Code
Standard eCode360 includes all of the above Lite features plus:	
Linked New Laws	As new legislation is posted, we will add links from the New Laws section of eCode360 to the affected Code chapters or articles
Public and Private Notes	Create personalized links and annotations within the Code
Multicode Search	Search across multiple Codes by municipality, geographic region, government type or population to find sample legislation or other Code content for zoning use, legal cases or historical research
Download to Word	Administrative users can download Code text to a Microsoft Word document to edit and track changes when drafting new legislation
Premium eCode360 includes all of the above Lite and Standard features plus:	
Download to PDF	Public users can directly download Code text to a PDF document
New Laws Indicator	Code Change Indicators help users identify sections of your Code that have been changed and provide links to the new legislation
Advanced Search	Search across the Code, Public Documents, New Laws and Notes using an intuitive query tool and filtering system to quickly pinpoint the most relevant information
Customizable Titles	Administrative users can add customized titles and comments to your legislation in New Laws
eAlert	Public users can sign up to receive notifications of changes in the Code
PubDocs Module	Post non-Code documents along with your online Code

The new version of PubDocs™ is here and ready for you to use NOW!

Put more power behind your public documents: With a new look, features and functionality, our newest version of *PubDocs* elevates access, control, and transparency to new levels, so you can do more with your public documents than ever before.

More of what you asked for, for more control of your documents: Our latest *PubDocs* enhancements are the direct result of comments and suggestions from valued customers like you. We think you will like what you see!

- **Add or change the name of document types** – For example, you can change “minutes” to “meeting packets” – whatever titles work best for you. Or add new document categories, such as “Fee Schedule.”
- **Move or delete multiple documents quickly and efficiently** – There’s no need to work with one document at a time.
- **Post an expanded variety of file formats and documents** – Now including audio files, audio and video links, and PowerPoint files.
- **Sort search results more efficiently** – Arrange results by ascending or descending dates.
- **Unlimited document uploads** – Now without file size limits

Our new *PubDocs* enhancements are available for you, the eCode360 user, to use NOW!

The screenshot displays the City of Townsville PubDocs web application. The header features the city logo and navigation links for Home, Admin, and Help. A search bar is present with a search button and a Multiselect dropdown. The left sidebar contains a list of document categories: Charter, Code, Zoning Map, Archives, New Laws (19), Index, Notes (3), Public Documents (3), Agendas (10), Budgets (4), Comprehensive Plans (7), Fee Schedule (1), Minutes (39), and Misc. Documents (8). The main content area is titled 'Minutes' and includes a filter section with dropdowns for Year (All), Month (All), and Day (All), along with an 'Add Document' button and an 'Actions' dropdown. The list of documents shows 'Annual Meetings' with five entries: 'Board Meeting May 21, 2012', 'Board Meeting May 10, 2013', 'Board Meeting May 23, 2014', 'Board Meeting May 12, 2015', and 'Board Meeting May 17, 2016'. Below this, there are sections for 'City Council' (with a '2022-01 Meeting Recording' entry) and 'Dept of Public Works' (with a 'Fire Department Minutes' entry). The footer includes a 'Select Language' dropdown.

Sample eCode360 Screens

Settings

Log Out

Home

Admin

Help

Enter search term...

Advanced

Multicode

Charter

Code

Archives

New Laws (16)

Index

Notes

Public Documents

Agendas

Budgets

Comprehensive Plans

Legislation

Minutes

Misc. Documents

Resolutions

Print

Email

Download

Share

Get Updates

Add Note

City of Townsville, NY / General Legislation

Chapter 295 Swimming Pools

Swimming Pool Application

A City Building Permit is required along with requirements in this chapter before any installation or construction of a swimming pool. [City Building Permit link.](#)

Created on 2018-10-03 by Javala Sanders; Last modified on 2019-02-21 by Javala Sanders

[HISTORY: Adopted by the Common Council of the City of Townsville as Ch. 35 of the 1975 Municipal Code. Amendments noted where applicable.]

Find Codes

Municipality Name

State

Counties

Government Type

Within

of Zip Code

Population

Search Codes

Enter search term...

Cancel

Search

Add Codes

Add All Codes (2264)

Add	Type	Name	County	State	Population
+	County	Adams County, WI	Adams	WI	20843
+	County	Albany County, NY	Albany	NY	297556
+	County	Allegheny County, MD	Allegheny	MD	72831
+	County	Allegheny County, PA	Allegheny	PA	1223411
+	City	Appleton City, MO	St. Clair	MO	1127
+	County	Appomattox County, VA	Appomattox	VA	14128
+	City	Atlantic City, NJ	Atlantic	NJ	39958
+	County	Atlantic County, NJ	Atlantic	NJ	271820

- 1 Custom Banner
- 2 Public and Private Notes
- 3 View Archived Codes
- 4 Public Documents Portal
- 5 Multicode
- 6 New Laws

Title	Adopted	Subject	Affects
L.L. No. 19-2018 - Sewer Amendment <i>This goes into effect 1/1/2019</i>	2018-08-03	Clerk Amendment, Departments and Bureaus Amendment	Ch 18A, Ch 20
L.L. No. 20-2018 <i>goes into effect 1/1/2019</i>	2018-08-23	Zoning Amendment	Ch 55
L.L. No. 21-2018	2018-08-23	Zoning Amendment	Ch 55
L.L. No. 22-2018	2018-09-13	Neighborhood Preservation Amendment	Ch 62
L.L. No. 23-2018	2018-09-13	Building Construction Administration Amendment	Ch 16
L.L. No. 24-2018	2018-09-13	Zoning Amendment	Ch 55
L.L. No. 25-2018	2018-09-13	Zoning Amendment	Ch 55

Additional Online Services

MapLink™ powered by ZoningHub™

MapLink is a *Visual Zoning* service that makes it easier for business and property owners, planners, developers, and constituents to find the information they need in your community's Zoning ordinance by presenting Zoning Code data from *eCode360* in an interactive online map.

MapLink users can click on a map to view details about permitted uses and answer questions such as, "Where can I open my business?" and "What can I do with my property?" With just a few clicks, users interested in economic development can view dimensional requirements, allowable uses, and zoning districts, zoom to an individual parcel to examine its requirements, or search for properties based on land use. By making it easier for users to find the information they need for their development projects, they are more likely to open their businesses in the Village, which can help grow your community.

MapLink uses your municipality's existing GIS map information and seamlessly presents data from *eCode360*, so your interactive map clearly and accurately displays your essential Zoning elements. When a Code supplement including a Zoning change is completed and posted to *eCode360*, your Code data is simultaneously updated in *MapLink*, ensuring that users are always working with the most accurate requirements.

eCode360® Enhanced Graphics™

eCode360 Enhanced Graphics can help drive economic development in your community by presenting an online Zoning Code that is clear, easy to understand and always up-to-date.

Enhanced Graphics offers zoning specific features like integrated tables that allow users to view tables in context, multi-column layout options to accommodate natural image placement, searchable image captions, color coding to create easier navigation, and high-quality graphics. Every community is unique, so we also offer custom solutions tailored to suit your community's specific needs.

Custom Local Building Code

Until now, no single publication has included both ICC I-Code building regulations and local amendments in an integrated form. Our CLBC solution will create a single central repository for your adopted Building Code regulations that is intuitive, searchable, and linked to your municipal Code. This solution will eliminate the need to separately manage state adopted I-Codes and your local amendments, and make your Building Code regulations available from anywhere at any time, even if the Village only has one set of printed books.

Application Programming Interface

Application Programming Interfaces (API) make it possible for your Code in *eCode360* to "talk" with additional external systems to share information. *General Code* has APIs that deliver structured Code information contained in *eCode360* to external systems, including legislation drafting, parcel management, municipal websites, enterprise content management (ECM), permitting, GIS-based interactive maps, code enforcement, law enforcement, and more.

For more information on our additional online services please contact us at sales@generalcode.com

Formatting & Style

General Code takes pride in offering high-quality printed Code services. Our experience and attention to detail in the design and production of your Code go hand-in-hand with our approach to municipal partnerships.

Organization

The Code will be organized and divided into parts to accommodate different types of legislation. Typically Part I is made up of legislation of an administrative nature, namely, that dealing with the Village's departments, officers and employees; Part II is made up of the legislation that regulates the general public. Within each part, the various pieces of legislation will be organized into chapters, which will be arranged alphabetically by subject matter. For example, all legislation pertaining to the regulation of streets and sidewalks may be found in Part II, in the chapter entitled "Streets and Sidewalks." Wherever there are two or more pieces of legislation dealing with the same subject, they will be combined into a single chapter. In such chapters, the use of article designations will preserve the identity of the individual pieces of legislation. The Village will have the opportunity to review and approve the organization of the Code.

Table of Contents

The Table of Contents lists the various chapters included in the Code and can be used to help locate desired provisions. Space will be reserved for later insertion of new material in its proper alphabetical sequence. Such space is accommodated in the body of the Code by breaks in the chapter numbering and in the page-numbering sequence between chapters.

Pagination

Each chapter forms an autonomous unit in the page-numbering system. The first page number in each chapter is the number of that chapter followed by a colon and the numeral "1." For example, Chapter 6 begins on page 6:1, Chapter 53 on page 53:1, etc. If a page were to be added between pages 53:2 and 53:3, it would be numbered 53:2.1. This system makes it possible to add or to change pages in any chapter without affecting pages in other chapters and to insert new chapters without affecting the existing organization.

Scheme

The scheme is the list of section titles that appears at the beginning of each chapter and precedes the text. These titles are written so that, taken together, they may be considered as a summary of the content of the chapter. Taken separately, each describes the content of a particular section. For ease of reference, section titles are repeated as section headings in the text.

Section Numbering

In a chapter-related section-numbering system, each section of every item of legislation is assigned a number that indicates both the number of the chapter in which the legislation is located and the location of the section within that chapter. For example, the first section of Chapter 6 is § 6-1, while the fourth section of Chapter 53 is § 53-4. New sections can also be added between existing sections by using a decimal system. For example, if two sections are to be added between §§ 53-4 and 53-5, they will be numbered as §§ 53-4.1 and 53-4.2.

Legislative Histories

The legislative history for each chapter is located immediately following the scheme for that chapter. The history indicates the specific legislative source from which the chapter was derived, including the enactment number and the date of adoption. In the case of chapters containing parts or articles derived from more than one item of legislation, the source of each part or article is indicated in the text, under its title. Amendments to individual sections or subsections are indicated by boldfaced histories directly in the text.

Editor's Notes

Editor's Notes are used in the text to provide supplementary information and cross-references to related provisions in other chapters.

Printed Code Sample Page

Page heads indicate which sections appear on a particular page, making sections quick to locate.

Chapter 204
INSURANCE

Section numbers reflect both the number of the chapter in which the legislation is included and the location of the section within that chapter. This facilitates referencing and indexing sections.

Every chapter is preceded by a Scheme, which lists each section by title. Taken together, the titles serve as a summary of the contents of the chapter.

ARTICLE I
Fire Damage Claims

§ 204-1. Enforcement authority.

§ 204-2. Claim payment restrictions.

§ 204-3. Payment procedure.

§ 204-4. Regulatory authority.

[HISTORY: Adopted by the Board of Commissioners of the Township of Municipality as indicated in article histories. Amendments noted where applicable.]

The History indicates the specific legislative source from which the chapter is derived.

ARTICLE I
Fire Damage Claims

[Adopted 1-16-1995 by Ord. No. 294 (Ch. 83, Art. I, of the 1982 Code)]

§ 204-1. Enforcement authority.

For precision of reference, section titles are repeated as headings in the text.

The Secretary/Administrator of the Township of Municipality, Berks County, Pennsylvania, or such official's designee is hereby appointed as the designated officer who is authorized to carry out all responsibilities and duties stated herein.

§ 204-2. Claim payment restrictions. **[Amended 3-20-1995 by Ord. No. 299]**

Amendments to individual sections or subsections are noted in the text at the location which most precisely pinpoints the amended material.

No insurance company, association or exchange (hereinafter the "insuring agent") doing business in the Commonwealth of Pennsylvania shall pay a claim of a named insured for fire damage to a structure located within the Township of Municipality, Berks County, Pennsylvania (hereinafter the "municipality") where the amount recoverable for the fire loss to the structure under all policies exceeds \$7,500 unless the insuring agent is furnished by the Municipal Treasurer with a municipal certificate pursuant to Section 508(b) of Act 98 of 1992 and unless there is compliance with Section 508(c) and (d) of Act 98 of 1992 and the provisions of this article.¹

§ 204-3. Payment procedure. **[Amended 3-20-1995 by Ord. No. 299]**

Where, pursuant to Section 508(b)(1)(i) of Act 98 of 1992,² the Municipal Treasurer issues a certificate indicating that there are no delinquent taxes, assessments, penalties or user charges against real property, the insuring agent shall pay the claim of the named insured; provided, however, that if the loss agreed upon by the named insured and the insuring agent equals or

Editor's Notes provide supplementary information for the Code user.

The page-numbering system reflects the chapter number plus the page sequence. This allows the insertion of new chapters without affecting the existing Code organization.

The dateline indicates when the page was printed.

1. Editor's Note: See 40 P.S. § 638.
2. Editor's Note: See 40 P.S. § 638.

204:1

Publication, Nov 2019

Ongoing Code Maintenance

Your Code is always evolving and is an investment you need to protect.

Because your Code will evolve and grow with your community, the codification process is not truly over when your new Code is delivered. In order to maintain your community's trust and reliance on your Code, *General Code* offers supplementation services that will help to keep your Code reliable, accurate and up-to-date. Our supplementation services are designed to make the process easy, fast and accurate. In addition, *General Code* provides a free sample legislation service to municipalities we serve as well as regular legislative alerts to inform local governments of the latest trends in legislation that may affect their communities.

Rapid Delivery

Our average turnaround time for processing routine supplementation is between 4 and 6 weeks.

Materials

After the enactment of new legislation, the Village can forward a copy to us by whatever method is most convenient.

Online copies of the legislation can be sent via email to ezsupp@generalcode.com. Upon receipt, we will send you an email confirming that we have received your legislation. Should an alternative method of transmission be required for transferring large files, please contact us and we will provide the necessary information.

General Code will hold legislation pending a pre-approved schedule, or begin the job, as directed by the Village. Please note that charges for supplementation services are outside of the scope of this proposal and will be billed separately. An estimate of the charges applicable to a particular supplement is available upon request.

Posting of New Laws

Between regular Code supplements, *General Code* will temporarily post PDF copies within 1 to 2 business days of receipt of new legislation to your online Code, to provide ready access to information until such time as the legislation can be codified through supplementation. If supplementation does not occur within one year of appending, *General Code* will remove the link to that new legislation.

Schedule

Code supplements will be provided on a schedule designed to meet the needs of Grand Beach. Typical schedules may be quarterly, semiannual, or annual, or upon authorization by the Village. Updates to the electronic version of the Code can occur on a more frequent schedule than printed supplements if the Village prefers.

Editorial Work on Your Supplement

The work on your supplement specifically focuses on the new legislation being incorporated with each supplement. For each supplement we provide project management, recordkeeping, processing, professional review of new legislation, and consult throughout the project. Our goal is to make the information easily accessible without altering in any way the meaning of what was originally adopted. The work on your supplement specifically focuses on the new legislation being incorporated with each supplement. As part of our process for new legislation, we will:

- > Acknowledge receipt of all materials

- Verify adoption of all legislation, including date of action by governing body
- Review legislation and distinguish between Code and non-Code material
- Update record of legislation received and its disposition (Disposition List)
- Request any missing legislation/missing pages
- Determine proper placement of legislation within Code
- Impose or utilize the adopted flexible section numbering system that allows for later changes
- Create/modify chapter, article and/or section titles
- Add historical annotations
- Add any necessary cross references
- Include editorial notes to sections that require additional explanation
- Correct any misspellings so that searchability in eCode360 is not compromised
- Impose a distinctive style for definitions, to aid Code user in quickly finding the meaning of a particular term
- Maintain legislative integrity by following the original tables and graphics and, where necessary, improving the presentation so that the information contained therein is easily accessible
- Impose standard internal section organizational hierarchy consistent with the rest of the Code
- Impose standard style conventions consistent with the rest of the Code, i.e., number citation, capitalization, nonsubstantive grammar and punctuation, internal and statutory reference citation
- Confirm accuracy of internal references; correct as necessary and appropriate
- Confirm accuracy of statutory references; correct as necessary and appropriate
- Read and review for missing wording; internal conflicts
- Update ancillary Code pieces, such as the Table of Contents and chapter schemes, when necessary
- Update Code Index
- Create an Instruction Page so that Code holders can properly update the Code
- Notify client of any issues and concerns noted and work together to determine appropriate resolution

Printed Supplements

Amendments to the printed Code occur in the form of printed supplement pages that are issued as replacement pages. Printed supplements include an updated Table of Contents, Disposition List, Index, text pages, and Instruction Page.

Electronic Updates

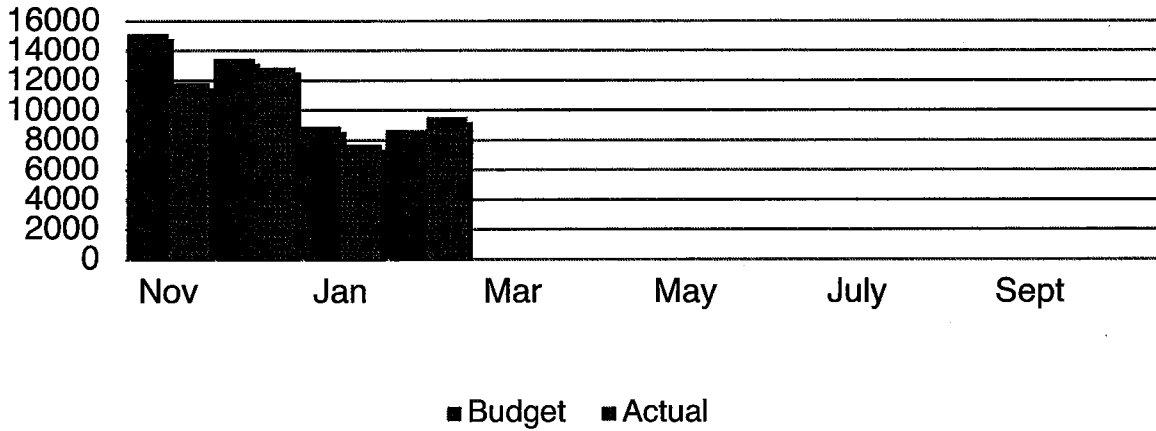
Amendments to the electronic version of the Code can be provided on their own schedule or can accompany printed supplements. Electronic updates will be incorporated into the Code, and a fully searchable, complete Code will be delivered online.

Delivery

Printed supplements to the Code will be delivered in bulk to Grand Beach, unless it chooses to utilize *General Code's* Distribution Services. The website will be updated in one to two business days.

A Member of the ICC Family of Solutions





March 15, 2023

Dear Grand Beach Council,

We are happy to provide you with the March Golf Course Maintenance Report.

Financial

Year to date we are \$4,224 under budget.

Course News & Conditions

- Winter equipment maintenance is ongoing.
- Snowmobile stakes have been removed from the golf course.
- Spring cleanup has begun and will continue into spring.

Respectfully Submitted,

Clay Putnam
ServiScape, LLC

SUPERINTENDENT'S REPORT

March 10, 2023

HALL - GROUNDS - MAINTENANCE GARAGE

Cleaned Maintenance garage.
Removed garbage cans from street sides.
Stock piling sand from new home construction.
Painted Pro-Shop bathroom floors.

STREETS - PARKS - BEACHES

Weekly Brush and Bag Pickup.
Cleaned out storm drains.
Snow and ice removal in the Village.
Repaired potholes on major and local streets with asphalt patch.
Cleaned up garbage along roadsides.
Removed leaves from playground and tennis courts.
Trimming trees along roadsides.


WATER DEPARTMENT

Sampled water February 28, 2023 and took to New Buffalo water treatment plant for analysis.
Submitted monthly reports for February readings to State of Michigan on March 10, 2023.

EQUIPMENT

Service, Oil and grease equipment.

Respectfully Submitted



Robert Dabbs
Superintendent

Grand Beach/Michiana Police Offense Summary

Occurred 2/1/2023 - 2/28/2023

Offense	Total Offenses
5308 - 53002 - False Fire Alarm	2
73001 - 7300 - Ordinance Violation	1
98007 - 9944 - Open Door on Residence	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9953 - 99008 - Miscellaneous - General Assistance	5
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9955 - 99008 - Miscellaneous - Assist to EMS	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	7
9957 - 99008 - Miscellaneous - Residential/Business/Bank Alarm - False	3
Total	23

Chad and I have been working to address dilapidated properties. We have sent three letters and Chad has spoken with one of the homeowners so far on an action plan to address the issues.

Respectfully Submitted,



Ryan Layman, Chief of Police

VILLAGE OF GRAND BEACH - SHORT TERM RENTAL IMPLEMENTATION as of February 28th, 2023

Address	Max Occupants	Rental Agent Managed?	Compliant? (Y/N)	Additional Info/Current Status
48028 Ridge		Y	N	Not Paid/Need Inspection/Indemnification
50114 Arnold	8	Y	Y	Paid
46220 Crescent	9	N	Y	Paid
51113 Main	16	Y	Y	Paid
51222 E Arnold	14	Y	Y	Paid
47007 Lakeview	16	Y	Y	Paid
47110 Oak	16	Y	N	Not Paid
51105 Main			N	Not Paid/Need Inspection/Indemnification/Insurance
46202 Royal	10	Y	Y	Paid
47003 Lakeview	14	Y	N	Need Insurance/Not Paid
52214 Main	14	Y	Y	Paid
48103 Walnut	10	Y	Y	Paid
48303 Reitz	16	Y	Y	Paid
52209 E Arnold	11	Y	Y	Paid
46217 Crescent	8	N	N	Need Insurance/Not Paid
46122 Royal	8	Y	Y	Paid
51107 Main	10	Y	N	Doing Repairs (adding Egress windows in basement)
45306 Putters	10	Y	Y	Paid
50118 Lake	14	Y	Y	Paid
46300 Fairway			N	Need Inspection/Not paid
51324 Erich	8	Y	N	Not Paid/Need Insurance/Indemnification
47106 Cedar		Y	N	Need Inspection/Not paid
46355 Grand Beach			N	Letter Sent
46107 Glenwood			N	Letter Sent/Called Back, I returned call on 03/03/2023
49003 Fox Trail			N	Letter Sent
46302 Fairway			N	Letter Sent

46201 Royal			N	Letter Sent	
46111 Glenwood			N	Letter Sent	
51111 Main	16	N	N	Not Paid	
46115 Royal	8	N	N	Paid	
45331 Fairway	16	Y	N	Inspected/Not Paid/Need Indemnification	
46107 Royal	10	Y	N	Paid	
46110 Wildwood	12	Y	N	Inspected/Not Paid/Need Indemnification/Insurance	
47023 Lakeview			N	Onboarding	

Village of Grand Beach - Monthly Building Inspection Report

March 2023

EGLE															
Permit No Address		Owner Description of Work	Est. Cost Sq. Ft.	Permit		GB Permit		Start Date		Completion		Visits		Inspection Sign-offs	
				Appl Date Issue Date	Appl Date Issue Date	Original Actual	Original Rev'd/Final	Date	Original Rev'd/Final	Last Date Update	Last Description	Next Description			
2021-21	Goldstein	New Home	\$ 1,879,429	4/12/2021	4/15/2021	05/2021	3/6/2023	workers on site	10/20/2022	Insulation	Final				
2021-30	Dwarakanathan	New Home	\$ 900,000	5/5/2021	6/16/2021	11/2021	3/1/2023	called L/M	2/10/2022	Back Fill	Framing				
2021-47	Brown	New Home	\$ 640,080	9/14/2021	9/15/2021	12/2021	3/7/2023	cleaning up/ins prep	3/1/2023	framing	Final				
45322 Fairway Ln	Burke	New Home	\$ 819,080	9/14/2021	9/15/2021	12/2021	3/6/2023	workers on site	1/25/2023	Insulation	Final				
2021-48	Armstrong	New Home	\$ 289,789	8/26/2021	9/21/2021	12/2021	3/2/2023	ext deck,stoop,porch	1/23/2023	Insulation	Final				
48107 Walnut St	New Modular Home		1,988	7/23/2021	9/21/2021	12/2021	3/8/2023	workers on site	10/21/2022	Insulation	Final				
2021-59	Gaba	New Home	\$ 3,200,000	9/29/2021	10/8/2021	12/2021	3/6/2023	workers on site	1/27/2023	Insulation	Final				
51315 E. Arnold	Morris	New Home	\$ 500,000	12/22/2021	12/29/2021	1/2022	3/3/2023	finishing drywall	11/30/2022	Insulation	Final				
50262 Golfview	Zalanskas	New Home	\$ 3,000	8/23/2021	1/19/2022	1/2022	3/1/2023	workers on site	11/11/2022	Insulation	Final				
2022-02	New Home		\$ 550,000	2/23/2022	3/24/2022	3/2022	3/1/2023	Int granite	11/20/2022	Insulation	Final				
45318 Fairway Dr	Turnkey Estates	New Home	\$ 480,000	3/31/2022	4/12/2022	3/2022	3/1/2023	Int Cabinets	11/20/2022	Insulation	Final				
2022-15	Puskunigis	New Home	\$ 410,000	4/19/2022	4/29/2022	5/2022	3/6/2023	workers on site	2/15/2023	Insulation	Final				
45316 Fairway Dr	Phillippi	New Home	\$ 2,900	4/29/2022	5/6/2022	5/2022	3/1/2023	workers on site	10/20/2022	Back Fill	Framing				
2022-18	New Home		\$ 1,170,000	5/11/2022	5/20/2022	5/2022	3/1/2023	gravel drive/spoke to owner	10/20/2022	Back Fill	Framing				
51218 E. Arnold	Disabato	New Home	\$ 4,738	5/11/2022	5/20/2022	5/2022	3/1/2023	gravel drive/spoke to owner	10/20/2022	Back Fill	Framing				
2022-20	New Home		\$ 960,000	5/11/2022	5/20/2022	5/2022	3/1/2023	gravel drive/spoke to owner	10/20/2022	Back Fill	Framing				
51220 Main	New Home		\$ 4,303	5/20/2022	5/20/2022	5/2022	3/1/2023	gravel drive/spoke to owner	10/20/2022	Back Fill	Framing				
2022-26	Karazim	New Home	\$ 600,000	5/31/2022	7/1/2022	6/2022	3/8/2023	workers on site	12/15/2022	Walls & Steel	Framing				
45312 Fairway Dr	Turnkey Estates	New Home	\$ 3,288	7/1/2022	7/1/2022	6/2022	3/3/2023	drywall installation	2/28/2023	Insulation	Final				
2022-28	New Home		\$ 280,000	7/1/2022	7/8/2022	6/2022	3/3/2023	workers on site	10/20/2022	Back Fill	Framing				
45321 Fairway Dr	Puskunigis	New Home	\$ 2,100	7/8/2022	7/11/2022	6/2022	3/3/2023	workers on site	10/20/2022	Back Fill	Framing				
2022-32	New Home		\$ 300,000	7/11/2022	7/14/2022	6/2022	3/3/2023	workers on site	10/20/2022	Back Fill	Framing				
45325 Fairway Dr	New Home		\$ 2,500	7/14/2022	7/14/2022	6/2022	3/3/2023	workers on site	10/20/2022	Back Fill	Framing				
2022-35	Muentzer	New Home	\$ 800,000	8/1/2022	8/1/2022	8/2022	3/3/2023	hauling sand to Village	2/22/2023	Walls & Steel	Framing				
51224 Main	New Home		\$ 3,400	8/1/2022	8/1/2022	8/2022	3/3/2023	hauling sand to Village	2/22/2023	Walls & Steel	Framing				

Village of Grand Beach - Monthly Building Inspection Report

March 2023

EGLE

Permit No Address	Owner Description of Work	Est. Cost Sq. Ft.	Permit		GB Permit Appl Date Issue Date	Start Date		Date Original Rev'd/Final	Visits Last Date Update	Inspection Sign-offs	
			Appl Date Issue Date	NA		Original Actual	Original Actual			Last Description	Next Description
2022-37 45314 Fairway Dr	Nicolai New Home	\$ 884,840 3,409	7/20/2022 8/17/2022	NA	8/2022	8/2022		3/1/2023 workers framing	12/9/2022 Back fill		Framing
2022-42 45304 Putters Dr	Swords New Home	\$ 2,000,000 7,374	8/16/2022 8/18/2022	NA	8/2022	8/2022		3/8/2023 workers framing	11/12/2022 backfill ext insulation		Framing
2022-43 49031 SkyHi	Ehimwenman New Home	\$ 800,000 9,522	8/10/2022 8/30/2022		8/2022	8/2022		3/3/2023 no activity	2/11/2023 steel placement		Framing
2022-46 52204 Main	Mearsheimer Pool Cabana	\$ 60,000 502	9/19/2022 9/20/2022	NA	9/2022	9/2022		3/1/2023 spoke to contractor	10/17/2022 framing		Final
2022-47 52203 E. Arnold	Acker Addition, Rehab	\$ 300,000 1,906	9/21/2022 9/23/2022	NA	9/2022	9/2022		3/3/2023 Met ownr/contractor	12/13/2022 Framing		Final
2022-50 45320 Fairway Dr	Burke New Pool	\$ 95,000	9/22/2022	NA	10/3/2022	10/2022		3/6/2023 spoke with Ron			
2022-52 45322 Fairway Dr	Brown New Pool	\$ 100,000	10/28/2022	NA	11/2/2022	11/2022		3/6/2023 spoke with Ron			
2022-54 51315 E Arnold	Gaba New Pool	\$ 145,567	11/8/2022	NA	11/22/2022	11/2022		2/17/2023 Installing int trim	11/28/2022 pool wall insp		Final
2023-01 46118 Royal	Africano Remodel	\$ 7,000	1/5/2023	NA	1/9/2023	1/2023		3/3/2023 Met with owners			Framing
2023-02 49206 Perkins	Roche Roof Repair	\$ 1,901	1/13/2023 1/16/2023	NA	TBD			2/8/2023 work completed			Finished
2023-03 52114 Lake Park	Jennings Basement	\$ 150,000	1/25/2023 1/27/2023	NA	1/2023	1/2023		3/6/2023 Insulation	2/27/2023 framing		Final
2023-04 47001 Lakeview	Steve Tole Beach Stairs	\$ 54,000	1/23/2023 2/1/2023	NA	TBD			2/21/2023 cleaning up/done	2/28/2023 walk thru discussion		Final
2023-05 51103 Strauss Dr	Koenig Permanent Shed	\$ 20,000	2/6/2023 2/16/2023	NA	2/14/2023			3/1/2023 concrete floor poured			Framing
2023-06 52204 Main Dr	Mearsheimer Fence	\$ 13,531	2/2/2023 2/13/2023	NA	TBD						Final
2023-07 46021 Lakeview	Madda Retaining wall	\$ 5,100	2/23/2023 2/23/2023	NA	TBD			2/23/2023 met contractor			

Village of Grand Beach - Monthly Building Inspection Report

Permit No Address	Owner Description of Work	Est. Cost Sq. Ft.	EGLE		GB Permit	Completion		Inspection Sign-offs					
			Permit			Start Date		Date		Visits			
			Appl Date	Issue Date	Appl Date	Original	Actual	Original	Rev'd/Final	Last Date	Update	Last	Description
2023-09	Lyne	\$ 29,500	Good till	2/16/2023	2/16/2023	Soon			2/28/2023				
49007 Mckean	Stair repair/replace		Jun-24	3/3/2023								met contractor	

Use of Village Property Fees

From time to time, homeowners or their contractors need to use our beach access property for the work that they are doing. The work falls into three general categories.

1. Minimal disturbance to the Village property. Storing materials for a short time, conducting minimal work which does not disturb, damage, or disrupt the Village property, or traveling over Village property with light equipment. All for the purpose of repairing, adding an addition or accessing the homeowner's property.
2. Disturbance and damage to the Village property because of the use of heavy equipment due to work being conducted on the homeowner's property.
3. Disturbance and damage to the Village property because of the need by the contractor to access the beach/lake for work being done in an area outside of Grand Beach.

The fees will be as follows:

In all cases, the homeowner and/or contractor will be required to return to the Village the property in the same or better condition compared to the condition at the commencement of their project. In addition, the homeowner and/or contractor will be required to execute our Village's hold harmless document.

Homeowner will pay a fee of \$1000/day for the first two weeks. After two weeks, there will be a daily fee of \$1500/day. In addition, if they use any large/heavy equipment, there will be an additional fee of \$5000.

This seems like a simple scale that not only urges the homeowner to expedite the project, but also provides an extra amount if heavy equipment is being used on the project. And can be used for all types of work.

I have included the different categories of work as we can discuss each and determine if the scale works well for that particular type of project.

RELEASE AND HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement (the "Agreement") is entered into this _____ day of _____, 2022, by and between the Village of Grand Beach ("Village") and _____, with an address of _____, ("Undersigned Contractor").

WHEREAS, the Undersigned Contractor desires to use a Village right-of-way to reach private property in order to perform construction work on such property, being property tax identification number _____, located at _____, Grand Beach, Michigan to construct a _____; and

WHEREAS, the Village agrees that in exchange for a fee of \$_____ which shall be sent to the Village Council in accordance with the process for schedule approved by the Village Council on March 5, 2022, which fee may be waived or exchanged by the Council for Undersigned Contractor services of equivalent value, and the promises contained herein Undersigned Contractor may use the Village right-of-way located at _____ (hereinafter "Village Property") in the Village for the purpose of providing construction services to the private property listed above, and as consideration, the Village wishes to be indemnified against any claims of third parties as a result of acts or omissions of Undersigned Contractor with respect to any damages or claims that arise out of the Undersigned Contractor use of the Village's property for access to a construction site, and

WHEREAS, the Undersigned Contractor agrees that in exchange for being allowed to utilize the Village Property to perform construction services on private property, Undersigned Contractor shall hold the Village harmless and indemnify the Village for damages to the Village Property as detailed herein.

THEREFORE, for and in consideration of the above recitals, which are hereby made a part of this Agreement, and for and in consideration of the mutual agreement, promises, and covenants set forth herein, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows;

1. **Indemnity.** Undersigned Contractor shall release the Village, and indemnify and hold the Village, its officers, employees, agents, representatives and Council members harmless of, and from any claim, demand, action, cause of action, damages, or claims for damages asserted against it arising from or related to the activities of Undersigned Contractor in connection with the use of the Village Property and construction activities on any property adjoining the Village Property, including but not limited to payment and indemnification of all reasonable attorney's fees, costs, and expenses reasonably incurred by the Village in responding to or defending such a claim, demand, action, cause of action, damages, or claims for damages of any nature or sort asserted against the Village.

2. **Agreement to Repair Damage.** Undersigned Contractor agrees to take great care and caution in using the Village Property so as not to cause any damage to the right-of-way or the surrounding area. In the event Undersigned Contractor, its agents, employees, or persons using the Village Property on Undersigned Contractor's behalf cause any damage to the Village Property or surrounding area during the Undersigned Contractor's use of the Village Property area under this Agreement, Undersigned Contractor shall, within thirty (30) days of being notified in writing of such damage by the Village, pay all of the costs to repair and restore the easement to the condition it was in prior to the damage. Further, if Undersigned Contractor refuses to pay to return the easement area to its original condition prior to the damage caused by Undersigned Contractor, and the Village is required to enforce this paragraph in a court of law, the Village shall be entitled to its actual attorney fees.

3. **Reservation of Village Property Ownership Rights.** The Undersigned Contractor does further expressly acknowledge and agree that the Undersigned Contractor's temporary use of the Village's right-of-way pursuant to this Agreement is solely for the purpose of facilitating the Undersigned Contractor's work on behalf of the private owner. The Village of Grand Beach hereby reserves all its rights, title and interest in the aforementioned Village Property, including, but not limited to, Village-owned property that abuts the private owner's property on which the Undersigned Contractor is performing services. Undersigned Contractor further agrees that in performing the aforementioned services for the private owner, it will make commercially reasonable efforts to avoid encroaching on Village-owned property to the extent possible, and no additional permanent rights or benefits shall accrue to the Undersigned Contractor and/or the owner of private property for whom the services are performed.

4. **Miscellaneous.** This Agreement embodies the entire agreement and understanding of the Parties with regard to the matters described herein, and it supersedes any and all prior and/or contemporaneous agreements and understandings, oral or written, between said Parties regarding such matters. This Agreement shall be construed and interpreted in accordance with the laws of the State of Michigan, and the sole venue for any cause of action initiated pursuant to this Agreement shall be brought in the Circuit Court of Berrien County, MI.

THE VILLAGE OF GRAND BEACH

Date: _____

By: _____
Its: President

Name of Company

Date: _____

By: _____
Its: _____

Hold Harmless Agreement

Digital EGLE/USACE Joint Permit Application (JPA) for Inland Lakes and Streams, Great Lakes, Wetlands, Floodplains, Dams, Environmental Areas, High Risk Erosion Areas and Critical Dune Areas

version 1.34

(Submission #: HPR-EQNE-541YG, version 1)

Digitally signed by:
MiEnviro Portal
Date: 2023.02.28 15:55:01 -05:00
Reason: Submission Data
Location: State of Michigan

Details

Submission ID HPR-EQNE-541YG

Submission Reason New

Form Input

Instructions

To download a copy or print these instructions. Please click this link (recommended).

The EGLE/USACE "Joint Permit Application" (JPA)

READ THOROUGHLY BEFORE STARTING THE FORM

It is recommended to download a pdf of this page at www.michigan.gov/jointpermit for reference while filling out the form. Please also refer to this website for additional information regarding this form, including a glossary and other helpful resources on information required to be submitted in this form.

This is the Joint Permit Application (JPA) for construction activities where the land meets the water. This application covers permit requirements derived from state and federal rules and regulations for activities involving:

Wetlands
Floodplains
Marinas
Dams
Inland Lakes and Streams
Great Lakes Bottomlands
Critical Dunes
High Risk Erosion Areas

This application prevents duplication of state and federal forms for these activities and provides concurrent review under all pertinent state and federal laws. In the case of U.S. Army Corps of Engineers (USACE) jurisdiction, the Michigan Department of Environment, Great Lakes, and Energy will also send a copy of this Joint Permit Application to the USACE for simultaneous processing. The Michigan Department of Environment, Great Lakes, and Energy will provide coordination between state and federal agencies during the application review.

This application form is set up with the following sections to be completed by the applicant (note that it is recommended to gather all this information prior to starting this form):

Contact Information:

Applicant, Property Owner(s), Consultant(s), and any other Authorized Representative(s)

Authorizations are required from the property owner for:

- when the applicant is not the owner,
- when there is a consultant/representative for the applicant,
- when spoils disposal locations are not on site,

- when other permissions are necessary based on project specifics and are identified by the form.

Project Location Information:

Address, coordinates, and directions to the site, etc.

Background Information:

Existing site conditions, other related permits, existing easements/encumbrances, other related application numbers (pre-application meetings, Wetland Identification Program, etc.)

Permit Application Category and Public Notice Information:

This section asks what permit application category you believe fits your project. While this is not required to submit the application, knowing this will also help you submit the right permit application fee and avoid a correction request and processing delays.

The choices of permit application categories to select in the form are:

General Permit, \$50 fee (<https://www.michigan.gov/egle/-/media/Project/Websites/egle/Documents/Programs/WRD/Wetlands/General-Permit-Categories.pdf?rev=e7fc28cb17e14c7b821b7595f6aa585d&hash=490A504F4063BC141104F8DDCA70AE>)

Minor Project, \$100 fee (<https://www.michigan.gov/egle/-/media/Project/Websites/egle/Documents/Programs/WRD/Wetlands/Minor-Project-Categories.pdf?rev=c0e17657e1484b20afe47010a67a6999&hash=3C83AAE98832042FA83E28328C7C9842>)

Public Notice Individual Permit, range from \$500-\$4,000 depending on type of activity. For High Risk Erosion Areas and Critical Dune Areas fees for Public Notice individual permit applications can range from \$50-\$4000. Additional fees may be applied for some special project requirements such as hydraulic analysis, dam projects, and a special exception application in a critical dune area. See Fee Schedule on website for more information.

Unsure, select this and the permit reviewer will make the determination on permit type after the application is submitted based on the project details. However, some fee is required to be submitted with the application. If an additional fee is required, the Michigan Department of Environment, Great Lakes, and Energy will send a correction request that will show the remaining amount required. The application will not be considered complete without the proper fee.

Unsure, select this and the permit reviewer will make the determination on permit type after the application is submitted based on the project details. However, some fee is required to be submitted with the application. If an additional fee is required, the Michigan Department of Environment, Great Lakes, and Energy will send a correction request that will show the remaining amount required. The application will not be considered complete without the proper fee.

Unsure, select this and the permit reviewer will make the determination on permit type after the application is submitted based on the project details. However, some fee is required to be submitted with the application. If an additional fee is required, the Michigan Department of Environment, Great Lakes, and Energy will send a correction request that will show the remaining amount required. The application will not be considered complete without the proper fee.

Adjacent Landowner contact information for Public Notice projects is required by law. This includes any parcels touching the project parcel and parcels across the street.

Project Description:

Information on the Proposed Use and Purpose of the project (who and what the project is intended for and why is it needed). This includes a written summary of the project as well as a list of project uses and types to select from as follows:

Project Use Selections:

Private
Commercial
Public/Gov/Tribal
Federal/State funded
Non-Profit
Other

Project Type Selections:

Agriculture
Airport
Development- Condo/ Subdivision/Residential
Development-Commercial/ Industrial
Drain-County
Drain-Private
Drawdown
Lake, Drawdown
Wetland Forestry
Landfill
Marina/Mooring Facility
Marine Railway
Mining-Mineral,
Mining-Sand and Gravel
Private Residence
Restoration-Wetland
Restoration-Stream
Transportation
Septic System Surveying or Scientific Measuring Device
Utility-Electrical, Fiber optic
Utility-Oil and gas pipelines
Utility-Sewer/water line

Other

Construction Details including sequencing, timeframes, SESC measures, etc.

Alternatives Analysis detailing all options considered and why this is the least impactful feasible and prudent proposal. The depth of this analysis is typically commensurate with the size and purpose of the project and at minimum should include variables such as alternate locations (including other properties), configurations and sizes (layout and design), and methods (construction technologies), and other constraints (local regulations, resource issues). Discussion should also include why the ☐do nothing☐ alternative is not feasible or prudent.

Project Compensation:

Narrative of how proposed impacts will be compensated (mitigated or other minimization measures), including amount, location, and method; or why mitigation should not be required. This can be traditional mitigation and/or other techniques used to minimize overall loss of functions.

Resource and Activity Type. This section is intended to determine what additional sections of the application are generated (as seen on the left side of the screen) for further information gathering. This includes questions regarding what Resource feature is involved (e.g., wetland, stream, floodplain, pond, dam, critical dune, etc.) and if there are Identified Special Activities (i.e., activities requiring a specific series of questions to be answered). Be sure to choose all that apply to your project. If your activity is not listed, choose ☐None of the Above☐ and move on to the next question. More specific activity questions will appear later based on the resource section answers.

Resource Information and Impacts Sections (Multiple Sections). These are a series of sections that will appear on the left side of the screen based on your answers to the Resource and Activity Types section. You will input further information on the existing resources to be impacted (e.g., wetland type, permanent or temporary impact, water elevation data, drainage area, etc.) and all proposed Project Activities with their Dimensions (e.g., length, width, depth, square footage). For example, when ☐Wetland☐ is selected as a resource that your project will involve, a ☐Wetland Project Information and Impacts☐ section will appear on the left side of the screen that includes questions specific to gathering information about the wetland.

For projects including Floodplains, Marinas, Dams, Critical Dunes, or High Risk Erosion Areas individual sections will appear on the left side of the screen that include different sets of specialized questions as required by those programs. These sections do not share a specific format. Help tips will guide you in filling out these sections.

For projects including wetlands, ponds, inland lakes, streams, or the Great Lakes resources, individual sections will appear on the left side of the screen that are similar in format to each other. Each of these resource sections asks initial general information and then has additional questions regarding the Types of Activities proposed for each resource. The outline for these resource activity impacts questions is Activity Type, Dimensions Table, and Special Questions.

There are four overall ☐Types of Activities☐ groups for wetlands, ponds, inland lakes, streams or the Great Lakes:

Fill Activities

Dredge Activities

Structure Activities

Other Activities

Under each of these Types of Activity questions, specific activity lists will be shown that are typical for that type (fill, dredge, structure, other) and resource (wetland, lake, stream, etc). Follow these steps to accurately fill out the Activity Type Questions:

1. Start with the Fill question and choose any activities on the list that is included in your project. If your activity is not shown, then select ☐None of the Above☐ and move to the next question.

2. When you select an activity listed under Fill, Dredge, Structure, or Other, a dimensions table will appear under that question. This table is where you enter EACH activity OF THE TYPE YOU SELECTED and associated dimensions. Be sure that all the activities you selected are also listed in the table with the dimensions. Multiple activities covering the same footprint may be combined on one line in the table (for example, riprap on slopes of driveway fill can be entered on the same impact dimensions line and does not necessarily need to be broken out).

3. Continue to answer the Activity Type questions (Fill, Dredge, Structure, Other) until all have been answered with either a specific Activity listed under that Type or ☐None of the Above☐. If you did not find your activity in any list then select ☐Other☐ and provide a description of your activity in the space that appears. Please be as descriptive as possible.

Proposed mitigation questions may appear within specific resource types sections based on your answers. Enter any proposed mitigation in the appropriate section (wetland, stream, etc.) and if no mitigation is proposed you must provide commentary with an explanation as to why it is not required. Mitigation plans according to the mitigation checklist (link) are required for a complete application. When mitigation is proposed be sure to also select mitigation in the Permit Application Type section under the second question.

In the above sections, uploads will be prompted as required by the answers to questions. These should be uploaded in these location (ex, mitigation plans should be uploaded in the mitigation section). Please do not wait to upload one large document

with all plans combined at the end. Note that each individual upload is limited to 10M.

Upload of Proposed Site Plans.

Any plans or explanatory narratives not requested in previous sections should be uploaded in this section. Construction Plans including overhead view, cross sections, and profiles showing each impact either to-scale or with dimensions are required and typically would be uploaded here. Plan labels should correspond with labels entered in the form for each activity selected. The application will not be complete without the proper site plans. If drawings are not received with all required dimensions and resources identified, then the Michigan Department of Environment, Great Lakes, and Energy will send a correction request and your application processing will be delayed. However, please limit drawings, plans, and narratives submitted to the items necessary for permit review. For example, entire bid package documents and CAD drawings are often not helpful for permit review and may cause delays from wading through extraneous information. Plans, profiles and cross sections specific to the resource impacts are the most helpful.

Review:

This section allows you to see the entire form with the answers you entered. Please review for accuracy prior to hitting the submit button. A print option is provided on this screen (print to PDF is recommended). Once the application is submitted you may not make changes to it until the application has been assigned to a staff person.

Certify & Submit:

This is the final section of the application form. The **Submit Form** button selection certifies that all information in the application is true and accurate and that you have the authority to apply for the permit as indicated. This application will become part of public record.

We recommend that you have the above information ready prior to starting this application. You will be able to save in-progress applications and come back later, but all required uploads and questions are necessary before the system will allow submittal of the application. Some sections of this application form load faster than others depending on the complexity of the questions. Thanks for your patience while you work through the application. For assistance with this form visit:
<https://www.michigan.gov/jointpermit>

[Click here for additional information on maps, drawings, and other attachment](#)

Contact Information

Applicant Information (Usually the property owner)

First Name **Last Name**

Darin & Marina Hum

Organization Name

NONE PROVIDED

Phone Type **Number** **Extension**

Mobile 574-303-2455

Email

NONE PROVIDED

Address

50005 High Point Lane
New Buffalo, MI 49117

Is the Property Owner different from the Applicant?

No

Has the applicant hired an agent or cooperating agency (agency or firm assisting applicant) to complete the application process?

Yes

Upload Attachment for Authorization from Agent

EGLE Agent Letter - Hum.pdf - 02/14/2023 02:00 PM

Comment

NONE PROVIDED

Agent Contact**First Name Last Name**Eric *Nelson***Organization Name***ProCompCo, LLC***Phone Type Number Extension**

Business 269-921-1645

Email

eric@procompco.com

Address

2400 Brookpoint Ln.

Stevensville, MI, Michigan 49127

Are there additional property owners or other contacts you would like to add to the application?

Yes

Additional Contact Information (1 of 1)**Contact Role(s)**

Property Owner

Contact Information**Prefix***NONE PROVIDED***First Name Last Name**Harry *Walder***Title***Village Council President***Organization Name***Village of Grand Beach***Phone Type Number Extension**

Business 269-469-3141

Email

hwalder@grandbeach.org

Address

48200 Perkins Blvd

Grand Beach, MI 49117

Project Location**DEQ Site Reference Number (Pre-Populated)**

-4323385472906890359

Project Location

41.77848628131046,-86.78735376274581

Project Location Address

50005 High Point Lane

New Buffalo, MI 49117

County

Berrien

Is there a Property Tax ID Number(s) for the project area?

Yes

Please enter the Tax ID Number(s) for the project location

11-39-5250-0044-04-4

Is there Subdivision/Plat and Lot Number(s)?

Yes

Subdivision/Plat and Lot Number(s)

New Park Addition to Grand Beach Springs

Is this project within Indian Lands?

No

Local Unit of Government (LUG)

Village of Grand Beach

Directions to Project Site

Grand Beach Rd to Deer Park Rd; Left (southwesterly) onto Golf View, then veer right onto Calla Ave; Left onto Perkins Blvd to right onto High Point Lane. Continue northerly on High Point Lane to its terminus. Take sharp left driveway to house at 50005 High Point Lane.

Background Information

Has the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and/or United States Army Corps of Engineers (USACE) conducted a pre-application meeting/inspection for this project?

No

Has the EGLE completed a Wetland Identification Program (WIP) assessment for this site?

No

Environmental Areas are coastal wetlands on the shorelines of the Great Lakes. Enter this number only if a designated Environmental Area is in the proposed project area. Environmental Areas are designated locations along the Great Lakes shoreline. If you don't know whether there is an environmental area within the project area, leave blank. Additional information on Environmental Areas can be found by clicking the following link:

[Click Here for Link](#)

Environmental Area Number (if known):

NONE PROVIDED

Has the United States Army Corps of Engineers (USACE) completed either an approved or preliminary jurisdictional determination for this site?

No

Were any regulated activities previously completed on this site under an EGLE and/or USACE permit?

Yes

List the permit numbers.

09-11-0015-P

Describe the regulated activities that were previously permitted.

New house and other.

Have any activities commenced on this project?

No

Is this an after-the-fact application?

No

Are you aware of any unresolved violations of environmental law or litigation involving the property?

No

Is there a conservation easement or other easement, deed restriction, lease, or other encumbrance upon the property?

No

Are there any other federal, interstate, state, or local agency authorizations associated with this project?

No

Permit Application Category and Public Notice Information

Project Category Selection:

The Permit Application Category you apply under is dependent on the type and scope of activities you are undertaking and the resources affected. There is a three-tier permitting process to aid in expediting permits for regulated activities that occur on wetlands, inland lakes and streams, and the Great Lakes (Parts 301, 303, and 325): General Permit, Minor Project, and Individual Permit.

Additionally, Minor Project categories exist for floodplains under the authority of Part 31.

General Permit and Minor Project categories generally meet specific Best Management Practices criteria that have been shown to minimize impacts to resources if followed correctly. If you select a General Permit or Minor Project Category you must select the specific category(ies) that your project fits under. Any project that does not fit a General or Minor Category are Individual Permit projects. All projects in Critical Dunes, High Risk Erosion Areas, or Dam Safety projects will be Individual Permit Projects.

Indicate the type of permit being applied for.

Individual Permit for all other projects

This type of permit application requires that you include contact information for the adjacent landowners to this project. If you are only entering in a small number of bordering parcel owners contact information, please select "Enter list of recipients". If there is a rather large number of affected property owners such as a project that significantly affects lake levels, please upload a spreadsheet of the property owners. Please include names and mailing addresses.

Enter list of recipients.

This project may require public noticing. Please list the adjacent landowners to the project, along with any of the others that may apply:

Contact Type	Contact Person	Mailing Address	City	State	Zip Code
Adjacent Landowner	James McWethy Trust	8701 S. Washington St.	Downers Grove	IL	60516
Adjacent Landowner	Richard Daley Self Dec of Trust	900 N Michigan Ave, Suite 1720	Chicago	IL	60611
Adjacent Landowner	Jon Najarian & Bridgid McGrath	2042 N. Orleans	Chicago	IL	60614

[Link to General Permit Categories with Descriptions](#)

[Link to Minor Permit Categories with Descriptions](#)

[Link to Minor Project Category descriptions for Floodplain Only projects \(See R323.1316\)](#)

Project Description

Project Use: (select all that apply - Private, Commercial, Public/Government/Tribal, Receiving Federal/State Transportation Funds, Non-profit, or Other)

Private

Project Type (select all that apply):

Other: Boulder Revetment Reconstruction

Please enter your answers in the text box for the next four questions. If you have a long description, please use the document upload at the end of the section. Please make every effort to enter your information directly into the application text boxes. If the answer is in an attachment, please identify that in the text box below.

Project Summary (Purpose and Use): Provide a summary of all proposed activities including the intended use and reason for the proposed project.

To reconstruct a dilapidated remnant shoreline protection structure which has been historically breached by Lake Michigan high water level and wave action. The original revetment is past its useful life and has been flanked by wave action which has caused significant landward migration of bluff erosion on the landward side of the revetment. Neighboring shoreline protection structures (i.e., stone revetments) have in recent years been improved or reconstructed. However, the neighboring revetments are being flanked by wave action due to the poor condition and configuration of the subject revetment. It is therefore proposed to reconstruct and reconfigure the subject revetment landward of its current position, and to connect its northerly and southerly ends to those of the neighboring revetments.

Project Construction Sequence, Methods, and Equipment: Describe how the proposed project timing, methods, and equipment will minimize disturbance from the project construction, including but not limited to soil erosion and sedimentation control measures.

Prepare Village of Grand Beach property located on Lake Street for use as the project material staging and access area. Install SESC measures per Part 91 permit issued by the Berrien County Drain Commission. Material and equipment will traverse the beach/water's edge from the access point approximately 750 feet southwesterly to the project work site. Clear and reshape location for new revetment and install proper underlayment. Existing materials at the work site will be repurposed in the new revetment along with new stone. Provide permanent SESC controls and site restoration at conclusion of construction. Note that the project access site has only been authorized for use up to Memorial Day weekend, 2023. It is therefore imperative that all construction activities be completed prior to that time.

Project Alternatives: Describe all options considered as alternatives to the proposed project, and describe how impacts to state and federal regulated waters will be avoided and minimized. This may include other locations, materials, etc.

One alternative is to simply reconstruct the new revetment by extending it in a straight line to meet the exiting revetment to the south. However, this alternative would amount to no more than a pile of boulders stacked in a straight line with little or no structural integrity to withstand the forces of Lake Michigan wave action and would certainly fail very prematurely. It would also provide no measurable protection to the existing eroded toe of bluff.

However, by relocating this revetment landward, the northerly and southerly ends can be connected to the existing neighboring revetments which would create one continuous structure. It would, by design, also provide much-needed toe protection to the base of the bluff.

Project Compensation: Describe how the proposed impacts to state and federal regulated waters will be compensated, OR explain why compensatory mitigation should not be required for the proposed impacts. Include amount, location, and method of compensation (i.e., bank, on-site, preservation, etc.)

N/A

Upload any additional information as needed to provide information applicable to your project regarding project purpose sequence, methods, alternatives, or compensation.

NONE PROVIDED

Comment

NONE PROVIDED

Resource and Activity Type

Important! Answer all questions completely. Properly identifying your project in this section generates the proper application sections. Incomplete applications will require corrections before they can be fully processed.

SELECT THE ACTIVITIES from the list below that are proposed in your project (check ALL that apply). If you don't see your project type listed, select "Other Project Type". These activities listed require additional information to be gathered later in the application.

Shore Protection such as Seawalls, RipRap, and Bioengineering

The Proposed Project will involve the following resources (check ALL that apply).

Great Lake

Critical Dune Area

Major Project Fee Calculation Questions

Is filling of 10,000 cubic yards or more proposed (cumulatively) within wetlands, streams, lakes, or Great Lakes?

No

Is dredging of 10,000 cubic yards (cumulatively) or more proposed within streams, lakes, or Great Lakes? (wetlands not included)

No

Is new dredging or adjacent upland excavation in suspected contamination areas proposed by this application?

No

Is a subdivision, condominium, or new golf course proposed?

No

Great Lake Project Information (1 of 1)

Please Read

This section is for entering information regarding the impacts to a Great Lake only. Do not input information that pertains to other resources (inland lakes, streams, floodplains, etc.).

Projects located on the Great Lakes, including Lake St. Clair, may be required to secure leases or conveyances from the state of Michigan to place structures on the bottomlands. If a conveyance is necessary, an application must be submitted before the Joint Permit Application can be determined complete. For more information on Great Lakes bottomlands conveyances visit https://www.michigan.gov/deq/0,4561,7-135-3313_3677_3702-10865--,00.html

[Link to Great Lakes Bottomland Conveyances Information](#)

Enter the recent observed Great Lake water elevation at the project location. This information can be found on the USACE website link below or a relative elevation can be converted from a reference point or benchmark.

[Click here for link](#)

Great Lake Water elevation reference* (show elevation on plans with description):

IGLD 85

Great Lakes observed water elevation (feet)

578.81

Great Lake Average water depth at activity location in a normal year: (feet)

0

Date of observation (M/D/Y)

02/01/2023

Great Lakes Information Upload

NONE PROVIDED

Comment

NONE PROVIDED

Describe any measures used to retain sediment:

No dredging is proposed, and work will primarily be from the landward side of the existing revetment.

Will a turbidity curtain be used during the proposed project?

No

If there are multiple Great Lakes associated with the project impacts, or different Ordinary High Water Mark (OHWM) elevation data, provide the information in duplicate Great Lakes project information tabs by clicking on DUPLICATE or ADD NEW below. This adds a new section where you will enter the information about additional project impacts.

Inland Lakes, Great Lakes and Stream Impacts (1 of 1)

PLEASE READ

This section will collect information regarding Inland Lakes, Great Lakes, and Streams impacts and activities only. The initial questions are related to which waterbody the impacts pertain to. When there are multiple waterbodies (e.g., some impacts are on an inland lake and some impacts are on a stream), fill out a DUPLICATE tab for each waterbody impacted. For each waterbody, questions will be asked regarding the proposed activities. Proposed Activities questions are grouped into Fill, Dredge, Structures, Other and are only for the impacts related to these groups. Click [HERE](#) for more information on the Inland Lakes and Streams Protection Program.

[Link to information on Inland Lakes and Streams Permitting](#)

The following impact description applies to: (select only one at a time, duplicate this entire section if there are impacts to multiple waterbody types):

Great Lake

Acres of Inland lake/Great Lake affected by your project below the Ordinary High Water Mark:

Category	Acres
Permanent	0.0117
Temporary	0
	Sum: 0.0117

The following questions gather information on the specific Types of Activities your project includes that will impact INLAND LAKES, STREAMS, AND GREAT LAKES. There are four overall Types of Activities: Fill, Dredge, Structure, and Other. Under each of the Activity Type questions, specific activity lists will be shown. If the activity is not shown in the list given, select None of the Above and move to the next question. When you select an activity under Fill, Dredge, Structure, or Other, a table will appear under that type. Only enter the dimensions of the activity that are within INLAND LAKES, STREAMS, or GREAT LAKES. Multiple activities covering the same footprint may be combined on one line in the table. Continue to answer the Activity Type questions (Fill, Dredge, Structure, Other) until all have been answered with either a specific Activity listed under that Type or ☐ None of the Above ☐. If you did not find your activity in any list then select ☐ Other, Other ☐ and provide a description of your activity.

Select from the following list all Fill Activities (select all that apply to this waterbody impacted):

Riprap

Complete this table for projects involving Fill below the Ordinary High Water Mark. Enter each activity/ location that corresponds with each activity selected in the previous question and enter the dimensions. Activities may be entered in one line of the table if they occupy the same impact footprint and cannot be broken out separately (Example: Activity - Driveway and Riprap slope). Multiple activities in different locations should be listed on different lines of the table.

Activity	Length (feet)	Width (feet)	Depth (feet)	Area (square feet)	Volume (cubic feet)	Volume (cubic yards)	Corrected Value for complex impact Area (square feet)
Mattress Stone	0	0	0	0	0	0	0
Armor Stone	93.5	5.25	1.5	490.875	736.3125	27	4114
Toe Stone	93.5	4.15	6	388.025	2328.15	86	2338
				Sum: 878.9	Sum: 3064.4625	Sum: 113	Sum: 6452

Type of Fill

Other: Armor Stone & Toe Stone

Source of Fill

Off-site

Is riprap proposed?

Yes

Indicate size range of riprap:

1 to 6 ton

Type of riprap

Angular rock

Will material be installed under the riprap?

Yes

Type of material installed under riprap:

Filter fabric

Activities Involving Dredging or Excavation: Select from the following list for Excavation/Dredge Activities (select all that apply to this waterbody impacted):

Excavation for toestone installation

Projects involving Excavation/Dredging below the Ordinary High Water Mark:

Activity	Length (feet)	Width (feet)	Depth (feet)	Area (square feet)	Volume (cubic feet)	Volume (cubic yards)	Corrected value for complex impact Areas (square feet)
Toe Stone Area Excavation	93.5	9.4	7.5	878.9	6591.75	244	491
				Sum: 878.9	Sum: 6591.75	Sum: 244	Sum: 491

Has this area been previously dredged?

No

Is long-term maintenance dredging proposed?

No

What is the method used to be dredged?

Mechanical

Has the dredge material been tested?

No

Spoils Disposal

Will the excavation/dredge spoils be disposed of on site or off site?

On site

If your project includes STRUCTURES then select all of the proposed activities in the following list. If your activity is not shown, then select ☐ None of the Above ☐ and move to the next question. Only enter an impacted area in one of the impact tables (do not duplicate impact entries):

None of the above

If your project includes Other Activities not listed in this section, then select from the proposed activities in the following list. If your activity has not been listed in this Section, then select ☐ Other ☐ and enter a description of your activity. Only enter an impacted area in one of the impact tables (do not duplicate impact entries). If you selected a Fill, Excavation/Dredging, or Structure activity above in this section, but do not have an activity listed as Other, then select None of the Above for this question.

None of the above

Does the proposed project include mitigation?

none

If there are multiple waterbodies associated with the project impacts, or different Ordinary High Water Mark (OHWM) elevation data on the waterbody, provide the information in duplicate stream project information tabs by clicking on DUPLICATE or ADD NEW below. This adds a new section where you will enter the information about additional project impacts.

Shore Protection Project such as Seawalls, RipRap, or Bioengineering

Select all that apply to your project.

Seawall - new or replacement

Is a cumulative length of seawalls, bulkheads, or revetments of 500 feet or more in length proposed?

No

Is the proposed structure going to extend 150 feet or more into a lake or stream?

No

Distance from the project to the adjacent property lines

Distance from property line to the left (feet)	Distance from property line to the right (feet)
0	14

Distance of project from an obvious fixed structure (example - 50 ft from SW corner of house)

90 FT from northerly corner of southerly neighbor house.

Will any existing structures be removed as part of this project including walls or any other structure?

Yes

Please Describe.

Removal of existing dilapidated stone revetment.

SEAWALL

Is the seawall new, repair, or replacement?

Replacement of an existing structure

Is toe stone proposed along the entire wall?

Yes

Does the proposed toe stone have a slope equal to or gentler than 1-foot vertical to 2-feet horizontal?

Yes

Critical Dune Areas and High Risk Erosion Areas

GENERAL INFORMATION

All applications require scaled overhead and cross-section plans with property boundaries, locations, and dimensions of all existing structures and impacted areas, and all proposed structures, terrain alterations, and construction access. Cross-sections must show existing and proposed grades, including foundations. Sample application drawings are available at the program websites, www.mi.gov/criticaldunes and www.mi.gov/shorelands, respectively. Additional information may be required to complete the application review depending on the project's complexity. Although not required, submitting photographs of the site may provide for a faster application review.

Additional information on Critical Dunes

[DEQ Critical Dune Areas Webpage](#)

Additional Information on High Risk Erosion Areas

[DEQ High Risk Erosion Areas Webpage](#)

PROPERTY INFORMATION

Year the current property boundaries were created:

1923

All property boundaries, proposed structure corners and uses must be staked before the WRD site inspection.

Provide the date the project was staked:

06/30/2022

SEWAGE DISPOSAL INFORMATION

Type of sewage disposal proposed, if any:

Does not apply to the project

Critical Dune Areas

Permits are required for activities considered a use or a contour change in a critical dune area.

Plans prepared by a registered architect or licensed professional engineer are required for some projects. These projects

commonly include construction on slopes that measure greater than a 1-foot vertical rise in a 4-foot horizontal plane (25 percent) and construction within 100 feet of the dune crest.

There are projects which may require a special exception application and review in addition to the joint permit application. Please see the frequently asked questions for special exception applications at the program website.
[Click here for a list of common activities requiring a permit](#)

Select all activities that apply to this project:

Tree removal: Removal of 3-9 trees, not related to commercial logging.
 Use: All other uses not listed

Project Information

Provide information about your project including the locations and sizes of proposed structures and the characteristics of the site.

Type of proposed activities including a home, utilities, and retaining walls. (*A home and garage are separate structures unless the garage is beneath the home)

Activity	Foundation type	Area (Length x Width) for activity (square feet):	Units
Excavation landward of OHWM/wetlands	NA	4675	Square Feet
Riprap	NA	3927	Square Feet
Vegetation Removal	NA	2016	Square Feet

Type of existing structures/uses on site (*a home and garage are separate structures unless the garage is beneath the home).

Existing structures/use:	Foundation type:	Area (Length x Width) for each existing structure/use (square feet):	Units
Home	Concrete Slab	2800	Square Feet
Septic System	NA	600	Square Feet
Other Use	NA	2400	Square Feet

Does this project include the placement of fill in a Critical Dune Area?

Yes

Complete this table for projects involving Fill Above the Ordinary High Water Mark (OHWM) in Critical Dune Areas. Enter each activity/ location that corresponds with each activity selected in the previous question and enter the dimensions. Activities may be entered in one line of the table if they occupy the same impact footprint and cannot be broken out separately (Example: Activity - Driveway and Riprap slope). Multiple activities in different locations should be listed on different lines of the table.

Activity	Length (feet)	Width (feet)	Depth (feet)	Area (square feet)	Volume (Square Feet)	Volume (Cubic Yards)	Corrected Value for complex fill areas (square feet)
Stone Revetment	9.5	50	7.25	475	3444	128	4675
				Sum: 475	Sum: 3444	Sum: 128	Sum: 4675

Type of Fill

Other: Rip rap

If retaining walls are proposed indicate the total linear feet. Remember to include all existing and proposed walls used for landscaping and driveways.

NONE PROVIDED

What is the maximum slope proposed to be impacted?

=/> 33.3%

Is the project within 100 feet measured landward from the dune crest?

No

Is sand being relocated onsite? If so, show location and access route on site plans.

On-site

Soil Erosion and Sedimentation Control (Part 91)

Local Soil Erosion and Sedimentation Control Agency

Attach the permit or letter from the County Enforcing Agent stating the project complies with Part 91, Soil Erosion and Sedimentation Control.

Hum SESC Permit.pdf - 02/28/2023 01:41 PM

Comment

NONE PROVIDED

Vegetation Assurance

The law requires the property owner provide an assurance that the cutting and removal of trees and other vegetation for a proposed use in a critical dune area will be in accordance with the Forest Management Guidelines prepared by the Michigan Society of American Foresters.

If you are proposing shore protection due to the high water levels on the Great Lakes, you may choose to agree to a vegetation assurance written specifically for this type of project by EGLE. If you do not agree to this vegetation assurance, then please upload a separate vegetation assurance. All other projects must upload a project-specific vegetation assurance.

Frequently Asked Questions about a Vegetation Assurance

Dune habitat present where work is proposed, including access route(s) (check all that apply):

Shrubs

Sparse trees and low growing vegetation

Is your project for shore protection due to the high water levels?

Yes

Vegetation Assurance for Shore Protection During High Water Levels

Directions: This vegetation assurance is for shore protection proposed only during high water levels. If you do not agree to this vegetation assurance, then you will be required to upload a separate vegetation assurance.

Project site description: The site is a lakeward facing slope adjacent to the water's edge.

Proposed development: Impacts to the existing vegetation are proposed only on the lakeward facing slope adjacent to the water's edge and within the area necessary to access the work site. Vegetation impacts will be minimized within the areas to the degree practicable.

Seasonal issues: Planting to restabilize the site will occur upon project completion but no later than the beginning of the next growing season.

Special considerations: The vegetation outside of the project footprint will be protected.

Proposed actions for maintaining site stability during and after construction: All vehicles and materials will be limited to the project area as identified on the submitted plans.

Proposed revegetation of the site: American beach grass (*Ammophila breviligulata*) plugs will be planted onsite. The grass will be planted upon project completion but no later than the beginning of the next growing season. The site will be monitored for a minimum of two years to ensure the grass is growing. Any dead plugs will be replaced. Trees and shrubs removed will be replanted with native species at a 1 to 1 ratio. Invasive plants will be removed from the site.

Please provide any additional comments on the Vegetation Assurance to which you are agreeing to comply.

NONE PROVIDED

Do you agree to the following based on the above list?: Yes, this vegetation assurance represents my site and I agree to abide by the requirements.

No

Attach a copy of the vegetation assurance

Vegetation Assurance.pdf - 02/17/2023 01:34 PM

WRD List of Michigan Native Sand Dune Plants.pdf - 02/17/2023 01:34 PM

Comment

NONE PROVIDED

Utilities

If utility lines are proposed indicate the installation method.

No utility lines proposed

On the site plan show utility locations and dimensions, construction access route, and locations of vegetation to be removed. On the cross-sections show existing and proposed elevations.

Special Use

Is an application for special use being submitted as defined by MCL 324.35301 (j)?

No

Special Exception

For more information about Special Exceptions, please visit the following link.

[Click here for FAQs of a Special Exception Application in Critical Dune Areas](#)

Are you applying for a Special Exception?

Yes

To apply for a Special Exception, complete the following questions required by MCL 324.35317.

Provide a property survey showing those areas that are privately owned and publicly owned, including all easements and setbacks.

Submit a site plan prepared by a registered professional architect or a licensed professional engineer if required by Part 353 and they have not yet been submitted.

The application fee of \$2,000 will be included in this Joint Permit Application fee. This fee is in addition to the fee required for the permit application.

The definition section in Part 353 identifies the individual provisions that are part of the model zoning plan. Part 353 is available online at: Michigan.gov/CriticalDunes.

Frequently Asked Questions

Identify all sections of the model zoning plan under which the property owner is requesting relief in the form of a special exception.

MCL 324.35316(1)(b) steep slopes

MCL 324.35304(4) structure lakeward of crest

Identify the conditions of the land that make it practically difficult for the owner to comply with the dimensional requirements of the model zoning plan (MCL 324.35304 to 324.35309 and 324.35311a to 324.35324).

The proposed activity must occur at the toe of the existing eroded bluff. It is therefore inherent to the project that critical dune areas must be encroached upon. There is no avoiding this.

How will human health and safety be affected by the project as proposed with a special exception? Is human health and safety protected if the special exception is not granted? Please explain your answers.

A Special Exception will allow fulfillment of the purpose of the project, which is to protect the toe of the very steep-sloped bluff from further erosion. Given the height and steepness of the bluff and the relatively short distance between the lakeward edge of the existing home and the top (crest) of the dune, the continued erosion of the toe could cause a catastrophic failure of the entire bluff face, thereby fully endangering the home. Therefore, human health and safety is severely threatened if a Special Exception is not granted.

Provide documentation that the proposal complies with applicable local zoning, state, and federal laws.

The proposed activity is in compliance with applicable zoning and other regulations.

Describe other pertinent or additional information you would like EGLE to include in the review.

N/A

Special Exception Additional Information Upload

NONE PROVIDED

Comment

NONE PROVIDED

Upload of Proposed Site Plans

REQUIRED Application, maps, and drawings:

- *Overall Project Site Plan
- *Cross-Sectional Drawings

For Part 315 Dam Safety applications attach detailed signed and sealed engineering plans for a Part 315 dam repair, dam alteration, dam abandonment, or dam removal.

Examples site plan and cross-sectional drawings

For additional information on maps, drawings, and other attachments visit michigan.gov/jointpermit

Required on all Site Plan uploads. Please identify that all of the following items are included on your plans that you upload with this application.

Site Plan Features	Existing and Proposed Plan Set
Scale, Compass North, and Property Lines	Yes
Fill and Excavation areas with associated amounts in cubic yards	Yes
Any rivers, lakes, or ponds and associated Ordinary High Water Mark (OHWM)	Yes
Exterior dimensions of Structures, Fill and Excavation areas associated with the proposed project	Yes
Dimensions to other Structures and Lot Lines associated with the project	N/A
Topographic Contour Lines from licensed surveyor or engineer when applicable	N/A

Upload Site Plans and Cross Section Drawings for your Proposed Project

Hum Construction Permit Plans 230216 R3 DTM.pdf - 02/17/2023 02:00 PM

Comment

NONE PROVIDED

Additional Required and Supplementary Documents

NONE PROVIDED

Comment

NONE PROVIDED

Fees

The application fee identified in this section is a calculation based on answers to the questions in this application. This calculation is an estimate of the total fee and will be reviewed by the application processor to determine if any additional fees are required for a complete application.

Individual Permit Fee:
+\$500.00

Critical Dune Areas Fee:
+\$3300.00

Total Fee Amount:

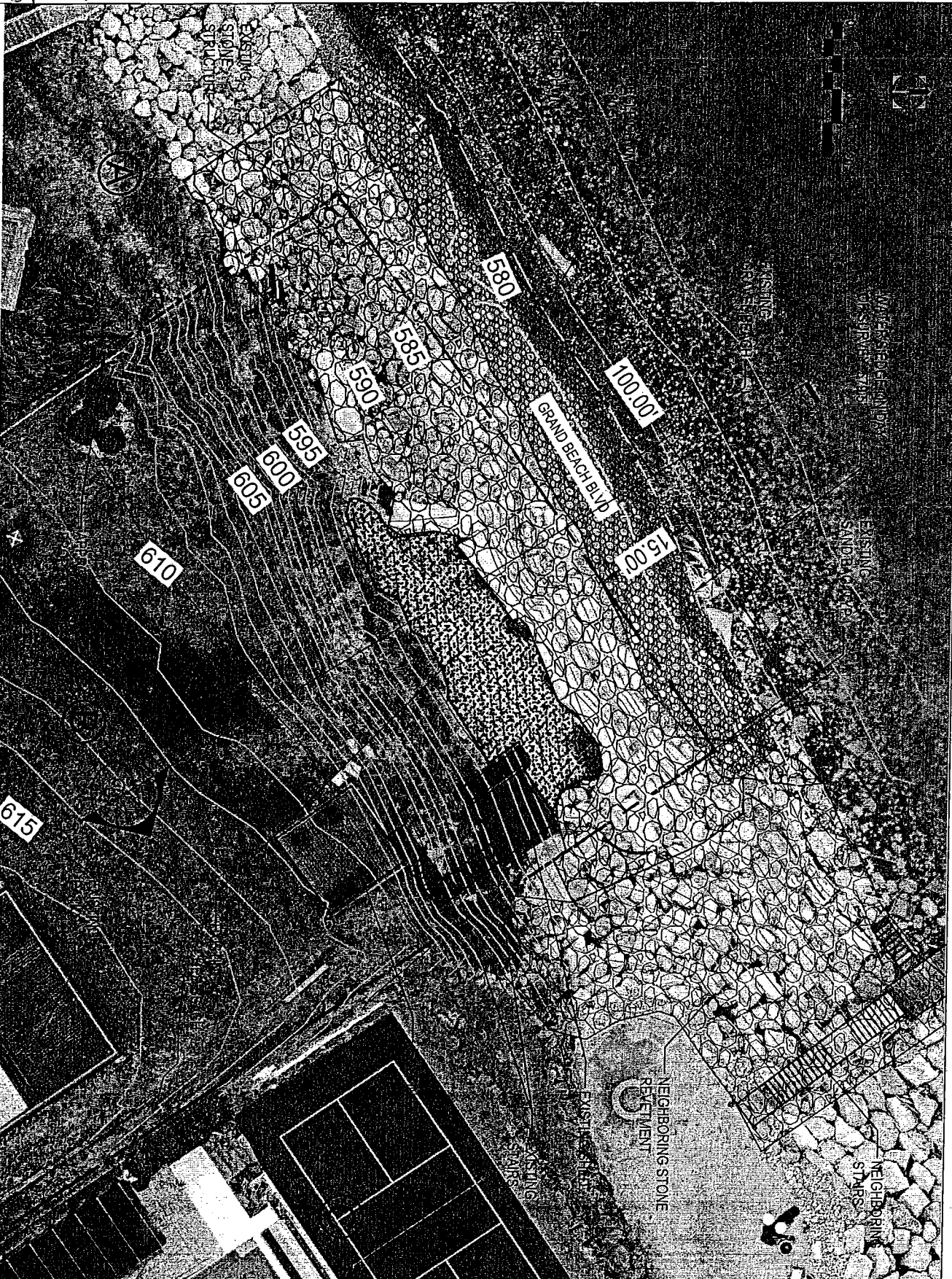
\$3800.00

Is the applicant or landowner a State of Michigan Agency?

No

DUNKERSCOOT & SONS

- NOTES:
1. TOPOGRAPHIC SURVEY PERFORMED ON 11/09/2022
 2. VERTICAL DATUM IS IGLD85 (IGLD85 = NAVD88 - 0.54')
 3. AVERAGE WATER LEVEL ON DAY OF SURVEY = 579.5' (IGLD85)
 4. PROPERTY LINES ARE APPROXIMATE
 5. USACE OHMM = 581.5' (IGLD85), EGLE OHMM = 580.5' (IGLD85)
 6. LWD = 577.5'



- PROPERTY OWNER KEY:
- A. KUBINSKI LARRY G REVOCABLE TRUST 11-39-2000-0033-00-4
 - B. PAI VERMA SHAILA R 2012 IRREV TRUST & VERMA NIKHIL N 2012 IRREV TRUST 11-39-2001-0034-00-9
 - C. SCHENK STEFANIE I REV TRUST 11-39-2001-0035-00-5

- NOTES:
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 6. LWD = 577.5'



SITE PLAN

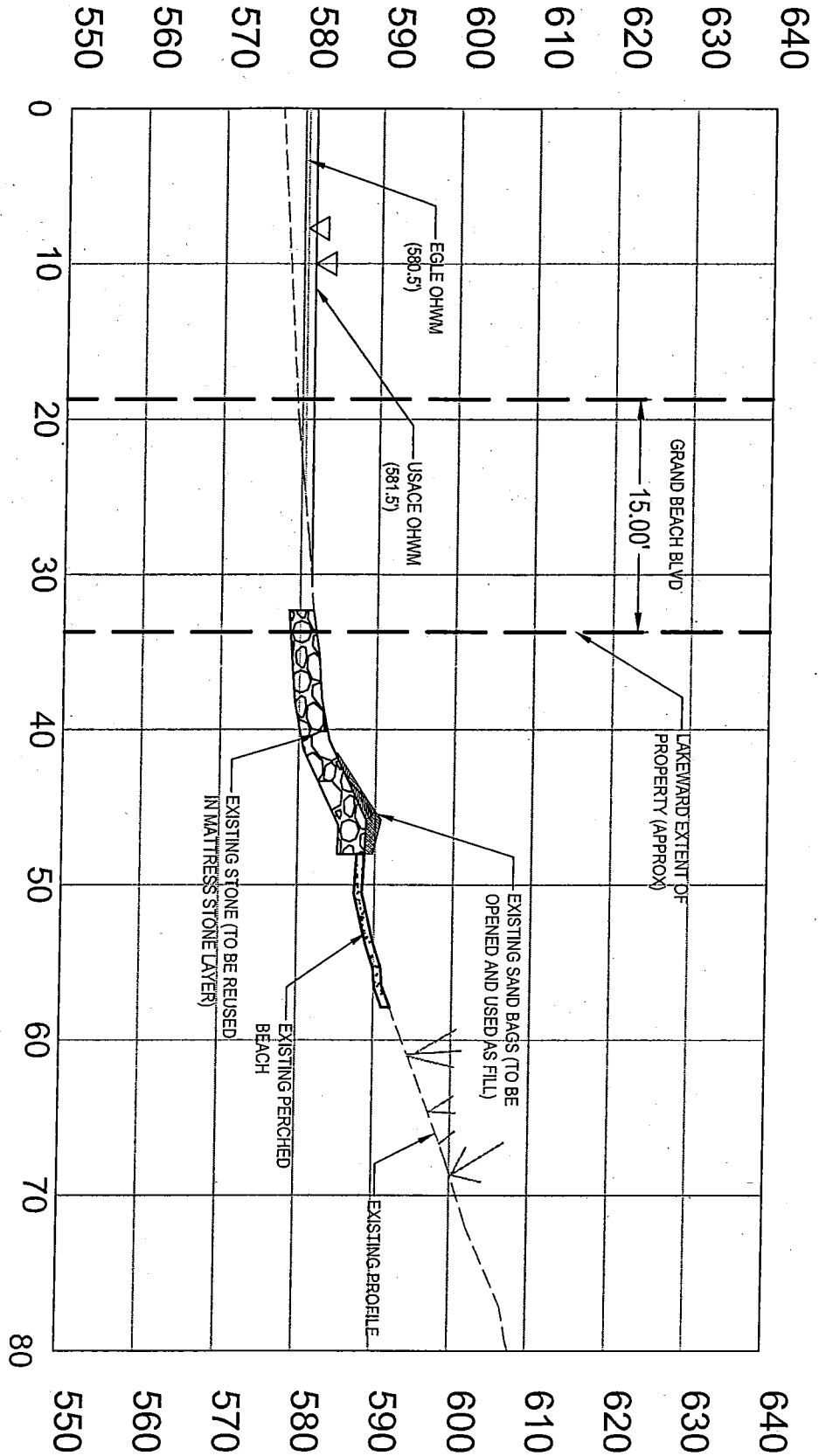
APPLICANT: NIKHIL AND SHAILA VERMA TRUST
 WATERWAY: LAKE MICHIGAN
 CITY: NEW BUFFALO
 COUNTY: BERRIEN
 DATE: 11/22/22
 DATUM: IGLD85

SHEET: 3 OF 5



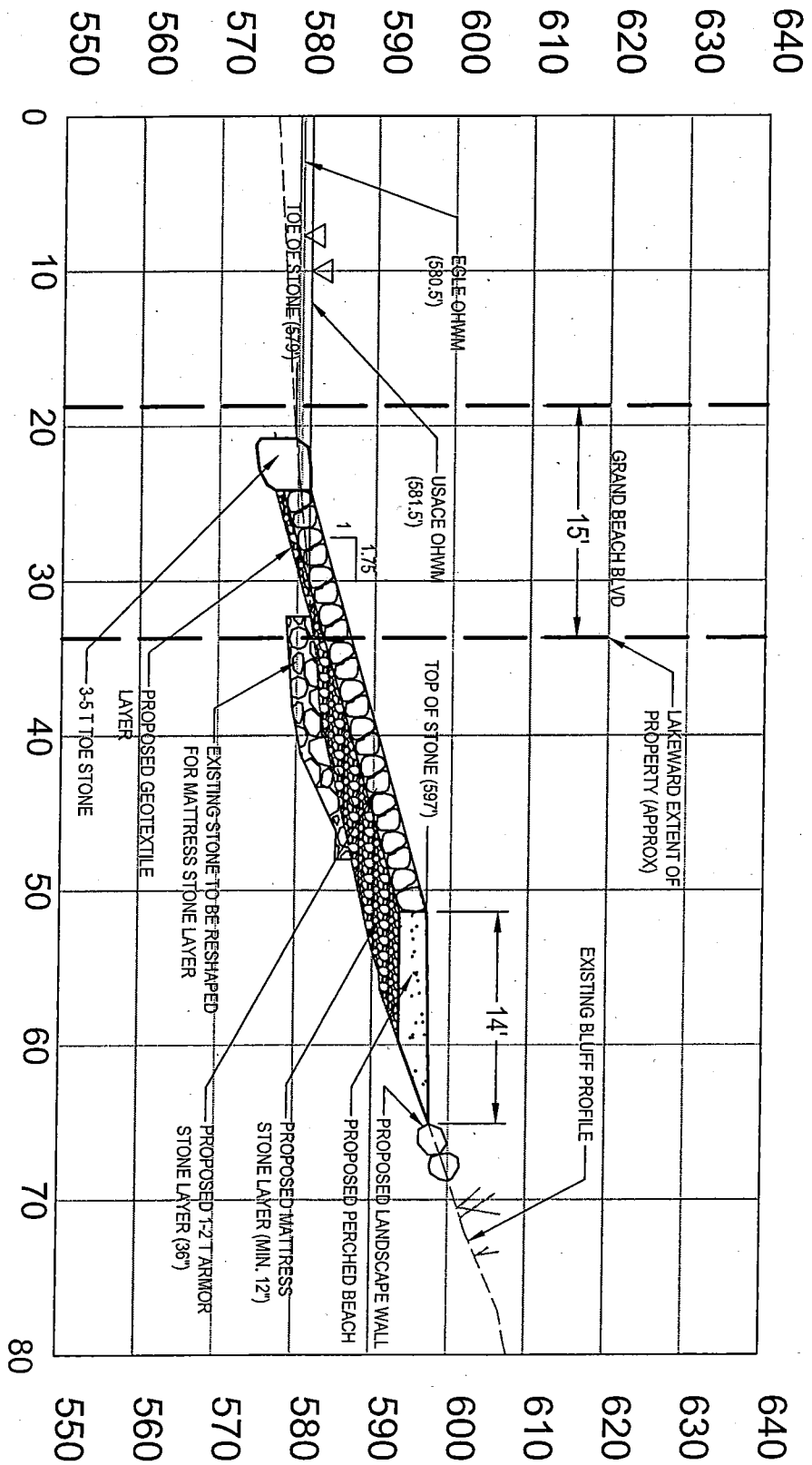
518 BROAD STREET, SUITE 200
 ST. JOSEPH, MI 49085
 P: 269.932.4502
 edgewaterresources.com

SECTION A-A: TYPICAL EXISTING SECTION



- NOTES:
1. TOPOGRAPHIC SURVEY PERFORMED ON 11/09/2022
 2. VERTICAL DATUM IS IGLD85 (IGLD85 = NAVD88 - 0.54')
 3. AVERAGE WATER LEVEL ON DAY OF SURVEY = 579.5' (IGLD85)
 4. PROPERTY LINES ARE APPROXIMATE
 5. USACE OHWM = 581.5' (IGLD85), EGLE OHWM = 580.5' (IGLD85)
 6. LWD = 577.5'

SECTION A-A: TYPICAL PROPOSED SECTION



- NOTES:
1. TOPOGRAPHIC SURVEY PERFORMED ON 11/09/2022
 2. VERTICAL DATUM IS IGLD85 (IGLD85 = NAVD83 - 0.54')
 3. AVERAGE WATER LEVEL ON DAY OF SURVEY = 579.5' (IGLD85)
 4. PROPERTY LINES ARE APPROXIMATE
 5. USACE OHWM = 581.5' (IGLD85), EGLE OHWM = 580.5' (IGLD85)
 6. LWD = 577.5'

PROPOSED FILL SUMMARY

	ABOVE OHWM	BELOW OHWM	TOTAL
SAND FILL	175 CY	0 CY	175 CY
MATTRESS STONE	370 CY	30 CY	400 CY
ARMOR STONE	345 CY	155 CY	495 CY
LANDSCAPE WALL	55 CY	0 CY	55 CY

NOTE: OHWM IN CALCULATIONS REFERS TO EGLE OHWM (580.5')

Date: September 14, 2022
To: MERS Regional Staff
From: MERS Actuarial Staff
Re: Grand Beach, Vlg of (1117) – Division 01

The purpose of this estimate is to illustrate the potential impact of retirement plan changes under consideration on accrued liabilities and employer contributions. The results are based on the 2021 Annual Valuation. The scenarios are as follows:

- Baseline: No changes to the plan as of the valuation date.
- Scenario 1: Change to a 2.0% multiplier for past and future benefit service.
- Scenario 2: Bridge to a 2.0% multiplier with frozen FAC effective 1/1/2023.

Estimated 12/31/2021 Liabilities and Employer Contributions for the Fiscal Year Beginning in 2023

Scenario 1	Current Benefits	Proposed Benefits	Difference
Actuarial Accrued Liability (AAL)	\$676,000	\$809,000	\$133,000
Valuation Assets (VA)	\$709,000	\$809,000	\$100,000
Funded Ratio (VA/AAL)	105%	100%	(5%)
Employer Contribution (%)	6.5%	9.6%	3.1%

Scenario 2	Current Benefits	Proposed Benefits	Difference
Actuarial Accrued Liability (AAL)	\$676,000	\$613,000	(\$63,000)
Valuation Assets (VA)	\$709,000	\$709,000	\$0
Funded Ratio (VA/AAL)	105%	116%	11%
Employer Contribution (%)	6.5%	9.6%	3.1%

^Due to the impact of benefit increase, an additional required lump sum of \$106,500 was reflected in Scenario 1 to maintain 100% funding and adjusted to an assumed contribution date by 12/31/2022.

Important Comments

- This document is not a final actuarial report. The contribution amounts and rates in this document are estimates (not actual contribution amounts or rates) and are for illustrative purposes only. Neither the employer, nor any other party receiving or reviewing this document may rely on these calculations as indicative of future contribution amounts or rates. By requesting and accepting this document, the employer agrees that MERS shall have no liability arising out of the provision of these amounts and rates, and agrees to indemnify MERS for any liability arising from same due to the provision of this letter or any information therein to any other party or individual. Pursuant to MCL 38.1140h and Sections 44 and 45 of the MERS Plan Document, the System's Actuary shall complete a supplemental actuarial report before the employer implements any proposed benefit change for any current plan participants.
- The above results are mathematical estimates of future events based on information provided/available and assumptions that may not materialize. Subsequent measurements may differ, possibly materially, from these estimates due to differences in assumptions, methods, plan demographics, provisions and assets/returns, or other new information. Future costs and those associated with potential plan changes will change depending on actual experience that emerges. The estimates do not reflect the ongoing impact of COVID-19 subsequent to December 31, 2021, which is likely to influence plan experience.
- The results are based on the same plan provisions, financial and demographic data, and actuarial assumptions and methods underlying the December 31, 2021 Annual Actuarial Valuation except where otherwise noted. Employer contributions through the start of the applicable fiscal year were not adjusted or recalculated as a result of the proposed change(s).
- For a detailed description of the actuarial assumptions and funding methods used in the annual valuation please refer to its Appendix on the MERS website. In addition, please refer to the Actuarial Policy adopted by the MERS Retirement Board.

Street Sign/Address Sign Project

March 15th, 2023

OVERVIEW

The Village is in dire need of replacing all street name signs and other current street signs throughout the Village, they do not conform to current reflectivity standards. The Village also is in need of a better numbering display system for residences.

GOALS

1. To replace all current road name street signs, with proper reflectivity and uniformity. These signs will have the Village logo on them
2. To provide and install an address display sign that is reflective and two sided at each residence, to be placed in the Village right-of-way or where appropriate. This would reduce response time to emergency services as there are many current residences that are not properly marked.

SPECIFICATIONS

Address signs, posts and hardware for every residence is \$9,982.98

Street signs, posts and hardware is \$10,923.97

We are proposing we sell the current street signs (121 signs) to Village residents for \$25 each. This will offset the cost by about \$3,025.

Total Project cost is $\$20,906.95 - \$3,025 = \$17,881.95$

We have 464 water customers, we are proposing a one time fee of \$40 on each water bill to pay for this project.

Respectfully Submitted,

Ryan Layman, Chief of Police

BUILDING OFFICIAL AGREEMENT

Agreement with Brad Mattner to be the temporary Building Official for Grand Beach until September 2024 when Chad Butler will have achieved his Building Official certification.

1. The Village of Grand Beach agrees to employ Employee in a part-time status with no benefits, and Employee agrees to work for Employer in the position of Building Official.
2. The duties and responsibilities of Employee shall include approving Building permits, plan review and oversight and supervision of Chad Butler, the Building Inspector and Zoning Administrator.
3. Employee will receive an hourly wage of \$40.00 (forty dollars) per hour worked to be paid monthly. For after-hours emergencies, Employee will receive the same hourly rate of \$40.00 (forty dollars) per hour.
4. Employee will also receive a monthly stipend of \$200 until his employment is terminated. Employee shall keep track of all phone calls, meetings, appointments and other duties on a quarter hour basis and describe in detail any work or tasks performed, including the name of the citizen(s) with whom meetings were held as well a description of the task(s) performed. When Employee needs to come to Grand Beach, there will be a minimum 2 hour charge which covers transportation time.
5. This employment is an at-will employment that may be terminated without cause and without advance notice.
6. Employee shall provide his own personal laptop computer, cell phone, transportation and fuel.
7. Employee shall maintain his own Residential Building License and Building Official registration.

LESSOR: THE VILLAGE OF GRAND BEACH

LESSEE: THE GRAND BEACH SOCIAL CLUB

RENTAL AGREEMENT
AND
TERMS OF UNDERSTANDING

1. Be it resolved that the Grand Beach Village Hall be rented to the Grand Beach Social Club exclusively from Memorial Day to Labor Day.
2. Be it also resolved that the Village of Grand Beach be responsible, as in the past, for securing adequate liability insurance to cover activities held on Village property. The Grand Beach Social Club, its officers and directors are to be named as added insured and agree to pay any additional premium cost this coverage incurs.
3. Be it also resolved that that the Grand Beach Social Club must provide a certificate of "Liquor Liability" coverage in the amount of \$1,000,000 ***naming the Village of Grand Beach as "Additional Insured"*** for any event sponsored by the Grand Beach Social Club where tickets are sold for alcohol (beer and wine included) and/or tickets that include both food and alcohol.
4. Be it also resolved that the hall be cleaned and ready for use prior to Memorial Day by the Village of Grand Beach.
5. Be it also resolved that the Village Hall is to be kept in good order during each event of the Grand Beach Social Club for the agreed rental period, and if needed, the carpeting and/or flooring of the Hall shall be cleaned by the Grand Beach Social Club at the approximate expense of \$500 at the end of the season.
6. Be it also resolved that the downstairs rest room facilities be kept clean and in good order by the Village prior to each event due to the fact that these rest rooms are used by the golfers during the day. The Grand Beach Social Club will be responsible to clean the upstairs and downstairs rest room facilities after each event held in the hall by the club.
7. Be it also resolved that the kitchen facilities be in a clean and orderly condition at the start of the rental agreement and be returned in the same clean and orderly condition at the end of the agreement.
8. Be it also resolved that since there may be times when the club may not have an event scheduled during the rental period ("Memorial Day through Labor Day"), it is agreed that the Grand Beach Social Club officers will, at the request of the Village Council, consider waiving the right of exclusive use of the hall. If an acceptable agreement is reached, the Village, at the discretion of the council, may rent the premises to Grand Beach property owners or their sponsored guests.
9. Be it also agreed that if the Village Hall is rented by the council, the Grand Beach Social Club is released from any and all liability related to such rental.
10. Be it also resolved that the terms of this lease agreement be for a period commencing on Memorial Day and ending on Labor Day of each year.

11. Be it also resolved that the following Village of Grand Beach Hall Use Contract shall be included as a part of the lease agreement.

VILLAGE OF GRAND BEACH HALL USE CONTRACT

- Tent stakes or any other type of stakes are not allowed in the grass and landscaped area around the patio due to possible damage to the irrigation system.
- No driving or parking vehicles on the patio, please.
- Nothing is to be taped, glued, tacked, pinned, stapled, or nailed to any floor, wall, ceiling, cabinet, countertop, appliance, ceiling fan, disco ball, or light fixture.
- No light bulbs, light fixtures, ceiling fans or disco ball is to be removed.
- Nothing is to be placed over the light fixtures, ceiling fans or disco ball.
- Nothing is to be hung from the light fixtures, ceiling fans or disco ball.
- Lighted candles are not allowed on the window sills or window ledges.
- Lighted candles are not allowed in the hall, unless they are enclosed in a glass container or on a large plate.
- Lighted candles are not to be left unattended.
- All candles to be extinguished at the end of the event.
- Smoking is prohibited inside the building.
- Clear Christmas lights are not to be removed from around the windows. If they are removed, you may be charged up to \$200 labor for replacement of the lights and any costs associated with the purchase of new lights.
- Renter is responsible to ensure that the lights, ceiling fans, disco ball, gas log in the fireplace and baseboard heaters in the restrooms have been turned off at the end of the event.
- All trash is to be removed from the premises (including the patio and landscaped area) by the renter and placed in the trash containers located outside of the kitchen. Bags or boxes of trash are not to be left outside, and must be placed in the containers.
- Village tables and chairs are not to be left outside in inclement weather or left outside overnight.
- It is the Social Club's responsibility to leave 8 round tables set up around the dance floor with 8 chairs around each table at the end of the rental period. All remaining chairs should be stored on the chair rack at the far end of the room next to the patio. Remaining tables should be moved to the same area for storage. If the chair rack was moved, it must be returned to the far end of the room next to the patio.
- **All music, regardless of whether it is a live band, disc jockey, radio or any other electronic sound-producing device is allowed inside the building only with all doors closed so as not to disturb the peace and quiet of those living in the vicinity of the hall. If the event continues past 11:30 p.m. EST, the noise level shall be reduced so that it cannot be heard from outside of the property lines of the Village Hall. All music must be shut down at 1:00 a.m. EST.**
- **No band, disc jockey, musical instrument or electronic sound-producing devices are allowed outside on the patio whether in the open or in an enclosed area, nor are they allowed on any other property owned by the Village of Grand Beach.**

Per Section 4 of the Anti-Noise and Public Nuisance ordinance #2014-88;

It shall be unlawful for any person to create, assist in creating, or as owner, lessee or occupant of the property on which the activity is located, permit the continuance of any of the following acts:

Musical instruments and electronic sound-producing devices. The playing of any amplified or unamplified musical instrument, radio, television set, phonograph, loudspeaker, tape recorder, compact disc player, or other electronic sound-producing devices, in such a manner or with volume that:

The operation of any such musical instrument or electronic sound-producing device disturbs the comfort, repose or peace of others by being plainly audible to persons other than that from which it is generated; or

The bass has caused vibrations within a dwelling unit or within a vehicle other than that from which it was generated.

Unforeseen Events: The Renter agrees to hold the Village of Grand Beach harmless, and the Village shall not be liable for losses or damages (including attorney's fees, court costs, and consequential damages) resulting from unforeseen causes or circumstances beyond the Village's control, including but not limited to acts of God, mandated cancellation due to COVID-19 or other declared pandemic, fire, weather conditions, power outages and/or interruption of utility services which cause the event to be cancelled or which interfere with the event. Renter agrees that the sole and exclusive remedy for any unforeseen event that interrupts the event is the return of the Renter's security deposit by the Village.

FIREPLACE - GAS LOG OPERATION

The gas log was added to the Village Hall for your pleasure and convenience. You are reminded to operate the gas log in a safe manner. Please operate the gas log in the same way that you would if it was in your home. **PLEASE DO NOT USE FIREPLACE TO BURN ANYTHING OR TO COOK FOOD.**

For safety reasons, it is very important to turn the log off when you are finished. Do not leave a fire unattended under any circumstance.

1. Please supervise children at all times around fireplace.
2. This is a vent-free log set and does not require that the damper be open. If you prefer to open the damper, please remember to close it when you are finished.
3. Locate the round black knob on the bottom left side of the log.
4. Make sure that there is nothing flammable near the fireplace when you are ready to light the log. Push the round black knob in slightly and turn it counterclockwise $\frac{1}{4}$ turn (knob position) and then **move away from the fireplace until the embers ignite. There is a delay before the embers on the front of the logs ignite, so make sure to stand back until they have ignited.**
5. Once the embers have ignited, you can turn the flame down, if you desire, by carefully turning the knob counterclockwise slowly (position).
6. Place the fireplace screen in front of fireplace. **Do not burn the fire without the screen in place.**
7. To turn the gas log off, carefully push the round black knob in and turn it clockwise to this position.
8. Make sure the fire is out and replace the screen. The pilot light will remain lit when you turn the log off.
9. If you opened the damper, please close it.
10. If you want to relight the log, wait at least one minute after the fire is out.

Please turn the gas log off by using the round black knob, and do not turn knob past this position

The red shut-off valve located in the fireplace near the log (in the hall) and under the fireplace sill (in the council room) is only used when it is necessary to shut the gas off to the fireplace in an emergency.

IF YOU SMELL GAS, OPEN THE OUTSIDE DOORS FOR VENTILATION AND DO NOT TRY TO LIGHT THE GAS LOG OR ANY OTHER APPLIANCE. DO NOT TOUCH ANYTHING ELECTRICAL AND DO NOT USE THE TELEPHONE IN THE BUILDING. EVACUATE THE BUILDING AND CALL SEMCO ENERGY (NATURAL GAS COMPANY) AT 1-888-427-1427 FROM OUTSIDE OF THE BUILDING AND CALL 9-1-1 FOR THE FIRE DEPARTMENT. THE ADDRESS OF THE BUILDING IS 48200 PERKINS BLVD., GRAND BEACH, MI.

By signing below, I acknowledge that I have read and understand the content of the lease agreement, the hall use contract, and the operation of the gas log fireplace. I acknowledge and understand that if tickets are sold for alcohol (beer and wine included) and/or tickets sold that include both food and alcohol, a certificate of insurance showing "Liquor Liability" coverage in the amount of \$1,000,000 ***naming the Village of Grand Beach as "Additional Insured"*** must be presented to the clerk's office prior to the event.

Agreed to by:

The Grand Beach Social Club

President

Date

The Grand Beach Village Council

President

Date

Witnessed by: Village Clerk

Date

VILLAGE OF GRAND BEACH
BERRIEN COUNTY, MICHIGAN

THIS CONTRACT IS FOR THE CALENDAR YEAR OF **2022**.

****PLEASE NOTE THAT ALL FIVE PAGES MUST BE INITIALED BY BOTH PARTIES.**

Social Club President Initials

Council President Initials

NEW BUFFALO ATHLETIC DEPARTMENT

1112 E. CLAY STREET
NEW BUFFALO, MI 49117
Ph: 269-469-6051 Fax: 269-469-2028

ATHLETIC DIRECTOR: MATT JOHNSON
mjohnson@nbas.org



March 1, 2023

Grand Beach Village Council
48200 Perkins Blvd.
Village Hall
New Buffalo, MI 49117

Dear Village Council,

I am writing to request use of the village golf course for the 2023 season for Boys Golf. Boys Golf is a spring sport with the Michigan High School Athletic Association. We would like to request the following arrangement:

1. The sum of \$400 will be paid to the Village of Grand Beach. If this sum needs to be amended please advise accordingly.
2. Our coaches and athletic director will work closely with the pro shop to avoid any conflicts.
3. Golf practice begins the second week of March, 2022. We understand that the opening of the course will limit when the team can access the course.
4. Golf matches begin at 4:00pm. We would like to tentatively schedule the following dates for home matches:
 - Tue, March 28th, 2023
 - Tue. May 2nd, 2023

The pro shop will receive our roster and this will be updated as changes are made. We will communicate these changes through the pro shop.

We appreciate your consideration in this matter and value your commitment to the education of our youth.

Yours in Sport

A handwritten signature in black ink, appearing to read 'Matthew B. Johnson'. The signature is fluid and cursive, with the first name 'Matthew' being more prominent.

Matthew B. Johnson
New Buffalo Athletic Director

From: Barb Macudzinski
Sent: Tuesday, February 7, 2023 12:13:39 PM
To: Tim Mcarthy
Cc: Ryan Layman <rlayman@michianavillage.org>
Subject: Michiana/Grand Beach Department

Hi Tim:

As Police Commissioner I wanted you to know what an outstanding job the Michiana/Grand Beach Police Department did on the theft of my jewelry December 16, 2022.

Officer Creo Brewster responded immediately to my call, handled the interview so caring and professional.

Then Lt. George Knoll was assigned my case. He also was most caring and professional and solved the case in a timely matter. The jewelry was recovered in a timely manner. The alleged thief was arrested in LaPorte County and then extradited to Berrien County, Michigan.

She was charged with Larceny-\$20,000 or more, Stolen Property- received and concealed and Larceny in a Building. On February 3, she pleaded guilty to a lesser charge of Felony Larceny \$1000-\$20,000 and will be sentenced on April 10, 2023. She has a past history with the law.

I feel the Michiana/Grand Beach Police Department headed by Chief Ryan Layman should be commended. We have a dedicated department that are a very valuable asset to our wonderful community.

I am anxiously awaiting the return of my jewelry from the authorities.

Best,

Barbara L Macudzinski
4090 Comanche Trail
New Buffalo, MI 49117