

**NOTICE  
VILLAGE OF GRAND BEACH  
REGULAR COUNCIL MEETING**

**WEDNESDAY, DECEMBER 14, 2022  
6:00 P.M. (CST) – 7:00 P.M. (EST)**

**GRAND BEACH VILLAGE HALL  
48200 PERKINS BLVD.  
GRAND BEACH, MI 49117**

**MASKS ARE SUGGESTED AT THIS MEETING  
FOR EVERYONE IN ATTENDANCE**

This meeting will be held in person. It is a hybrid meeting with an option for the public to attend via Zoom by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86720709775?pwd=Rk0yYVU0WUcyZmpHVE9MODhjYjBWZz09>

Meeting ID: 867 2070 9775

Passcode: 138086

One tap mobile

+13126266799,,86720709775#,,,,\*138086# US (Chicago)

+13092053325,,86720709775#,,,,\*138086# US

Dial In:

833 548 0282 US Toll-free

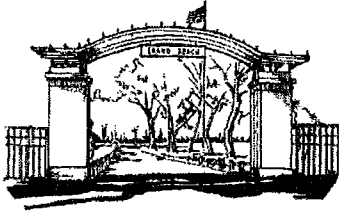
877 853 5257 US Toll-free

888 475 4499 US Toll-free

Public participation is allowed at the beginning of the agenda to speak on agenda items only, and near the end of the meeting as noted on the agenda.

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, (MCL 41.72a(2)(3)) and the Americans with Disabilities Act. The Village of Grand Beach Council will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon five days' notice to the Village of Grand Beach Council. Individuals with disabilities requiring auxiliary aids or services should contact the Village of Grand Beach Council by writing or calling the following: Village of Grand Beach Clerk, 48200 Perkins Boulevard, Grand Beach, MI, 49117, 269-469-3141.

**MARY J. ROBERTSON  
CLERK – TREASURER  
(269) 469-3141**



Village of Grand Beach  
48200 Perkins Blvd.  
Grand Beach, MI 49117

**AGENDA FOR REGULAR COUNCIL MEETING  
DECEMBER 14, 2022  
6:00 P.M. CST - 7:00 P.M. EST**

**MASKS ARE SUGGESTED FOR EVERYONE IN ATTENDANCE**

1. Call to Order
2. Certification of Election Results
3. Adoption of Agenda
4. Consent Agenda
  - a. Approve Village Council Minutes:
    - i. Regular Council Minutes, November 16, 2022
  - b. Hall Rentals
    - i. Winter Warriors, January 20, 2023
    - ii. New Buffalo High School
    - iii. Kristine Daley, Approved by Social Club
  - c. Pay Bills with Written Additions
5. Public Comments on Agenda Items
6. Public Hearing - None
7. Presentations/Recognition
8. Nomination of Officers
  - a. President of Council
  - b. President Pro Tem
9. Appointment of Officials
  - a. Clerk-Treasurer
  - b. Building & Zoning Commissioner
  - c. Parks Commissioner
  - d. Beach Commissioner
  - e. Street Commissioner
  - f. Water Commissioner
  - g. Police Commissioner
  - h. Golf and Pro Shop Commissioner

AGENDA (CONTINUED)  
REGULAR COUNCIL MEETING  
DECEMBER 14, 2022

10. ServiScape Report – Clay Putnam

11. Personnel Reports

- a. Superintendent - Bob Dabbs
- b. Police Chief - Ryan Layman
- c. Building Inspector - Bill Lambert

12. Unfinished Business

- a. Request to Purchase a Portion of Jensen Court
- b. Signage

13. New Business

- a. Rob Andrew, Merritt Midwest – EGLE Correspondence
- b. Add Authorized Bank Account Signers
- c. Meeting Schedule 2023
- d. Resolution to Opt Out of PA 152 of 2011
- e. Bids for Roof on Village Hall and Maintenance Building
- f. Bid for Tuckpointing Fireplace
- g. BS&A Software Purchase
- h. Trash Can Removal
- i. Request Use of Lake Avenue Beach Access for Revetment Work
- j. Transfer Funds to Capital Projects Fund per FY 22-23 Budget
- k. Budget Amendments
  - 1. General Fund FY 21-22
  - 2. Water Fund FY 21-22
  - 3. Local Streets Fund FY 21-22
  - 4. General Fund FY 22-23
  - 5. Water Fund FY 22-23
  - 6. Golf Fund FY 22-23
  - 7. Major Streets Fund FY 22-23
  - 8. Local Streets Fund FY 22-23
- l. Frank Giglio's Resignation from Planning Commission
- m. Harry Walder's Resignation from Planning Commission, Parks & Recreation Committee and Golf Committee
- n. Appoint Planning Commission Member to Partial Term Ending August 31, 2025
- o. Appoint Planning Commission Member to Partial Term Ending August 31, 2024

14. Public Comments - General

15. Correspondence

16. Adjournment

# CERTIFICATE OF DETERMINATION

November 8, 2022

## Jurisdiction: Village of Grand Beach

Village Council

Peter Doerr (NPA)	Received	One Hundred and Thirty One	131
Elizabeth Grim Vaughan (NPA)	Received	Ninety Two	92
Edward P. Brandes (NPA)	Received	One Hundred and Twenty Three	123
Harry Walder (NPA)	Received	One Hundred and Thirteen	113

The Board of Canvassers of the County of Berrien, State of Michigan, having ascertained and canvassed the votes of the election held on Tuesday, November 8, 2022, does here certify and determine that the following candidates have been duly elected.

OFFICE	CANDIDATE NAME
Village Council	Peter Doerr
Village Council	Edward P. Brandes
Village Council	Harry Walder

IN WITNESS WHEREOF, we have hereunto set our hands and affixed the seal of the County of Berrien, this 17<sup>th</sup> day of November, 2022.

CERTIFY:

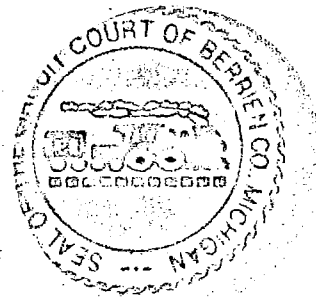
Bretta VanBree

Chairperson

Cheryl Warner

Jess Minko

Larry Holabey



ATTEST:

Sharon J. Tyler  
Sharon J. Tyler, Clerk

11-17-2022  
Date

**VILLAGE OF GRAND BEACH  
REGULAR COUNCIL MEETING  
NOVEMBER 16, 2022**

**CALL TO ORDER**

Council President James Bracewell called the regular council meeting to order at 7:02 p.m. EST. Present in addition to Bracewell were Paul Leonard Jr. and Blake O'Halloran. Peter Doerr and Deborah Lindley were not in attendance.

**ADOPT AGENDA**

Leonard moved, seconded by O'Halloran to adopt the November 16, 2022 agenda as originally printed and to consider only items A through E under new business. Motion carried unanimously 3-0.

**ADOPT CONSENT AGENDA**

- a. Approve Village Council Minutes:
  - i. Regular Council Meeting Minutes – October 19, 2022
- b. Pay Bills with Written Additions

Bracewell moved, seconded by O'Halloran to adopt the consent agenda as presented. Motion carried unanimously 3-0.

**PUBLIC COMMENTS ON AGENDA ITEMS**

None

**PUBLIC HEARING**

None

**PRESENTATIONS/RECOGNITION**

None

**COMMISSION REPORTS**

**BUILDING & ZONING:** Bracewell said the number of houses under construction is increasing. Building Inspector Bill Lambert said there are currently 20 new houses under construction.

**PARKS & BEACHES:** Doerr was not in attendance.

**STREETS & WATER:** Leonard said the Village is currently picking up leaves and have been filling pot holes as necessary. He said Superintendent Bob Dabbs has done the water testing for October.

**POLICE:** Lindley was not in attendance.

**PRO SHOP & COURSE:** O'Halloran said the golf course had a very good year. He said the Council needs to make sure to look at the new irrigation system for the golf course in the master plan, but it doesn't need to be replaced immediately.

**SERVISCAPE REPORT**

Clay Putnam said they are finalizing the leaf clean-up. He said aerification and top dressing on the greens and tees has been completed. He said there were a few irrigation leaks prior to winterizing the irrigation system.

## **PERSONNEL REPORTS**

**SUPERINTENDENT:** Superintendent Bob Dabbs said that they have been busy picking up leaves and asked property owners to be patient. He said they have been keeping up with the water taps. He received bids to replace the roofs on the garage and Village Hall, adding that before the pandemic the bids were \$43,000 and now, the bids are \$65,000 - \$70,000. He said the roofs should last another one to two years. He will add the bids to the December agenda.

**POLICE CHIEF:** In addition to his written report, Chief Ryan Layman said they started the winter house checks, and residents can sign up on the website if interested. He said the police department has a Facebook page that residents can follow.

**BUILDING INSPECTOR:** Bill Lambert had nothing to add to his written report.

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **SIGNAGE**

Bracewell said he included the signage page of the zoning ordinance in the packet because he thinks the Council needs to look at the sign section. He said that one of his concerns is that it does not include the length of time that a sign is allowed. He said there were election signs out seven weeks prior to the election. He said real estate signs seem to be becoming more permanent and should be measured as some look like they exceed the allowed measurements.

### **PURCHASE CDS - HORIZON BANK**

Bracewell said due to the economic situation, interest rates on funds have begun to escalate. He said Clerk Mary Robertson has discussed moving funds from Fifth Third Bank which are earning .01% to Horizon Bank at a higher interest rate. He said he has instructed Robertson to move the funds into a CD at Horizon Bank for six months.

### **END OF YEAR SALARY ADJUSTMENTS**

Bracewell moved, seconded by O'Halloran to approve the end of year salary adjustments as presented. Motion carried unanimously 3-0.

### **HEALTH INSURANCE RENEWAL**

Bracewell said that two years ago the Council took a gamble and changed health insurance carriers for Village employees and it has worked out okay. He said the renewal for 2023 includes an increase of 10.92% in premiums which is unfortunately reflective of the industry. He said the Council overbudgeted for health insurance in the budgeting process in the spring, so the money is there, and it shows the Council did an excellent job of budgeting. Leonard said in dealing with health insurance in his law firm, the 10.92% increase is well within what is going on, with some policies out there increasing by 15-20%.

Bracewell moved, seconded by Leonard to accept the insurance renewal including HSA contributions as presented. Motion carried unanimously 3-0.

### **HEALTH INSURANCE – MEDICARE ADVANTAGE COPAY**

Leonard moved, seconded by O'Halloran to accept the Medicare Advantage plan, and to pay a \$2,000 stipend for co-pays and out of pocket expenses to an employee. Motion carried unanimously 3-0.

Regular Council Meeting – November 16, 2022

**PUBLIC COMMENTS**

Village resident Harry Walder asked about “golf cart only” parking signs that were discussed at the last Council meeting to be installed on Lake Avenue that have not been installed.

Village resident Angela Trainor addressed the Council about election signs and a recreational vehicle that was parked in the Village for an extended time. She told the Council that the Village needs to enforce ordinances.

**CORRESPONDENCE**

None

**ADJOURNMENT**

Bracewell moved, seconded by O’Halloran to adjourn the meeting. Motion carried unanimously 5-0.

With no further business, the meeting was adjourned at 8:04 p.m. EST.

Respectfully submitted,



Mary J. Robertson  
Clerk-Treasurer

3:52 PM  
12/08/22

Village of Grand Beach-General Fund  
**OPEN INVOICE REPORT**  
As of December 9, 2022

Type	Date	Num	Memo	Split	Open Balan...
<b>AALF'S PETROLEUM INC.</b>					
Bill	11/08/2022	54300		000.111 · Gasoline Invent...	411.62
Bill	11/08/2022	54301		000.111 · Gasoline Invent...	826.46
Total AALF'S PETROLEUM INC.					1,238.08
<b>ARAMARK UNIFORM SERVICES</b>					
Bill	11/12/2022	6310090...	Mats	265.956 · Miscellaneous	37.29
Total ARAMARK UNIFORM SERVICES					37.29
<b>BROWN EQUIPMENT CO., INC.</b>					
Bill	12/08/2022	17150	LEAF UNIT - 2 SAFETY SWITCH...	266.778 · Repairs & Maint...	273.54
Total BROWN EQUIPMENT CO., INC.					273.54
<b>COWLES ENVIRONMENTAL</b>					
Bill	12/01/2022	366	STORM WATER ASSISTANCE	446.818 · Contractual Ser...	180.00
Total COWLES ENVIRONMENTAL					180.00
<b>DALE POWELL</b>					
Bill	11/05/2022		CLOTHING	266.940 · Clothing Allowa...	95.48
Total DALE POWELL					95.48
<b>GRAND BEACH SOCIAL CLUB'</b>					
Bill	12/06/2022		KEY REFUND	000.677 · Rentals	100.00
Total GRAND BEACH SOCIAL CLUB'					100.00
<b>INDIANA MICHIGAN POWER</b>					
Bill	11/30/2022		11/1-11/30	446.921 · Street Lights	622.92
Total INDIANA MICHIGAN POWER					622.92
<b>KEITH KEHOE</b>					
Bill	11/28/2022		CLOTHING	266.940 · Clothing Allowa...	342.62
Total KEITH KEHOE					342.62
<b>MARY KENNY'</b>					
Bill	12/06/2022		KEY REFUND	000.677 · Rentals	100.00
Total MARY KENNY'					100.00
<b>METLIFE - GROUP BENEFITS</b>					
Bill	12/09/2022		TS05945291 0001	855.855 · Life & Disability ...	605.80
Total METLIFE - GROUP BENEFITS					605.80
<b>MI MUNICIPAL LEAGUE W/C</b>					
Bill	11/18/2022	6820206	7/1/22-7/1/23 #3	871.871 · Workers Comp...	6,469.00
Total MI MUNICIPAL LEAGUE W/C					6,469.00



## Village of Grand Beach-General Fund

## OPEN INVOICE REPORT

As of December 9, 2022

Type	Date	Num	Memo	Split	Open Balan...
<b>MICHIGAN CAT</b>					
Bill	11/15/2022	PD1417...	PLATES	266.778 · Repairs & Maint...	417.52
Total MICHIGAN CAT					417.52
<b>NAPA AUTO PARTS</b>					
Bill	11/16/2022	460223	WIPERS-POLICE CAR	300.933 · Vehicle Mainten...	68.48
Total NAPA AUTO PARTS					68.48
<b>NEW BUFFALO HARDWARE</b>					
Bill	11/14/2022	B104409	LEAK STOPPER PATCH	266.778 · Repairs & Maint...	45.44
Bill	11/18/2022	B104595	TERMINAL COMPOUND, CHISEL	266.778 · Repairs & Maint...	34.97
Total NEW BUFFALO HARDWARE					80.41
<b>PRIORITY HEALTH</b>					
Bill	12/09/2022		GROUP ID 795207	852.852 · Hospitalization	9,143.76
Total PRIORITY HEALTH					9,143.76
<b>QUILL</b>					
Bill	11/09/2022	28902835	W2's	215.727 · Office Supply	13.76
Bill	11/09/2022	28894935	CALENDARS	-SPLIT-	111.86
Bill	11/22/2022	29153189	LETTER OPENER, STICKY NOT...	215.727 · Office Supply	10.15
Bill	11/24/2022	29175584	3 NAME PLATES	105.727 · Office Supplies	50.81
Total QUILL					186.58
<b>REPUBLIC SERVICES</b>					
Bill	11/30/2022	0715-00...	3-0715-1003848 DECEMBER	520.818 · Contractual Ser...	6,953.00
Total REPUBLIC SERVICES					6,953.00
<b>RIGGS OUTDOOR POWER-LAPORTE</b>					
Bill	12/06/2022	1293900	PLOW BLADE	266.778 · Repairs & Maint...	546.00
Total RIGGS OUTDOOR POWER-LAPORTE					546.00
<b>SEMCO ENERGY</b>					
Bill	11/23/2022		10/26-11/23	-SPLIT-	110.19
Bill	11/23/2022		10/26-11/23	-SPLIT-	181.32
Total SEMCO ENERGY					291.51
<b>SHAFFNER TIRE SERVICE INC</b>					
Bill	12/06/2022	12470	LEAF UNIT PARTS	266.778 · Repairs & Maint...	25.20
Total SHAFFNER TIRE SERVICE INC					25.20
<b>THE TECH OF SOUTHWEST MICHIGAN</b>					
Bill	12/02/2022	29455	WIFI & SECURITY JANUARY	-SPLIT-	172.65
Total THE TECH OF SOUTHWEST MICHIGAN					172.65

3:52 PM  
12/08/22

Village of Grand Beach-General Fund  
**OPEN INVOICE REPORT**  
As of December 9, 2022

Type	Date	Num	Memo	Split	Open Balan...
<b>VILLAGE OF GRAND BEACH WATER DEPT.</b>					
Bill	12/05/2022		GARAGE	266.920 · Utilities	156.50
Bill	12/05/2022		HALL	265.920 · Utilities	150.25
Total VILLAGE OF GRAND BEACH WATER DEPT.					306.75
<b>VILLAGE OF MICHIANA</b>					
Bill	12/09/2022		POLICE SERVICES	300.818 · Contractual Ser...	2,500.00
Total VILLAGE OF MICHIANA					2,500.00
<b>VSP INSURANCE CO. (CT)</b>					
Bill	12/09/2022		30092372 VISION	852.852 · Hospitalization	163.01
Total VSP INSURANCE CO. (CT)					163.01
<b>TOTAL</b>					<b>30,919.60</b>

## Village of Grand Beach - Water Fund

## OPEN INVOICE REPORT

As of December 8, 2022

Type	Date	Num	Memo	Split	Open Balan...
<b>GARRETT LABORATORIES, INC.</b>					
Bill	11/01/2021	78972	WATER SAMPLES - INVO...	801.000 · Professi...	300.00
Bill	10/06/2022	82296	WATER SAMPLES	801.000 · Professi...	315.00
Total GARRETT LABORATORIES, INC.					615.00
<b>PEERLESS MIDWEST INC.</b>					
Bill	11/09/2022	69609	ALTITUDE VALVE ON TO...	818.000 · Contract...	2,663.00
Total PEERLESS MIDWEST INC.					2,663.00
<b>QUILL CORPORATION</b>					
Bill	11/09/2022	28894935	BINDER & INK	727.000 · Office S...	25.12
Total QUILL CORPORATION					25.12
<b>SEMCO ENERGY</b>					
Bill	11/23/2022		#0154126.500 10/26-11/23	920.000 · Utilities	61.43
Total SEMCO ENERGY					61.43
<b>STATE OF MICHIGAN</b>					
Bill	12/06/2022		LICENSE - DABBS	956.000 · Miscella...	95.00
Total STATE OF MICHIGAN					95.00
<b>USA BLUEBOOK</b>					
Bill	11/14/2022	176293	6 WATER METERS	778.000 · Repair &...	1,231.45
Total USA BLUEBOOK					1,231.45
<b>UTILITY SUPPLY COMPANY</b>					
Bill	11/22/2022	1424110	PARTS	778.000 · Repair &...	114.49
Bill	11/22/2022	142411	PLUG VALVES FOR YOKES	778.000 · Repair &...	1,628.10
Bill	11/22/2022	1424112	CORNER STOPS & COPP...	778.000 · Repair &...	1,546.88
Bill	11/22/2022	1424113	LIDS	778.000 · Repair &...	114.49
Total UTILITY SUPPLY COMPANY					3,403.96
<b>TOTAL</b>					<b>8,094.96</b>

3:26 PM  
12/08/22

Village of Grand Beach-Golf Fund  
**OPEN INVOICE REPORT**  
As of December 8, 2022

Type	Date	Num	Memo	Split	Open Balan...
<b>LAPORTE CO HERALD DISPATCH</b>					
Bill	09/25/2022		SPECIAL AD	000.901 · Marketing...	75.00
Total LAPORTE CO HERALD DISPATCH					75.00
<b>QUILL</b>					
Bill	11/09/2022	28894935	CALENDAR	-SPLIT-	6.83
Total QUILL					6.83
<b>SEMCO ENERGY</b>					
Bill	11/23/2022		0152736.500 10/26-11/23	000.920 · Utilities	85.81
Total SEMCO ENERGY					85.81
<b>SERVISCAPE</b>					
Bill	11/30/2022		NOVEMBER	-SPLIT-	11,820.88
Total SERVISCAPE					11,820.88
<b>THE TECH OF SOUTHWEST MICHIGAN</b>					
Bill	12/02/2022	29455	FIREWALL & WIFI JANUARY	000.818 · Contractu...	57.55
Total THE TECH OF SOUTHWEST MICHIGAN					57.55
<b>TOTAL</b>					<b>12,046.07</b>

3:57 PM  
12/08/22

Village of Grand Beach - Major Street Fund  
**OPEN INVOICE REPORT**  
As of December 8, 2022

Type	Date	Num	Memo	Split	Open Balan...
<b>Farmer Tank Inc.</b>					
Bill	11/05/2022	107069	DRYWELL GRAND BEA...	463.782 · Street Supplies	<u>1,005.00</u>
Total Farmer Tank Inc.					<u>1,005.00</u>
<b>KENNETH SMITH, INC.</b>					
Bill	11/30/2022	IVC101...	Slag	463.782 · Street Supplies	<u>149.05</u>
Total KENNETH SMITH, INC.					<u>149.05</u>
<b>NORTHERN TOOL &amp; EQUIPMENT</b>					
Bill	11/29/2022	540127...	TARP	463.782 · Street Supplies	<u>159.25</u>
Total NORTHERN TOOL & EQUIPMENT					<u>159.25</u>
<b>TOTAL</b>					<b><u><u>1,313.30</u></u></b>

3:55 PM  
12/08/22

Village of Grand Beach - Local Streets Fund  
**OPEN INVOICE REPORT**  
As of December 8, 2022

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Type	Date	Num	Memo	Split	Open Balan...
<b>NORTHERN TOOL &amp; EQUIPMENT</b>					
Bill	11/29/2022	540127275	TARP	463.782 · Street Supplies	106.16
Total NORTHERN TOOL & EQUIPMENT					106.16
<b>TOTAL</b>					<b>106.16</b>

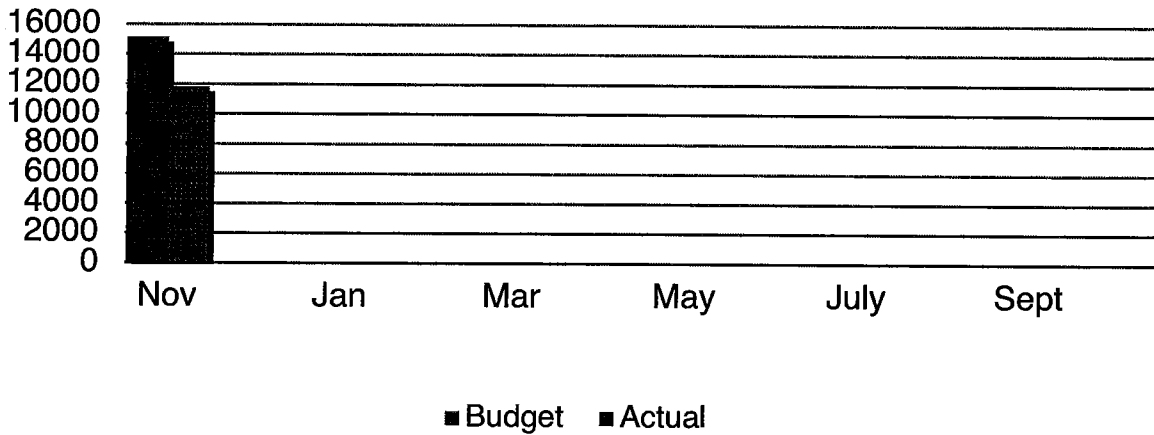
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3:34 PM  
12/08/22

Village of Grand Beach - Building Inspection Fund  
**OPEN INVOICE REPORT**  
As of December 8, 2022

Type	Date	Num	Memo	Split	Open Balance
<b>AMAZON CAPITAL SERVICES</b>					
Bill	11/22/2022	IKDC-F4...	RACK FOR PLANS	000.727 · Office Supplies	124.57
Total AMAZON CAPITAL SERVICES					124.57
<b>CHAD BUTLER</b>					
Bill	12/08/2022			000.500 · Building Inspection Fees	3,141.25
Total CHAD BUTLER					3,141.25
<b>QUILL CORPORATION</b>					
Bill	11/09/2022	28894935	LABELS FOR PLANS	000.727 · Office Supplies	19.31
Total QUILL CORPORATION					19.31
<b>WILLIAM H. LAMBERT</b>					
Bill	12/08/2022		INSPECTIONS	000.500 · Building Inspection Fees	3,141.25
Total WILLIAM H. LAMBERT					3,141.25
<b>TOTAL</b>					<b>6,426.38</b>



December 14, 2022

Dear Grand Beach Council,

We are happy to provide you with the November Golf Course Maintenance Report.

Financial

Year to date we are \$3,295 under budget.

Course News & Conditions

- Snow mold applications have been made to the greens for winter protection.
- The snowmobile stakes have been placed throughout the golf.
- Fall cleanup is complete.
- Winter equipment maintenance has commenced.

Respectfully Submitted,

*Clay Putnam*  
*Serviscape, LLC*



## SUPERINTENDENT'S REPORT

December 9, 2022

### HALL - GROUNDS - MAINTENANCE GARAGE

Cleaned Maintenance garage.

### STREETS - PARKS - BEACHES

Weekly Brush and Bag Pickup.

Cleaned out storm drains.

Maintenance department collecting leaves in the Village.

Purchased road salt for this winter.

Installed new dry well on Grand Beach Rd.

Installed new water services at 46221 Crescent and 51315 E. Arnold. New home construction.

### WATER DEPARTMENT

Sampled water November 25, 2022 and took to New Buffalo water treatment plant for analysis.

Submitted monthly reports for November readings to State of Michigan on December 12, 2022.

Residential water meters were read for October and November billing.

Collected required lead and copper samples.

### EQUIPMENT

Service, Oil and grease equipment.

Respectfully Submitted



Robert Dabbs  
Superintendent

# Grand Beach/Michiana Police Offense Summary

Occurred 11/1/2022 - 11/30/2022

Offense	Total Offenses
5560 - 55000 - Dog Law Violations	1
5707 - 57001 - Trespass (Other)	1
73001 - 7300 - Ordinance Violation	4
9943 - 98007 - Inspections/Investigations - Suspicious Situations	4
9953 - 99008 - Miscellaneous - General Assistance	7
9954 - 99008 - Miscellaneous - Assist to Fire Department	3
9954 - 99009 - Miscellaneous - Non-Criminal	1
9955 - 99008 - Miscellaneous - Assist to EMS	2
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	4
9957 - 99008 - Miscellaneous - Residential/Business/Bank Alarm - False	8
<b>Total</b>	<b>35</b>

We had one reported break in, nothing was taken. We do not have any suspects at this time, but are pursuing any leads that we get. The break in occurred in Grand Beach.

Respectfully Submitted,



Ryan Layman, Chief of Police

VILLAGE OF GRAND BEACH  
MONTHLY BUILDING INSPECTION REPORT

DECEMBER 14, 2022

PERMIT #	NAME/ADRESS	WORK TO BE DONE	COST	START
2021-21	GOLDSTEIN 52015 LAKE PARK	NEW HOME	\$1,879,429.00	05/21
2021-22	ALLEGERETTI 52106 LAKE PARK	NEW HOME	\$1,000,000.00	06/21
2021-30	DWARAKANATHAN 51308 ROBIN LN	NEW HOME	\$900,000.00	11/21
2021-47	BROWN 45322 FAIRWAY	NEW HOME	\$640,080.00	12/21
2021-48	BURKE 45320 FAIRWAY	NEW HOME	\$819,080.00	12/21
2021-50	ARMSTRONG 58107 WALNUT	NEW HOME	\$289,789.00	12/21
2021-59	GABA 51315 E ARNOLD	NEW HOME	\$3,200,000.00	12/21
2021-69	MORRIS 50262 GOLFVIEW	NEW HOME	\$500,000.00	01/22
2022-02	ZALANSKAS 46221 CRESCENT	NEW HOME	\$550,000.00	01/22
2022-07	ALBERT 45302 PUTTERS LN	RE HAB INTERIOR	\$300,000.00	03/22
2022-12	TURNKEY ESTATES 45318 FAIRWAY DR	NEW HOME	\$480,000.00	03/22
2022-15	PUSKUNIGIS 45316 FAIRWAY	NEW HOME	\$410,000.00	03/22

2022-18	PHILLIPPI 51218 E ARNOLD	NEW HOME	\$1,170,000.00	05/22
2022-20	DISABATO 51220 MAIN	NEW HOME	\$960,000.00	05/22
2022-24	ALLEGRETTI 52106 LAKE PARK	NEW POOL	\$100,000.00	06/22
2022-26	KARAZIM 45312 FAIRWAY DR	NEW HOME	\$600,000.00	06/22
2022-28	TURNKEY ESTATES 45321 FAIRWAY DR	NEW HOME	\$280,000.00	06/22
2022-32	PUSKUNGIS 45325 FAIRWAY DR	NEW HOME	\$300,000.00	07/22
2022-35	MUCNETZER 51224 MAIN	NEW HOME	\$800,000.00	08/22
2022-36	MEARSHIMER 52204 MAIN	POOL FENCE	\$10,873.00	08/22
2022-37	NICOLAI 45314 FAIRWAY DR	NEW HOME	\$884,840.00	08/22
2022-42	SWORDS 45304 PUTTERS LN	NEW HOME	\$2,000,000.00	08/22
2022-43	EHIMWENMAN 49031 SKYHI	NEW HOME	\$800,000.00	08/22
2022-44	DAVID 51214 MAIN	NEW POOL	\$100,949.00	08/22
2022-45	CHERRETT 46217 STATION RD	NEW POOL	\$80,000.00	08/22
2022-46	MEARSHIMER 52204 MAIN	POOL CABANA	\$60,000.00	09/22

2022-47	ACKER 52203 E ARNOLD	INTERIOR REHAB	\$300,000.00	09/22
2022-48	GOLIAK 48114 W McKEAN	BATH REHAB	\$5,000.00	10/22
2022-49	MAURO 50114 ARNOLD	NEW ROOF	\$31,987.00	10/22
2022-50	BURKE 45320 FAIRWAY DR	NEW POOL	\$95,000.00	10/22
2022-51	ALLEGERETTI 52106 LAKE PARK	FENCE	\$14,000.00	11/22
2022-52	BROWN 45322 FAIRWAY DR	NEW POOL	\$100,000.00	11/22
2022-53	PHILLIPS 50116 LAKE AVE	FENCE	\$14,212.00	11/22
2022-54	GABA 51315 E ARNOLD AVE	NEW POOL	\$145,567.00	11/22
2022-55	BAYER 51224 E ARNOLD AVE	PORCH ROOF	\$1,000.00	11/22
2022-56	OLEFERCHIK 46222 CRESCENT	NEW ROOF	\$33,553.64	11/22



Carpenter &  
Capt, Chartered  
Attorneys at Law

October 13, 2022

Village of Grand Beach Council

Sent via email to:

[Jbracewell@grandbeach.org](mailto:Jbracewell@grandbeach.org)

[bohalloran@grandbeach.org](mailto:bohalloran@grandbeach.org)

[pdoerr@grandbeach.org](mailto:pdoerr@grandbeach.org)

[pleonard@grandbeach.org](mailto:pleonard@grandbeach.org)

[dlindley@grandbeach.org](mailto:dlindley@grandbeach.org)

RE: Vacant land adjacent to 50015 Calla Avenue

Dear Council members:

I represent Bob Vanecko, who owns property located at 50015 Calla Avenue (Lots 17, 18 and 19). He purchased Lot 18 in 2019; that property has historically had use of a circular drive adjacent to it on Calla Avenue (see attached survey from his purchase in 2019). The parcel owned by the Village (hereinafter "Jensen Court") fronts Lake View Avenue, and is where the driveway used by Lot 18 is located. There was a recent survey of Jensen Court commissioned by the Council, and it is attached.

Mr. Vanecko is interested in purchasing the piece of Jensen Court which contains the driveway, at a fair price. I have included a second survey of Jensen Court, with the portion he would like to purchase highlighted. The rectangular portion which Village residents use to access the beach would not be disturbed and all rights for beach access would remain intact. If the Village is willing to sell the section of Jensen Court that is highlighted, Mr. Vanecko would pay for an independent appraisal, and if a price can be agreed, then he will submit an offer in writing.

Please contact me at your earliest convenience to discuss the purchase, or please include on the agenda for your next meeting for discussion, providing the details of when Mr. Vanecko should appear for that.

Thank you,

  
Patricia Carpenter

PC/

Encl:/Abonmarche survey/ Merritt Midwest survey

---

Cc: [clerk@grandbeach.org](mailto:clerk@grandbeach.org)  
**Patricia Capt Carpenter**  
[pcapt@carpenterandcapt.com](mailto:pcapt@carpenterandcapt.com)

[carpenterandcapt.com](http://carpenterandcapt.com)

**Robert T. Carpenter**  
[rcarpenter@carpenterandcapt.com](mailto:rcarpenter@carpenterandcapt.com)

53 W. Jackson BLVD, Suite 1515, Chicago IL 60604  
Harbor Dunes Building, 18605 W. U.S. 12 New Buffalo, MI 49117

P: 312.803.5110 F: 312.803.5112  
P: 269.469.9557 F: 269.469.9581

VANECKO Survey

<b>GENERAL NOTES</b>	
1.	ALL EXISTING TREES SURVIVING BEHIND PATIENTS ARE TO BE PROTECTED FROM SOIL COMPACTION BY TREE CRUM UNLESS DESIGNATED BY OWNER FOR REMOVAL.
2.	MINIMUM 1'-0" FROM ALL SLOPES OF 3:1 OR SHALLOWER. A 2' TYPICAL DRAINAGE SWALE WITH SOPE PROTECTION TO STABILIZE DRAIN.
3.	BUILDING INSPECTOR TO DETERMINE IF EROSION CONTROL MEASURES, SUCH AS EROSION MATS, ARE REQUIRED. MICHIGAN DEPT. OF ENVIRONMENT, ENERGY AND METALS DIVISION. A. EROSION CONTROL TO REMAIN-NO CHANGE. B. REPAIR/REPLACE EXISTING DECK ON HAND DUG POST AND SET NEW POSTS ON HAND DUG POST.
4.	WORK TO LOCATE HOUSE ON SITE AND SURVEY. EROSION CONTROL MEASURES PRIOR TO COMMENCEMENT OF WORK.
5.	ALL WORK MUST COMPLY WITH THE VALUES OF FOUNDATION, MICHIGAN CODES, ORDINANCES AND RELEVANT MICHIGAN CODES, ORDINANCES AND REGULATIONS.
6.	ALL EXHAUSTION SPOOLS ARE TO BE REMOVED FROM THE SITE.
7.	MUNICIPAL WATER SERVICE AND METER ARE EXISTING TO REMAIN.
8.	GAS SERVICE IS EXISTING, RELOCATE METER. ELECTRICAL, TELEPHONE AND CABLE SERVICE ARE EXISTING TO REMAIN.
9.	EXISTING UTILITY LINES TO REMAIN. INCLUDE: WATER, GAS, AND SEWER.
10.	NEED TO VERIFY EXISTING UTILITIES WITH MICHIGAN COUNTY HEALTH DEPARTMENT HAS ISSUED A SERVICE DISSEMINATION PERMIT FOR THIS SITE. PERMIT NO. 20984, DATED 10/19/2020.
11.	REPLACE EXISTING WELLS AND LANDSCAPE STAKES ARE TO BE RELOCATED TO THE NEW FOOTPRINT.
12.	SOIL PROTECTION & REDEMPTION/REPAIR CONTRACT # P1228, DATED 01/13/2021, HAS BEEN ISSUED FOR THIS SITE.

**LEGAL DESCRIPTION:**

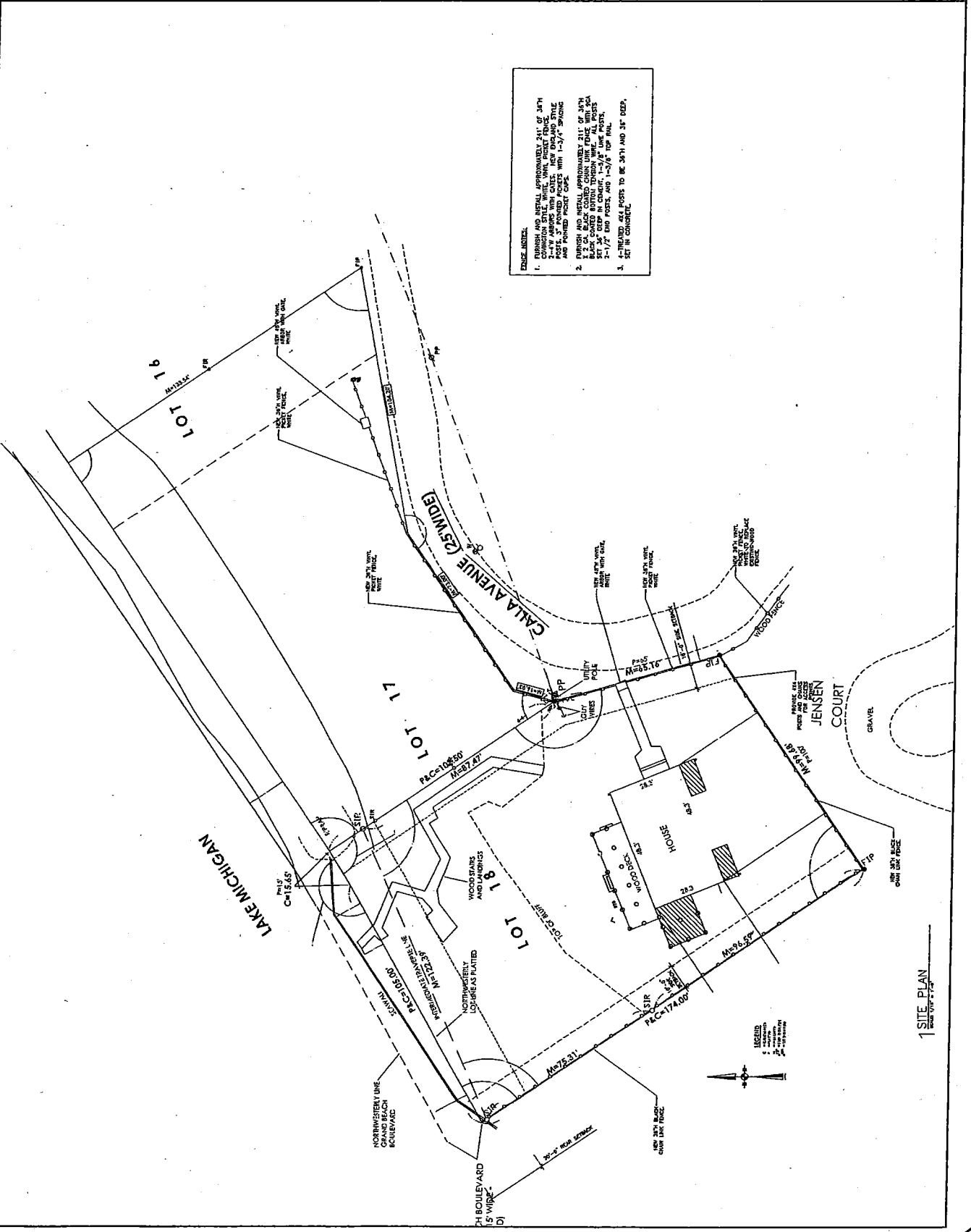
LOT 18 OF NEW PARK ADDITION TO GRAND BERRY ROAD, MICHIGAN, ACCORDING TO THE PLAT THEREOF, RECORDED IN DEED & OF PLATS, PAGE 107, COUNTY OF WAYNE, MICHIGAN.

**SQUARE FOOTAGE: (GROSS)**

Basement	1,180 SF
1st Floor	1,180 SF
2nd Floor	1,180 SF
<b>SUB-TOTAL</b>	<b>3,540 SF</b>
ADDITIO:	1,654 SF
Screen Deck	233 SF
Patio Floor Addition	158 SF
<b>TOTAL</b>	<b>5,322 SF</b>
Site	10,711 SF
Building Footprint	2,418 SF
Lot Coverage	22.6%

**VANECKO REMODEL**  
 50015 CALLA AVENUE  
 GRAND BEACH, MI 49117  
 HEIDI HORNADAY, Architect, P.C.  
 2629 Grand Boulevard  
 New Berlin, WI 53151  
 Phone: 262-563-4877  
 Fax: 262-563-4879  
 heidi@homedesign.com

<b>NOTE: ALL INFORMATION SHALL BE FIELD VERIFIED.</b>	
DATE	10.13.2021
DRAWN BY	JCH
CHECKED BY	JCH
<b>SITE PLAN</b>	
SCALE	AS NOTED
DATE	10.13.2021
PROJECT	RENOVATION
<b>SP1.5</b>	



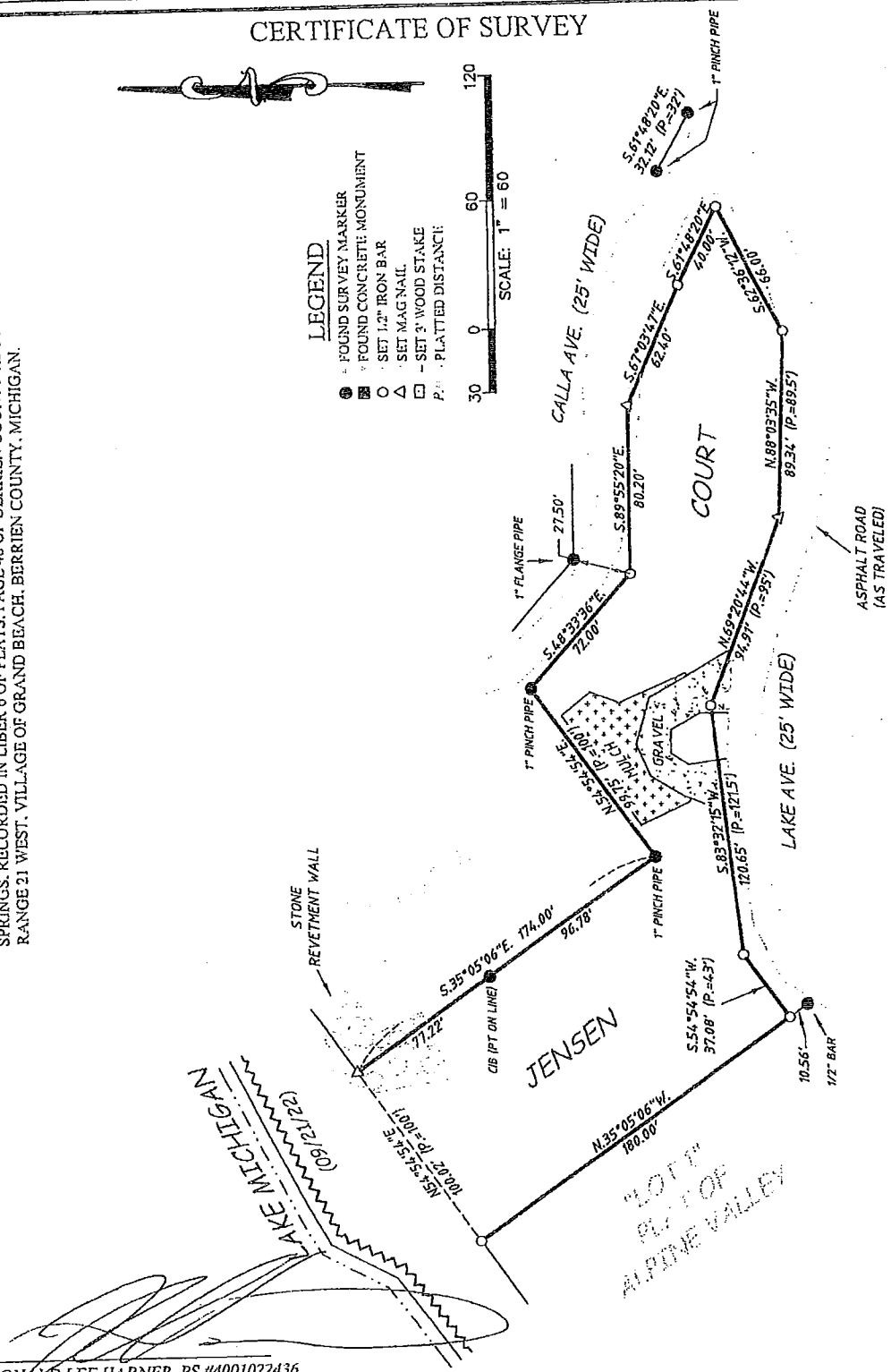
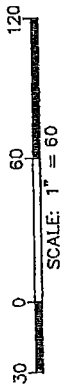
1 SITE PLAN  
 DATE: 10/13/2021

# CERTIFICATE OF SURVEY

THIS IS A SURVEY OF JENSEN COURT, BEING A PART OF THE PLAT OF NEW PARK ADDITION TO GRAND BEACH SPRINGS, RECORDED IN LIBER 6 OF PLATS, PAGE 48 OF BERRIEN COUNTY RECORDS, SECTION 18, TOWN 8 SOUTH, RANGE 21 WEST, VILLAGE OF GRAND BEACH, BERRIEN COUNTY, MICHIGAN.



- LEGEND**
- FOUND SURVEY MARKER
  - FOUND CONCRETE MONUMENT
  - SET 1.2" IRON BAR
  - △ SET MAG NAIL
  - SET 3" WOOD STAKE
  - P. PLATTED DISTANCE



RONALD LEE HARNER, PS #4001022436

I HEREBY CERTIFY THAT I HAVE, OR UNDER MY DIRECTION, SURVEYED AND MAPPED THE LAND ABOVE SHOWN AND DESCRIBED ON 09/21/22 AND THAT THE ERROR OF CLOSURE OF THE UNADJUSTED FIELD OBSERVATIONS OF SAID SURVEY IS NOT GREATER THAN 1:5000 AND THAT ALL OF THE REQUIREMENTS OF P.A. 132 OF 1976 HAVE BEEN COMPLIED WITH.

File Name: GRAND BEACH SPRINGS.dwg

CERTIFIED TO:	
VILLAGE OF GRAND BEACH	
DRAWN BY: NWS	
DATE: 09/21/22	REVISED:
SCALE: 1" = 60'	
SECTION 18 T. 8 S. R. 21 W.	



13560 76TH STREET  
SOUTH HAVEN, MI. 49090  
(P) 269-637-9205  
(F) 269-637-9206  
INFO@MERRITTMIDWEST.COM  
SHEET 1 OF 1  
PROJECT NO: 22-097



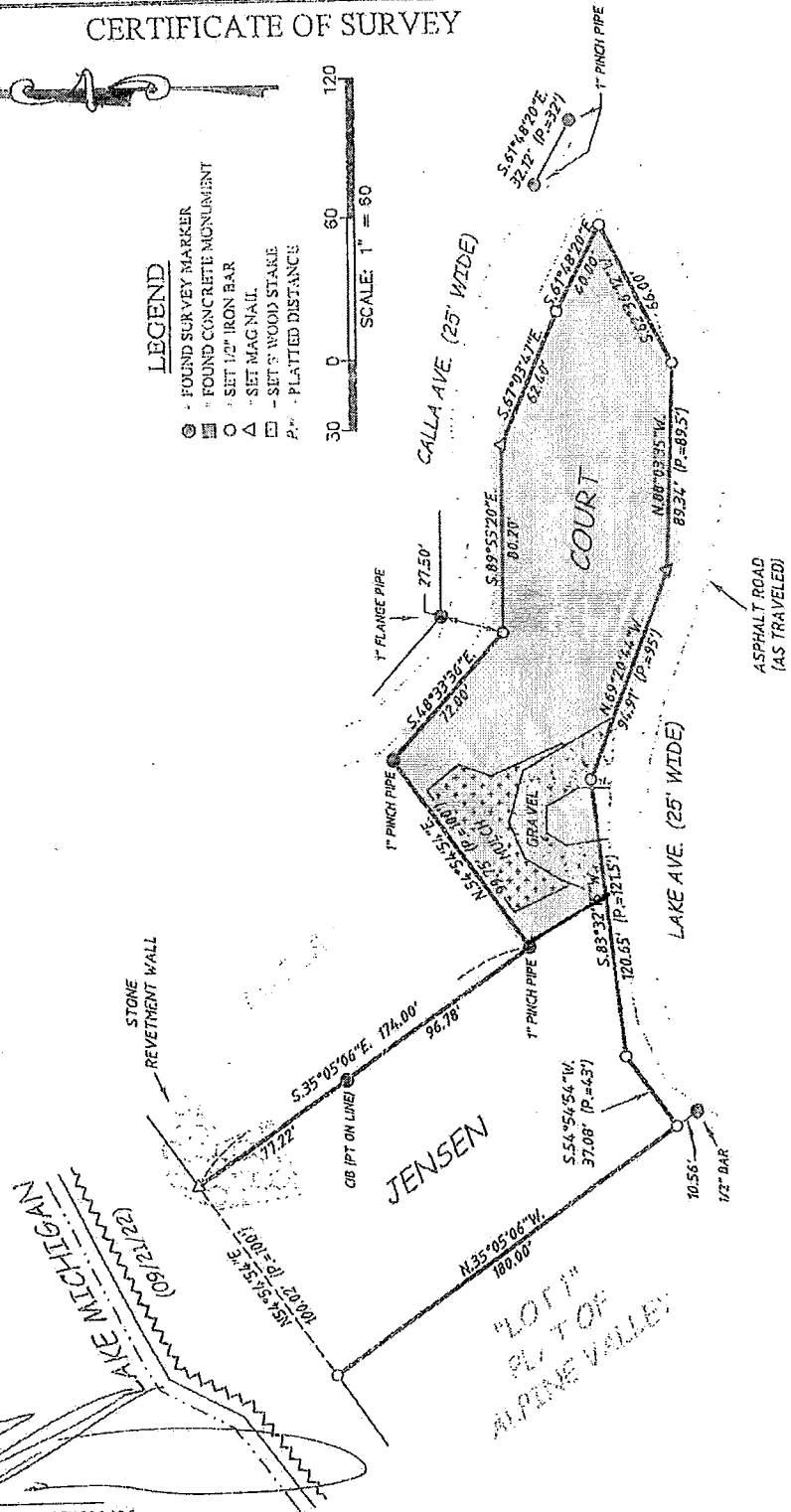
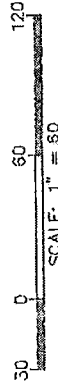
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### LEGEND

- FOUND SURVEY MARKER
- FOUND CONCRETE MONUMENT
- SET 1/2" IRON BAR
- △ SET MAG NAIL
- SET 3" WOOD STAKE
- P" PLATTED DISTANCE



RONALD LEE HARNER, PS #400102.2436

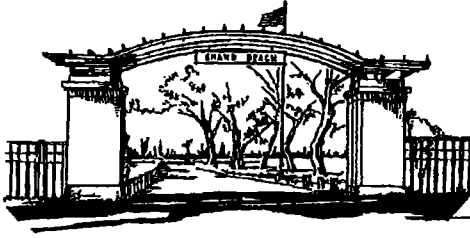
I HEREBY CERTIFY THAT I HAVE, OR UNDER MY DIRECTION, SURVEYED AND MAPPED THE LAND ABOVE SHOWN AND DESCRIBED ON 09/21/22 AND THAT THE ERROR OF CLOSURE OF THE UNADJUSTED FIELD OBSERVATIONS OF SAID SURVEY IS NOT GREATER THAN 1:5000 AND THAT ALL OF THE REQUIREMENTS OF P.A. 132 OF 1970 HAVE BEEN COMPLIED WITH.

CERTIFIED TO:	
VILLAGE OF GRAND BEACH	
DRAWN BY: NWS	
DATE: 09/21/22	REVISED:
SCALE: 1" = 60'	
SECTION 18 T. 8 S. R. 21 W.	



13560 76TH STREET  
SOUTH HAVEN, MI. 49090  
(P) 269-637-9205  
(F) 269-637-9206  
INFO@MERRITTMIDWEST.COM  
SHEET 1 OF 1  
PROJECT NO: 22-097

File Name: GRAND BEACH SPRINGS.dwg



# Village of Grand Beach

48200 PERKINS BLVD.

GRAND BEACH, MI 49117

September 30, 2022

Robert & Jane Vanecko  
5912 N. Forest Glen Ave.  
Chicago, IL 60646

Re: 50015 Calla Avenue

Dear Mr. & Mrs. Vanecko,

As you know, we are in the process of completing the survey on the Grand Beach Village Property known as the Lake Street/Jensen Court access. The surveyors have now placed stakes at the various property corners which clearly outline the Village property. Those stakes are not to be moved.

In addition, the Village Property is not for any homeowners' exclusive personal use.

We want to make sure that you aware that any work that you do on your property that requires any heavy equipment/materials/etc. to be placed on Village Property requires prior approval by the Grand Beach Village Council (voted on at the Council's monthly meetings) and execution of the Village's Release and Hold Harmless Agreement.

Finally, the Village kindly requests that you remove any personal equipment or materials that are currently on the Village Property.

Respectfully,

Peter Doerr  
Beach Commissioner



STATE OF MICHIGAN  
 DEPARTMENT OF  
 ENVIRONMENT, GREAT LAKES, AND ENERGY  
 KALAMAZOO DISTRICT OFFICE



GRETCHEN WHITMER  
 GOVERNOR

LIESL EICHLER CLARK  
 DIRECTOR

November 17, 2022

Debbie Lindley, Village President  
 Village of Grand Beach  
 48200 Perkins Boulevard  
 Grand Beach, Michigan 49117

WSSN: 02730  
 County: Berrien

Dear Debbie Lindley:

SUBJECT: Village of Grand Beach (Grand Beach)  
 Water System Sanitary Survey (Survey)

This letter confirms my interview and site visit with Robert Dabbs, on January 25, 2022, and February 9, 2022, respectively, to conduct a Survey of the Grand Beach Water Supply (Supply), to present the final findings, discuss areas for improvement, and identify timelines for corrective action where appropriate. The purpose of a Survey is to evaluate the water supply system with respect to the requirements of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399). It is also an opportunity to update the Department of Environment, Great Lakes, and Energy (EGLE) records, provide technical assistance, and identify potential risks that may adversely affect drinking water quality. Enclosed is a copy of the Survey Review Summary and System Inventory Reports for your reference.

Since the last Survey, EGLE acknowledges that the Supply has completed the Preliminary Distribution System Material Inventory and updated the Lead and Copper Sampling Plan dated December 1, 2021.

Please note that Michigan City, the water supplier for Grand Beach, began injecting Carus 8600 in July 2020. This chemical is a phosphate blend used for corrosion control in the distribution system.

The following table summarizes EGLE's final findings from the Survey of the water system:

Survey Element	Findings
Source	No Deficiencies/Recommendations
Treatment	Not Applicable
Distribution System	<b>Deficiencies Identified</b>
Finished Water Storage	<b>Deficiency Identified</b> Recommendations Made
Pumps	Recommendation Made
Monitoring & Reporting	Recommendation Made

Management & Operations	Deficiency Identified Recommendations Made
Operator Compliance	Recommendation Made
Security	Deficiency Identified
Financial	Recommendation Made
Other	No Deficiencies/Recommendations

Deficiencies:

Deficiencies indicate non-compliance with one or more Act 399 requirements, which include defects in a water system's infrastructure, design, operation, maintenance, or management that cause, or may cause, interruptions to the "multiple barrier" protection system and adversely affect the system's ability to produce safe and reliable drinking water in adequate quantities.

During the Survey, five deficiencies were identified and are listed below:

1. Distribution System: R325.11603 requires that upon receiving written notice from the department, public water supplies shall provide an updated general plan within 6 months. An updated General Plan was requested as part of the 2014 and 2018 Water System Sanitary Surveys. Please see the survey findings dated May 10, 2018, for additional details and submit an updated General Plan by no later than **June 1, 2023**, to address this deficiency. Show critical system data, including pipe size, age, and material, valves, hydrants, storage, and interconnection details. As-builts of the system should be maintained by the Supply. Update the as-built plan to show the type of disconnection of the ground storage tank used for irrigation.
2. Distribution System: R 325.11404 requires that a public water supply develop a comprehensive control program for the elimination and prevention of all cross connections, and that the plan be submitted to the department for review and approval. The Cross Connection Control Program (CCCP) is not current and must be updated within six months to meet requirements. Please submit the updated CCCP for EGLE review by **June 1, 2023**, to address this deficiency. Templates are available in the Cross Connection Rules Manual, available on the EGLE website at [Community Water Supply \(michigan.gov\)](http://www.michigan.gov) under Manuals, Brochures, and Reports.

It is required to include residential inspections in your CCCP. PWSs are encouraged to inspect all residential buildings and re-inspect accordingly. However, if Grand Beach cannot commit to dedicated routine residential inspections, suspect residential customers can be identified while performing meter maintenance service, a water quality complaint response, a building code inspection, an exterior walk-around inspection, a voluntary plumbing questionnaire, a sanitary sewer inspection, or other interaction with the residents. Once a residential customer has been designated as having known or suspected cross connections, they must be assigned a routine

re-inspection frequency and any testable assemblies at the account should be added to Grand Beach's inventory. The residential program must be included in the written CCCP and related activities reported in the annual cross connection report. It is Grand Beach's responsibility to maintain records of inspections, as well as backflow prevention assembly tests conducted by both the Village and residents.

A public education program is critical to promote cross connection control. An example brochure is on the EGLE website at [www.michigan.gov/CommunityWater](http://www.michigan.gov/CommunityWater); however, there is a wide range of resources and programs that should be considered by each individual community. It is also important that staff responsible for implementing the CCCP have applicable and formal training. Training opportunities are available through EGLE, the Michigan Section of American Water Works Association, and the Michigan Rural Water Association, among others. A list of online courses is available on the EGLE website at [Drinking Water Operator Certification \(michigan.gov\)](http://Drinking Water Operator Certification (michigan.gov)).

3. Finished Water Storage: Recommended Standards for Waterworks, 2018 (Ten State Standards) requires that the vent shall open downward, and be fitted with twenty-four mesh non-corrodible screen in combination with an automatically resetting pressure-vacuum relief mechanism. Upgrade the vent to address this deficiency by no later than **June 1, 2023**. As part of this work, submit an updated Storage Tank Rooftop Component Inspection Certification report, revised to have all questions answered, and to be consistent with historical inspection reports and current observations. Ensure the following items are addressed:
  - a. A.3. should indicate no mud valve is present per our discussions.
  - b. Explain answers of "not applicable" in Section B. Review B.2.
  - c. Update B.1. Our discussion and previous inspection report indicates there is a vent separate from the overflow.
  - d. Provide details on answers of "no."
  - e. Include the expansion coupling (bellows) in the next inspection.
4. Management and Operations: R325.11203 requires that the reliability study be updated every five years. The study on file is dated 2009. Please conduct an updated reliability study and submit to EGLE by no later than **June 1, 2023**.
5. Security: R325.12302 requires that a type 1 public water supply prepare and update an Emergency Response Plan (ERP). The ERP on file with EGLE was received in 2003. Please review and update the ERP by **June 1, 2023**. It is recommended to review the ERP on an annual basis and as changes are made to operations and staff. Include procedures for taking the elevated storage tank out of service during high demands, typically from July to August.

#### Recommendations:

Recommendations are suggestions the public water supply should consider, to enhance its operations and services, and to avoid future deficiencies.

During the Survey, the following recommendations were identified:

1. Finished Water Storage: Consider increasing the storage tank capacity to meet fire protection demands per the 2009 Reliability Study while maintaining water age that prevents impacts to water quality. Note that maximum day and fire demand is more than 80% than the total of firm pump and storage capacity. It is recommended to evaluate total system capacity as part of the update to the reliability study.
  2. Pumps: Install sample taps upstream and downstream of pumps and emergency chlorine injection tap. Evaluate the need to modify the pumping facility to allow for the high-pressure side to bleed water back to the low-pressure side in the event of a pressure reduction.
  3. Monitoring and Reporting: Update the contacts on the Bacteriological Sample Siting Plan.
  4. Management & Operations: Develop standard operating procedures for routine operation and maintenance.
    - a. Conduct routine pump maintenance per manufacturer specifications, including but not limited to, inspection of the internal components of the pumps, monitoring of temperature and vibration, and scheduled pump efficiency and capacity tests.
    - b. In addition to inspections of the elevated storage tank, periodically overflow the tank, routinely test high and low water alarms and exercise critical valves. Ensure SCADA programming provides alarm in the case of a loss of signal.
    - c. Establish minimum and maximum disinfectant residual goals and develop procedures with Michiana for meeting those goals. Ensure the chlorine analyzer is calibrated according to manufacturer recommendations.
    - d. Document procedures for isolating and repairing water main breaks, including disinfection specifications consistent with AWWA C651 and procedures for notifying customers.
    - e. Develop procedures for use of emergency interconnects. Conduct a study of hydraulic effects and changes in water quality caused by utilizing these interconnects to inform the procedures.
  5. Management and Operations: Retain records per the enclosed schedule.
  6. Operator Compliance: Complete the Operator Designation Form with the current backup operations plan. Form enclosed for your use.
  7. Financial: As part of the General Plan, the Supply must maintain a Capital Improvements Plan (CIP) that identifies waterworks system needs for 5-year and 20-year planning periods. The CIP on file with EGLE is dated 2015 and should be updated to reflect system needs for the next 5-year and 20-year planning periods.
-

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Thank you for the time and assistance from all involved in completing this Survey. If you have any information that you would like EGLE to consider regarding the findings identified in this Survey, please provide it in a written response to this office by **January 1, 2023**. Please feel free to contact me at the phone number listed below, or by email at LemmerK1@Michigan.gov, if you should have any questions.

Sincerely,



Digitally signed  
by Kevin Lemmer  
Date: 2022.11.18  
11:14:18 -05'00'

Kevin Lemmer, P.E., District Engineer  
Field Operations Section  
Drinking Water and Environmental Health Division  
517-614-8632

kl/kb

Enclosures: Survey Review Summary  
System Inventory Reports  
Record Retention Schedule  
Operator Designation Form

cc/enc: Bob Dabbs, Grand Beach  
Rob Andrew, Merritt Midwest

**REGULAR COUNCIL MEETING SCHEDULE  
VILLAGE OF GRAND BEACH  
48200 PERKINS BLVD  
GRAND BEACH, MI 49117  
(269) 469-3141**

January 18, 2023	July 19, 2023
February 15, 2023	August 16, 2023
March 15, 2023	September 20, 2023
April 19, 2023	October 18, 2023
May 17, 2023	November 15, 2023
June 21, 2023	*December 13, 2023

**REGULAR MEETINGS WILL BE HELD  
ON THE THIRD WEDNESDAY OF THE MONTH  
WITH THE EXCEPTION OF THE \*DECEMBER MEETING  
7:00 P.M. EASTERN TIME**



**VILLAGE OF GRAND BEACH**

**COUNTY OF BERRIEN - STATE OF MICHIGAN**

**RESOLUTION NO. 2022-06**

**A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF PUBLIC ACT 152 OF 2011 BY EXERCISING THE VILLAGE'S RIGHT TO EXEMPT ITSELF FROM THE REQUIREMENTS OF THE ACT FOR THE NEXT SUCCEEDING YEAR.**

At a Regular Meeting of the Village Council, of the Village of Grand Beach, County of Berrien, State of Michigan, held in the Village Hall, 48200 Perkins Boulevard, Grand Beach, Michigan on the 14th day of December, 2022, at 7:00 o'clock p.m., Eastern Standard Time.

PRESENT: Council Members: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Council Member \_\_\_\_\_ and supported by Council Member \_\_\_\_\_.

**WHEREAS**, on September 27, 2011 the Publicly Funded Health Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 ("Act 152"), became effective in the State of Michigan; and

**WHEREAS**, Act 152 establishes standards and a process with respect to medical benefit plans offered by public employers; and

**WHEREAS**, the Village of Grand Beach has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

**WHEREAS**, the Village of Grand Beach constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

**WHEREAS**, the Village Council of the Village of Grand Beach believes that, as the elected representatives for the Village of Grand Beach and answerable directly to the Village's voters, it is best positioned to determine what benefits (including medical benefits) should be offered in order to attract and retain the best qualified Village employees at the lowest overall costs; and

**WHEREAS**, the Village Council of the Village of Grand Beach further believes that compensation determinations for Village employees are most properly the responsibility of the Village's elected representatives, and not the State of Michigan or its officials; and

**WHEREAS**, to express its support for home rule government and to recognize that it is the Village Council's duty to manage Village affairs in order to be most responsive to Village voters, taxpayers and residents;

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Section 8 of Act 152, the Village of Grand Beach does hereby exempt itself from the requirements of Act 152 for the next succeeding year.

All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
MARY J. ROBERTSON, Village Clerk

**CERTIFICATION**

I, MARY J. ROBERTSON, duly appointed Village Clerk in and for the Village of Grand Beach, County of Berrien, State of Michigan, do certify that the foregoing Resolution is a true and exact copy of a Resolution adopted by the Village Council during its regular meeting, held December 14, 2022, and that said Meeting was conducted and public notice of said meeting was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the Minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
MARY J. ROBERTSON, Village Clerk

# MOORE CONSTRUCTION, INC.

"Roofing and Gutters"

Flat Roofing • Soffit • Fascia • Leaf Guards

CLIENT  
COPY

Customer Name: Village of Grand Beach

Date Prepared: April 19, 2022

Address: 48200 Perkins Blvd., Grand Beach, MI

Phone: (269) 469-1270 (work) [REDACTED] Bob Dabbs

Email: bobdabbs@grandbeach.org

Warranty: Material: Lifetime  
Labor: 10 Years

Job Type: GAF Timberline Lifetime  
High Definition Shingle Installation  
with Old Roof Tear-Off  
(Club House & Municipal Building)

Color: *Barkwood?*

1. The entire existing shingle roof on the club house, municipal building and small bump out on the back of the municipal building will be removed down to the roof decking.
2. Any rotten roof (*wood*) decking will be replaced prior to the roof installation.\*\* (See Notes 2, 3)
3. Six (6) feet of GAF Watch Leak Barrier (Ice and Water Shield) will be installed around the entire perimeter of the club house and municipal building (*above the gutter*) as well as all the existing valleys, plumbing stacks, chimneys and skylights.
4. REESE RAPTOR SYNTHETIC ROOFING UNDERLAYMENT will be installed over the roof decking of the entire club house and municipal building using 1 ¼" plastic cap nails. This air, water and vapor barrier (.06 perms) is 20 times stronger than 30lb. felt and is 100% inert to mold.
5. GAF Timberline Lifetime High Definition Starter Shingle will be installed around the perimeter of the club house and municipal building using 1 ¼" galvanized roofing nails.
6. GAF Timberline Lifetime High Definition Lifetime shingle will be installed on the entire club house and municipal building as well as rakes, using 1 ¼ galvanized roofing nails.
7. GAF Timbertex Ridge Cap Shingles/GAF Seal-A-Ridge Hip and Ridge Cap Shingles will be installed over the entire ridge as well as over all the existing hips of the roof using 1 ¾" galvanized roofing nails.
8. The entire gutter system will then be cleared of any debris and all gutter hangers will be checked and replaced where necessary.
9. Moore Construction Employees will then walk around the entire job-site with a rolling magnetic sweeper to retrieve all loose nails around the entire perimeter of the house. We will make at least three to four passes around the entire house.
10. Moore Construction Employees will then inspect the entire job site for any loose debris and all debris will be removed from the job site.

# **MOORE CONSTRUCTION, INC.**

*"Roofing and Gutters"*

Flat Roofing • Soffit • Fascia • Leaf Guards

## **Village of Grand Beach Roof Proposal Continued**

**Just a reminder to our clients that the roof tear-off process can create debris and dust in open attics. It might be necessary to cover any valuable items prior to the roofing job. If clients need help, please let us know.**

**Also, you may want to remove valuables/pictures that are hanging on the walls. The roofing process may create vibrations which can cause things to fall off and cause damage.**

**Moore Construction is not responsible for any possible cracks and or nail pops in dry wall during the roofing process. We are removing, in some cases, four tons of roofing material and cannot be responsible for the expansion and contraction of the wood structure from which the shingles were removed.**

### **NOTES –**

- 1. Included in the total price below are the following:**
  - A. Cobra Ridge Vent will be installed on the entire ridge of the club house as well as the municipal roofs as part of our roofing work.**
  - B. Any lead stacks (*plumbing pipes*) will be replaced.**
  - C. Aluminum Flashing will be installed on all chimneys using Tapcon Concrete Fasteners and will be sealed using Quad Seal Professional Sealant.**
  - D. Roof tins (*aluminum*) will be installed around all the walls of the house as well as all attic dormers.**
  - E. Six (6) feet of Weather Watch Leak Barrier (Ice and Water Shield).**
  - F. The entire house will be tarped and plywood will be placed around the house for protection from debris.**
  - G. If necessary, the neighboring homes will also be tarped for their protection.**
  - H. The installation of new Aluminum Drip Edge over all peaks and gables of the club house and municipal building roof as well as rear bump out.**
- 2. Any rotten wood planking will be replaced at the rate of \$ 7.50 per linear foot.**
- 3. Any necessary plywood decking will be replaced at \$ 120.00 per sheet using Plywood. (Due to COVID, prices have increased)**
- 4. If the client would like to install Edge Vent approx. 3 ft above the gutter line for the entire length of the gutter on both sides of the building which will include cutting a vent hole for the entire length of the vent we will add \$ 2,600.00 to the total price below.**

*If you would like to include the above option(s), please indicate such by circling the item(s) and putting your initials next to it/them.*

***\*\*We will take photos of all rotten wood that needs to be replaced.***

**MOORE CONSTRUCTION, INC.**

*"Roofing and Gutters"*

Flat Roofing • Soffit • Fascia • Leaf Guards

**Village of Grand Beach  
Roof Proposal Continued**

**TOTAL: \$ 58,350.00 \*\***

*\* Total of \$ 29,175.00 due upon Signing*

*\*Balance of \$ 29,175.00 due upon Completion*

**ACCEPTANCE OF PROPOSAL**

*Please sign, date and return by mail in the enclosed envelope to 9250 Southview Ave.,  
Brookfield, IL 60513, or by email to [office@mooreconstruction-inc.com](mailto:office@mooreconstruction-inc.com)*

I agree with the above terms and conditions of this proposal.

\_\_\_\_\_  
Michael Moore  
Moore Construction, LLC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Name

\_\_\_\_\_  
Date

***\*\*Due to the charges we incur, there is a 3.5% charge for all  
credit card transactions***



**J&B West Enterprises, LLC-J&B West Roofing and Construction**  
 P.O. Box 2027  
 Michigan City, IN 46361

Phone: 219-363-6151

**Company Representative**  
 Brad Horvath  
 Phone: (219) 363-5933  
 brad@jbstwestroofing.com

**Bob Dabbs**  
**Village of Grand Beach**  
 48200 Perkins Boulevard  
 Grand Beach, MI 49117

### Roofing Section - 100% OF POLICE & MAINTENANCE BUILDING ROOF ONLY

#### COLOR SELECTIONS:

Shingles-  
 Edge Metal-  
 Flashing-

Installation of the Owens Corning TruDefinition Duration Shingle Roofing System includes a 10-year Workmanship Warranty, protecting home and landscaping with plywood and tarps as needed, ground cleanup, magnetic raking of yard, and misc. fuel, dump and maintenance fees.

#### 1) Remove and Replace Existing Roofing System

Remove and replace existing shingles, felt paper and nails to bare, clean decking. REMOVAL OF ONE LAYER IS INCLUDED. Removal of additional layers or cedar shake is an additional cost.

#### 2) Sheathing

All damaged or delaminated sheathing will be removed and replaced. This is an additional unknown expense. INCLUDED is a non-refundable sheathing credit of up to either three (3) sheets of 7/16" OSB, or three (3) sheets of 1/2" plywood, or 50 LF of 1"x6" pine. The cost to remove and replace additional sheathing will be charged per market price plus labor at the time of install.

#### 3) Ice & Water Shield

Install ice and water shield to code on all eave edges, 3 feet in all valleys, around all pipes and 16 inches along all wall-to-roof intersections. All low slopes of 2/12 - 3/12 roof facets to be shingled will have 100% ice and water shield installed.

#### -Grace Ice & Water Shield

All low slope roof facets of 2/12 being shingled will have 100% premium ice and water shield installed.

#### 4) Synthetic Underlayment

Install synthetic underlayment to remaining roof decking. Synthetic underlayment offers superior protection versus builder grade felt paper.

#### 5) Edge Metal

Install new edge metal to rakes and eaves of home. Color to meet customer's specifications.

#### 6) Starter Strip

Install starter shingles to perimeter of roof.

#### 7) Owens Corning TruDefinition Duration AR Shingles

Install shingles to the roofing surface. Duration shingles feature SureNail Technology, TruDefinition Color Platform, StreakGuard Algae Resistance Protection, Limited Lifetime Material Warranty, 130 MPH Wind Rating

#### 8) Pipe Boots

Replace all pipe boots as applicable.

#### 9) Flashing

Flashing will be replaced as outlined below. Additional Wall Tins will be charged at \$7 per foot and Wall Counterflashing at \$20 per foot. Small chimney flash is \$275, and a large chimney flash is \$525. Building a small cricket behind the chimney is \$150 and a large cricket is \$250.

#### -Wall Counter Flashing

Replace wall counter flashing as applicable.

NOTE: Agreement DOES NOT INCLUDE masonry repairs to chimney(s) and/or wall(s). It is recommended that customer have masonry repairs completed prior to roof replacement to have full warranty around/adjacent to chimney(s) and/or wall(s) and affected roof facets.

#### 10) Ventilation

Replace existing ventilation. Upgrading ventilation system beyond what is existing will be an additional expense.

NOTE: It is recommended that the customer educate themselves on Insulation and Ventilation for attic and rafter cavity spaces and how it benefits a home or building and the roofing system. Website links are provided but not limited to, below.

[https://www.energystar.gov/campaign/seal\\_insulate/why\\_seal\\_and\\_insulate](https://www.energystar.gov/campaign/seal_insulate/why_seal_and_insulate)

[https://www.energystar.gov/campaign/seal\\_insulate/attic\\_insulation\\_project](https://www.energystar.gov/campaign/seal_insulate/attic_insulation_project)

<http://www.airvent.com/index.php/ventilation-resources/what-is-attic-ventilation>

<https://www.owenscorning.com/en-us/roofing/tools/why-proper-roof-and-attic-ventilation-is-important-for-your-home>

#### 11) Owens Corning ProEdge Hip & Ridge Shingles

Install hip and ridge cap shingles to all hips and ridges.

#### 12) Satellite Dish, Antenna, Wind Vane

Items affixed to the roof will be detached and left with homeowner. Homeowner is responsible for scheduling re-installation and calibration of satellite dishes.

#### 13) Applicable Roofing Accessories

Estimate includes all applicable accessories such as fasteners, sealants, etc., unless otherwise noted in writing.

#### 14) Additional Recommended Services

Below is a list of additional recommended services that could benefit your home or structure and roofing system.

- Attic/Rafter Cavity Ventilation Improvements
- Attic/Rafter Cavity Insulation Improvements
- Soffit/Fascia/Sub-Fascia Improvements
- Framing Improvements
- Flashing
- Gutter Cleaning
- Replacement of Gutter(s)
- Installation of Gutter Guards
- Detach & Reset of Existing Gutter Guards Under Warranty by Other(s)
- Masonry Repairs
- Replacement of Skylight(s)
- HVAC Inspection/Repairs
- Replacement of or Manipulation of Metal Chimney Surround(s)
- Energy Audits by Other(s)

NOTE: The additional recommended services within this line item are not included and will not be completed per this agreement. Contact your sales representative if you would like to have any of these services quoted and included with this agreement. Not all additional recommended services are services J&B West Roofing and Construction provides. Please contact your sales representative with questions.

#### Important Notifications

There is a lot that goes into the execution of your project. To help ensure a smooth experience for everyone, please read all the information below. Some of the items may not apply to your project, but please take the time to review each section carefully. Thank you. We look forward to working with you!

• **Securing Your Items:** We highly recommend you secure any precious items before your project begins. We will not be liable for anything that may fall from the ceiling or walls during installation. Ceiling fixtures will not fall if they are properly installed. Please remove anything affixed to exterior walls or soffits prior to our arrival if applicable. If we must remove something that is inhibiting our ability to do our job, we will not be responsible for that item or for the reinstallation of the item. Satellites, antenna, or wind vanes on the roof will be removed, but not re-installed. We discourage you from puncturing your newly installed roof in any way.

• Skylights/Skylight Trim: Every estimate will receive pricing for new skylights. We cannot warranty skylights that are not replaced. Unless specified otherwise by the customer, we will quote you for a fixed skylight that does not open. Depending on the age of your existing skylight, the new skylight may not fit the interior drywall or trim exactly. For example, if the drywall extends above roof sheathing most new skylight curbs will not accommodate existing drywall and it will have to be cut and trimmed. If the drywall cut is perfect, it will require trim. If the drywall cut is not perfect, it will require trim. This is NOT because the skylight is incorrect. No interior work is included in the skylight price on your estimate. After the skylight is installed, we would be glad to quote interior work if you wish.

• Chimneys/Stonework: Stone and/or brick areas require periodic maintenance. We advise all customers get an inspection by a chimney/masonry professional and complete repairs prior to other exterior work.

• Sheathing: If not already included in your estimate, replacement of roof or wall sheathing will be determined at the time of installation. The main determining factor is whether the sheathing presents a surface that will hold a nail. Wet, delaminated or spaced sheathing can all cause potential issues for our installers. It is the customer's responsibility to make themselves available on the day of installation, so the project foreman can attempt to notify them of the need to replace sheathing before moving forward.

• Open Ceilings/Soffits: Homes with open ceiling or soffit overhangs (areas where decking is visible from below) will likely reveal protrusion from our fasteners. We use an industry recommended 1 1/4" roofing nail. If you wish for us to use a shorter nail to try and minimize evidence of nail punctures, your request must be noted in writing on your contract. The shortest nail available for use in our pneumatic nail guns is 1". We do not recommend anything shorter, as it will void all warranties. If you insist on use of a shorter nail, additional labor expenses will be incurred. If a shorter nail is not indicated in your signed contract, standard length fasteners will be used. No compensation will be provided for the restoration of ceilings or soffits.

• Roof Sagging/Humps: If your roof has noticeable sagging or humps between rafters because of bad decking, the issue should mostly resolve itself when new sheathing is installed. If the sagging is caused by rafters or other construction issues, we will gladly have our framing department prepare an estimate for you. This must be done BEFORE the roof is installed. Please request an estimate in advance.

• Leftover Material: Your contract price covers building materials and labor as installed. We routinely leave behind an extra bundle of shingles or piece of siding, if available, for your storage. We order extra materials, so that we do not run out if there are quality issues upon unpackaging. No additional unused materials will be left onsite or credited to the customer. Similarly, if we underestimated the waste factor needed for your project, we will not charge you extra.

• Shingle Sealing/Settling: Sometimes when removed from their packaging, shingles will not lay perfectly flat. They will settle and seal to whatever is beneath them with the combination of heat and time. Most manufacturers ask the consumer to wait up to six months before they will honor their warranty. We request the same.

• Clean Up: During installation, we will do our best to periodically clean up your property. However, until the installation is completed, a certain amount of mess is to be expected. Once our crew is finished, your yard will be thoroughly cleaned and magnetically raked to collect as many stray fasteners as possible. Additionally, when new shingles are installed, there will be a certain amount of loose granules. We will clean your gutters, if they are accessible, as part of our standard clean up. During the first rain after your installation, additional granules will wash into your gutters. A return trip to clean your gutters/downspouts is not included in our standard cleanup. Attics and garages/outbuildings with open ceilings are not included in our standard cleanup. Customers will be responsible to remove or cover items and/or valuables in attics and garages/outbuildings (including vehicles) to protect them from dust and debris.

• Reporting Installation Issues: Your project foreman will conduct a final walkthrough after your installation is complete. This is your opportunity to address any issues you have. We will extend you 30 additional days to report any concerns specifically related to our installation.

• Warranty: We offer industry leading workmanship warranties. However, our workmanship warranties do not cover everything. The following instances are excluded from coverage.

\* Ice Dams- Extreme winter weather will cause ice dams to form. As snow melts and runs down your roof, the change in surface temperature at your overhang causes ice to form. Repeated occurrences can cause water to back up under your shingles or over your siding. We are not liable for leaks resulting from ice dams.

\* Weather Related Damage- wind, hail, tree branches, etc.

\* Manufacturer Defects

\* Damage by Foreign Parties- animals, falling objects, foot traffic

State of Michigan

Company License #262000682

Representative License #352100465

6132 Clearbrook Dr., Stevensville, MI 49127

**\$29,875.00**

## **Gutters Section - 100% OF POLICE & MAINTENANCE BUILDING**

COLOR SELECTIONS:

Gutters-

Downspouts-



**Install 6" Seamless Aluminum Gutters**

Remove and replace existing gutter system.

**Install 3"x4" Downspouts**

Remove and replace existing downspout system.

NOTE: Downspout extensions are included and will be replaced with same length as existing. Where downspout extensions are not existing, a maximum 4' extension will be installed, where applicable.

**Applicable Accessories**

Installation of seamless gutters and downspouts to 100% of any continuous eave run comes with a 2-year Workmanship Warranty. J&B West only installs factory finished gutters and downspouts. We will attempt to match the colors as closely as possible if current gutters are painted, but painting is not included. If existing gutter guards are under warranty, customer is responsible for coordinating removal and re-installation of gutter guards with original company. J&B West will not be responsible for the voiding of any existing warranties. Estimate includes misc. fuel, dump and maintenance fees.

**\$3,350.00**

**TOTAL \$33,225.00**

This estimate is an approximation and is not guaranteed. The estimate is based on information provided from the customer regarding project requirements. Actual cost may change once all project details are finalized. Due to rapidly changing market conditions, estimate valid for 5 days. Material pricing subject to change due to current uncontrollable market circumstances. Prior to any changes of cost, the client will be notified. No verbal agreements will be honored.

Installation will be scheduled upon receipt of signed contract(s), initial payment(s), permit(s) as needed, and material availability confirmation from designated vendor(s). All work to be completed in a timely and professional manner. Customer authorizes J&B West to use project photos for promotional and advertising purposes. Payment of half down is due at time of booking with the balance due on date of completion. If multiple trades are being performed, payment by completion of trade is required. In the case of insurance work, a signed contract allows J&B West to start scheduling and performing work based upon items approved per field adjuster. All work performed by J&B West to be paid in full as funds are released by Insurance Company for original scope of work plus any and all supplemented items. Customer is responsible for paying deductible & non-recoverable depreciation. J&B West is not entitled to money allowed for items not completed therewithin but is entitled to overhead and profit allowances when completing three trades as outlined in insurance scope. In the event of questions or concerns regarding work performed, we require 75% of the invoice to be paid while issues are resolved. The remaining 25% to be paid immediately upon concerns being addressed. Please make checks payable to "J&B West Enterprises, LLC". There is a 4% convenience fee if paid by credit card. Unpaid balances will incur a monthly interest fee of 1.5% beginning one week of completion date. J&B West holds the right to claim a Mechanic's Lien if customer fails to pay in full for services rendered after invoiced. A lien will automatically be placed on outstanding balances after 45 days, unless otherwise noted in writing. Lien will be removed once balance is paid in full. The costs to place and remove lien will be applied to the project invoice. In the event litigation is required to enforce the terms of this contract, customer agrees to pay all litigation fees and stipulates to proper venue being any court in La Porte County, Indiana.

J&B West's employees are covered by worker's compensation insurance. J&B West is responsible for permits and inspections, unless otherwise noted. J&B West is not responsible for incidental damage to landscaping, loose plaster, drywall, gutters or gutter guards, concrete and/or driveways, potential growth/discoloration before or after project due to poor ventilation and/or lack of insulation, debris in attic, items that fall off interior/exterior walls/ceilings, electrical, HVAC, plumbing, or Freon lines, cables, telephone, alarm or other wires installed within 3" of bottom side of roof deck or inside of exterior walls, punctured tires or injured pets due to stray nails (if excessive nails are found after initial cleanup please contact our office to schedule a secondary cleanup), or pets not secured inside the home during installation. J&B West will remove satellite dishes and leave with customer who is responsible for re-installation. J&B West is not responsible for additional costs that may be incurred by customer for the abatement of unknown lead or asbestos uncovered during the installation process. Customer is responsible to provide a clean, safe, properly maintained jobsite prior to work starting. An additional cost will be incurred by the customer for content manipulation, snow removal, tree trimming, or other landscaping required to complete installation if not previously agreed upon in writing. J&B West will need access to all sides of the building. Customer is responsible for contacting any company with which they hold a current warranty to schedule appropriate pre/post-installation steps in order to maintain said warranty. Examples include, but are not limited to, existing gutter guards such as Gutter Helmet and LeafFilter. Customer is responsible for ensuring all gates are unlocked prior to the start of the workday and secured at the end of the workday. Customer to make electricity accessible via outdoor outlets or extension cord from interior outlets.

Asphalt Shingled and Standing Seam Metal Roofing work receives a 10-year J&B West workmanship warranty. Exposed Fastener Metal Roofing work and residential Rubber Roofing receive a 5-year J&B West workmanship warranty, other services receive a 2-year J&B West workmanship warranty, repairs and layovers are not warrantied. Warranties do not cover Act of God or Mother Nature. Warranties are non-transferable unless the house is sold within 60 days of the signed contract. If the customer does not replace existing skylights per recommendation, then the customer assumes

responsibility for any leaks in the skylight area and repairs to any and all affected areas. If the customer does not repair/replace masonry to chimney or wall, replace chimney flashing or wall counter flashing if recommended, then customer assumes responsibility for any leaks and repairs to any and all affected areas. Warranty is effective on date of completion but is not valid until date of final payment. J&B West reserves the right to charge a return trip fee of \$150 for any customer reported issue which is determined not to be directly related to a warranted scope of work.

REFERRAL PROGRAM: Take advantage of the J&B West referral system! As a satisfied customer, you will receive a \$150 check for each new customer you refer. One referral check per new customer. He or she will also receive a \$50 account credit. To qualify, both customers must have projects exceeding \$3,000 and be completed after August 6, 2015. Customers whose project was completed on or before August 6, 2015 qualify for the original \$50 referral program as stated on his/her contract. Referral checks sent once all outstanding balances are paid. Referral checks are sent out quarterly.

**BY SIGNING THIS CONTRACT, YOU CONFIRM THAT EVERYTHING AGREED TO WITH YOUR ESTIMATOR IS NOTED ON THIS CONTRACT AND YOU ACKNOWLEDGE THAT YOU HAVE READ AND AGREE TO THE TERMS AND LIMITATIONS ABOVE.**

.....

\_\_\_\_\_  
Company Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date



**J&B West Enterprises, LLC-J&B West Roofing and Construction**  
 P.O. Box 2027  
 Michigan City, IN 46361

Phone: 219-363-6151

**Company Representative**

Brad Horvath  
 Phone: (219) 363-5933  
 brad@jbstwestroofing.com

**Bob Dabbs**  
**Village of Grand Beach**  
 48200 Perkins Boulevard  
 Grand Beach, MI 49117

**Roofing Section - 100% OF VILLAGE HALL ROOF**

**COLOR SELECTIONS:**

Shingles-  
 Edge Metal-  
 Flashing-

Installation of the Owens Corning TruDefinition Duration Shingle Roofing System includes a 10-year Workmanship Warranty, protecting home and landscaping with plywood and tarps as needed, ground cleanup, magnetic raking of yard, and misc. fuel, dump and maintenance fees.

**1) Remove and Replace Existing Roofing System**

Remove and replace existing shingles, felt paper and nails to bare, clean decking. REMOVAL OF ONE LAYER IS INCLUDED. Removal of additional layers or cedar shake is an additional cost.

**2) Sheathing**

All damaged or delaminated sheathing will be removed and replaced. This is an additional unknown expense. INCLUDED is a non-refundable sheathing credit of up to either three (3) sheets of 7/16" OSB, or three (3) sheets of 1/2" plywood, or 50 LF of 1"x6" pine. The cost to remove and replace additional sheathing will be charged per market price plus labor at the time of install.

**3) Ice & Water Shield**

Install ice and water shield to code on all eave edges, 3 feet in all valleys, around all pipes and 16 inches along all wall-to-roof intersections. All low slopes of 2/12 - 3/12 roof facets to be shingled will have 100% ice and water shield installed.

**4) Synthetic Underlayment**

Install synthetic underlayment to remaining roof decking. Synthetic underlayment offers superior protection versus builder grade felt paper.

**5) Edge Metal**

Install new edge metal to rakes and eaves of home. Color to meet customer's specifications. PLEASE NOTE: DRIP EDGE WILL BE REPLACED ON RAKE EDGES ONLY TO AVOID DISTURBING VENTED DRIP EDGE ON EAVES.

**6) Starter Strip**

Install starter shingles to perimeter of roof.

**7) Owens Corning TruDefinition Duration AR Shingles**

Install shingles to the roofing surface. Duration shingles feature SureNail Technology, TruDefinition Color Platform, StreakGuard Algae Resistance Protection, Limited Lifetime Material Warranty, 130 MPH Wind Rating

**8) Pipe Boots**

Replace all pipe boots as applicable.

## 9) Flashing

Flashing will be replaced as outlined below. Additional Wall Tins will be charged at \$7 per foot and Wall Counterflashing at \$20 per foot. Small chimney flash is \$275, and a large chimney flash is \$525. Building a small cricket behind the chimney is \$150 and a large cricket is \$250.

### -Large Chimney Flashing

Install Counterflashing to Large Chimney.

NOTE: Agreement DOES NOT INCLUDE masonry repairs to chimney(s) and/or wall(s). It is recommended that customer have masonry repairs completed prior to roof replacement to have full warranty around/adjacent to chimney(s) and/or wall(s) and affected roof facets.

## 10) Ventilation

Replace existing ventilation. Upgrading ventilation system beyond what is existing will be an additional expense.

NOTE: It is recommended that the customer educate themselves on Insulation and Ventilation for attic and rafter cavity spaces and how it benefits a home or building and the roofing system. Website links are provided but not limited to, below.

[https://www.energystar.gov/campaign/seal\\_insulate/why\\_seal\\_and\\_insulate](https://www.energystar.gov/campaign/seal_insulate/why_seal_and_insulate)

[https://www.energystar.gov/campaign/seal\\_insulate/attic\\_insulation\\_project](https://www.energystar.gov/campaign/seal_insulate/attic_insulation_project)

<http://www.airvent.com/index.php/ventilation-resources/what-is-attic-ventilation>

<https://www.owenscorning.com/en-us/roofing/tools/why-proper-roof-and-attic-ventilation-is-important-for-your-home>

## 11) Owens Corning ProEdge Hip & Ridge Shingles

Install hip and ridge cap shingles to all hips and ridges.

## 12) Satellite Dish, Antenna, Wind Vane

Items affixed to the roof will be detached and left with homeowner. Homeowner is responsible for scheduling re-installation and calibration of satellite dishes.

## 13) Applicable Roofing Accessories

Estimate includes all applicable accessories such as fasteners, sealants, etc., unless otherwise noted in writing.

## 14) Additional Recommended Services

Below is a list of additional recommended services that could benefit your home or structure and roofing system.

- Attic/Rafter Cavity Ventilation Improvements
- Attic/Rafter Cavity Insulation Improvements
- Soffit/Fascia/Sub-Fascia Improvements
- Framing Improvements
- Flashing
- Gutter Cleaning
- Replacement of Gutter(s)
- Installation of Gutter Guards
- Detach & Reset of Existing Gutter Guards Under Warranty by Other(s)
- Masonry Repairs
- Replacement of Skylight(s)
- HVAC Inspection/Repairs
- Replacement of or Manipulation of Metal Chimney Surround(s)
- Energy Audits by Other(s)

NOTE: The additional recommended services within this line item are not included and will not be completed per this agreement. Contact your sales representative if you would like to have any of these services quoted and included with this agreement. Not all additional recommended services are services J&B West Roofing and Construction provides. Please contact your sales representative with questions.

## Important Notifications

There is a lot that goes into the execution of your project. To help ensure a smooth experience for everyone, please read all the information below. Some of the items may not apply to your project, but please take the time to review each section carefully. Thank you. We look forward to working with you!

• **Securing Your Items:** We highly recommend you secure any precious items before your project begins. We will not be liable for anything that may fall from the ceiling or walls during installation. Ceiling fixtures will not fall if they are properly installed. Please remove anything affixed to exterior walls or soffits prior to our arrival if applicable. If we must remove something that is inhibiting our ability to do our job, we will not be responsible for that item or for the reinstallation of the item. Satellites, antenna, or wind vanes on the roof will be removed, but not re-installed. We discourage you from puncturing your newly installed roof in any way.

• **Skylights/Skylight Trim:** Every estimate will receive pricing for new skylights. We cannot warranty skylights that are not replaced. Unless specified otherwise by the customer, we will quote you for a fixed skylight that does not open. Depending on the age of your existing

skylight, the new skylight may not fit the interior drywall or trim exactly. For example, if the drywall extends above roof sheathing most new skylight curbs will not accommodate existing drywall and it will have to be cut and trimmed. If the drywall cut is perfect, it will require trim. If the drywall cut is not perfect, it will require trim. This is NOT because the skylight is incorrect. No interior work is included in the skylight price on your estimate. After the skylight is installed, we would be glad to quote interior work if you wish.

- Chimneys/Stonework: Stone and/or brick areas require periodic maintenance. We advise all customers get an inspection by a chimney/masonry professional and complete repairs prior to other exterior work.

- Sheathing: If not already included in your estimate, replacement of roof or wall sheathing will be determined at the time of installation. The main determining factor is whether the sheathing presents a surface that will hold a nail. Wet, delaminated or spaced sheathing can all cause potential issues for our installers. It is the customer's responsibility to make themselves available on the day of installation, so the project foreman can attempt to notify them of the need to replace sheathing before moving forward.

- Open Ceilings/Soffits: Homes with open ceiling or soffit overhangs (areas where decking is visible from below) will likely reveal protrusion from our fasteners. We use an industry recommended 1 ¼" roofing nail. If you wish for us to use a shorter nail to try and minimize evidence of nail punctures, your request must be noted in writing on your contract. The shortest nail available for use in our pneumatic nail guns is 1". We do not recommend anything shorter, as it will void all warranties. If you insist on use of a shorter nail, additional labor expenses will be incurred. If a shorter nail is not indicated in your signed contract, standard length fasteners will be used. No compensation will be provided for the restoration of ceilings or soffits.

- Roof Sagging/Humps: If your roof has noticeable sagging or humps between rafters because of bad decking, the issue should mostly resolve itself when new sheathing is installed. If the sagging is caused by rafters or other construction issues, we will gladly have our framing department prepare an estimate for you. This must be done BEFORE the roof is installed. Please request an estimate in advance.

- Leftover Material: Your contract price covers building materials and labor as installed. We routinely leave behind an extra bundle of shingles or piece of siding, if available, for your storage. We order extra materials, so that we do not run out if there are quality issues upon unpackaging. No additional unused materials will be left onsite or credited to the customer. Similarly, if we underestimated the waste factor needed for your project, we will not charge you extra.

- Shingle Sealing/Settling: Sometimes when removed from their packaging, shingles will not lay perfectly flat. They will settle and seal to whatever is beneath them with the combination of heat and time. Most manufacturers ask the consumer to wait up to six months before they will honor their warranty. We request the same.

- Clean Up: During installation, we will do our best to periodically clean up your property. However, until the installation is completed, a certain amount of mess is to be expected. Once our crew is finished, your yard will be thoroughly cleaned and magnetically raked to collect as many stray fasteners as possible. Additionally, when new shingles are installed, there will be a certain amount of loose granules. We will clean your gutters, if they are accessible, as part of our standard clean up. During the first rain after your installation, additional granules will wash into your gutters. A return trip to clean your gutters/downspouts is not included in our standard cleanup. Attics and garages/outbuildings with open ceilings are not included in our standard cleanup. Customers will be responsible to remove or cover items and/or valuables in attics and garages/outbuildings (including vehicles) to protect them from dust and debris.

- Reporting Installation Issues: Your project foreman will conduct a final walkthrough after your installation is complete. This is your opportunity to address any issues you have. We will extend you 30 additional days to report any concerns specifically related to our installation.

- Warranty: We offer industry leading workmanship warranties. However, our workmanship warranties do not cover everything. The following instances are excluded from coverage.

- \* Ice Dams- Extreme winter weather will cause ice dams to form. As snow melts and runs down your roof, the change in surface temperature at your overhang causes ice to form. Repeated occurrences can cause water to back up under your shingles or over your siding. We are not liable for leaks resulting from ice dams.

- \* Weather Related Damage- wind, hail, tree branches, etc.

- \* Manufacturer Defects

- \* Damage by Foreign Parties- animals, falling objects, foot traffic

State of Michigan

Company License #262000682

Representative License #352100465

6132 Clearbrook Dr., Stevensville, MI 49127

**\$24,575.00**

**Gutters Section - 100% OF VILLAGE HALL**

COLOR SELECTIONS:

Gutters-

Downspouts-

Install 6" Seamless Aluminum Strap Hung Gutters

Where existing fascia boards are not installed plumb or perpendicular to a level ground surface, or additional trim is installed to the face of the existing fascia, such as 1"xtrim or crown molding, gutters will be hung using straps directly affixed to the roof deck under the first row of shingles.

**Access Charge**

**Install 3"x4" Downspouts**

Remove and replace existing downspout system.

NOTE: Downspout extensions are included and will be replaced with same length as existing. Where downspout extensions are not existing, a maximum 4' extension will be installed, where applicable.

**Applicable Accessories**

Installation of seamless gutters and downspouts to 100% of any continuous eave run comes with a 2-year Workmanship Warranty. J&B West only installs factory finished gutters and downspouts. We will attempt to match the colors as closely as possible if current gutters are painted, but painting is not included. If existing gutter guards are under warranty, customer is responsible for coordinating removal and re-installation of gutter guards with original company. J&B West will not be responsible for the voiding of any existing warranties. Estimate includes misc. fuel, dump and maintenance fees.

**\$5,400.00**

**TOTAL**

**\$29,975.00**

This estimate is an approximation and is not guaranteed. The estimate is based on information provided from the customer regarding project requirements. Actual cost may change once all project details are finalized. Due to rapidly changing market conditions, estimate valid for 5 days. Material pricing subject to change due to current uncontrollable market circumstances. Prior to any changes of cost, the client will be notified. No verbal agreements will be honored.

Installation will be scheduled upon receipt of signed contract(s), initial payment(s), permit(s) as needed, and material availability confirmation from designated vendor(s). All work to be completed in a timely and professional manner. Customer authorizes J&B West to use project photos for promotional and advertising purposes. Payment of half down is due at time of booking with the balance due on date of completion. If multiple trades are being performed, payment by completion of trade is required. In the case of insurance work, a signed contract allows J&B West to start scheduling and performing work based upon items approved per field adjuster. All work performed by J&B West to be paid in full as funds are released by Insurance Company for original scope of work plus any and all supplemented items. Customer is responsible for paying deductible & non-recoverable depreciation. J&B West is not entitled to money allowed for items not completed therewithin but is entitled to overhead and profit allowances when completing three trades as outlined in insurance scope. In the event of questions or concerns regarding work performed, we require 75% of the invoice to be paid while issues are resolved. The remaining 25% to be paid immediately upon concerns being addressed. Please make checks payable to "J&B West Enterprises, LLC". There is a 4% convenience fee if paid by credit card. Unpaid balances will incur a monthly interest fee of 1.5% beginning one week of completion date. J&B West holds the right to claim a Mechanic's Lien if customer fails to pay in full for services rendered after invoiced. A lien will automatically be placed on outstanding balances after 45 days, unless otherwise noted in writing. Lien will be removed once balance is paid in full. The costs to place and remove lien will be applied to the project invoice. In the event litigation is required to enforce the terms of this contract, customer agrees to pay all litigation fees and stipulates to proper venue being any court in La Porte County, Indiana.

J&B West's employees are covered by worker's compensation insurance. J&B West is responsible for permits and inspections, unless otherwise noted. J&B West is not responsible for incidental damage to landscaping, loose plaster, drywall, gutters or gutter guards, concrete and/or driveways, potential growth/discoloration before or after project due to poor ventilation and/or lack of insulation, debris in attic, items that fall off interior/exterior walls/ceilings, electrical, HVAC, plumbing, or Freon lines, cables, telephone, alarm or other wires installed within 3" of bottom side of roof deck or inside of exterior walls, punctured tires or injured pets due to stray nails (if excessive nails are found after initial cleanup please contact our office to schedule a secondary cleanup), or pets not secured inside the home during installation. J&B West will remove satellite dishes and leave with customer who is responsible for re-installation. J&B West is not responsible for additional costs that may be incurred by customer for the abatement of unknown lead or asbestos uncovered during the installation process. Customer is responsible to provide a clean, safe, properly maintained jobsite prior to work starting. An additional cost will be incurred by the customer for content manipulation, snow removal, tree trimming, or other landscaping required to complete installation if not previously agreed upon in writing. J&B West will need access to all sides of the building. Customer is responsible for contacting any company with which they hold a current warranty to schedule appropriate pre/post-installation steps in order to maintain said warranty. Examples include, but are not limited to, existing gutter guards such as Gutter Helmet and LeafFilter. Customer is responsible for ensuring all gates are unlocked prior to the start of the workday and secured at the end of the workday. Customer to make electricity accessible via outdoor outlets or extension cord from interior outlets.

Asphalt Shingled and Standing Seam Metal Roofing work receives a 10-year J&B West workmanship warranty. Exposed Fastener Metal Roofing work and residential Rubber Roofing receive a 5-year J&B West workmanship warranty, other services receive a 2-year J&B West workmanship warranty,

repairs and layovers are not warranted. Warranties do not cover Act of God or Mother Nature. Warranties are non-transferable unless the house is sold within 60 days of the signed contract. If the customer does not replace existing skylights per recommendation, then the customer assumes responsibility for any leaks in the skylight area and repairs to any and all affected areas. If the customer does not repair/replace masonry to chimney or wall, replace chimney flashing or wall counter flashing if recommended, then customer assumes responsibility for any leaks and repairs to any and all affected areas. Warranty is effective on date of completion but is not valid until date of final payment. J&B West reserves the right to charge a return trip fee of \$150 for any customer reported issue which is determined not to be directly related to a warranted scope of work.

**REFERRAL PROGRAM:** Take advantage of the J&B West referral system! As a satisfied customer, you will receive a \$150 check for each new customer you refer. One referral check per new customer. He or she will also receive a \$50 account credit. To qualify, both customers must have projects exceeding \$3,000 and be completed after August 6, 2015. Customers whose project was completed on or before August 6, 2015 qualify for the original \$50 referral program as stated on his/her contract. Referral checks sent once all outstanding balances are paid. Referral checks are sent out quarterly.

**BY SIGNING THIS CONTRACT, YOU CONFIRM THAT EVERYTHING AGREED TO WITH YOUR ESTIMATOR IS NOTED ON THIS CONTRACT AND YOU ACKNOWLEDGE THAT YOU HAVE READ AND AGREE TO THE TERMS AND LIMITATIONS ABOVE.**

.....

\_\_\_\_\_  
Company Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

# MOORE CONSTRUCTION, INC.

"Roofing and Gutters"

Flat Roofing • Soffit • Fascia • Leaf Guards

CLIENT  
COPY

Customer Name: Village of Grand Beach

Date Prepared: April 19, 2022

Address: 48200 Perkins Blvd., Grand Beach, MI

Phone: (269) 469-1270 (work) ~~(269) 469-1270~~ Bob Dabbs

Email: bobdabbs@grandbeach.org

## Tuck-Pointing

Warranty: 2-years

1. All the joints of the chimney will be grinded to remove all loose mortar from the top of the chimney down to the ground.
2. The new mortar will then be mixed on the jobsite using portland cement and sand.
3. The mortar will then be applied to all joints of the chimney from the top of the chimney down to the ground.
4. The mortar will then be tooled and brushed on the entire chimney down to the ground.
5. After all work has been completed Moore Construction employees will then inspect entire job site for any loose debris, and all debris will be removed from job site.

## Notes:

1. If the client would like us to remove the entire concrete cap of the chimney and install a new concrete cap at the top of the chimney with a one and a half inch overhang on all four sides of the chimney we will add \$ 4,400.00 to the total price below.

*If you would like to include the above option(s), please indicate such by circling the item(s) and putting your initials next to it/them.*

**JOB COST: \$ 6,850.00\*\***

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. Our warranty is part of this accepted proposal.

Accepted

Dated: \_\_\_\_\_

Accepted:  
Moore Construction, Inc.

By: \_\_\_\_\_ Dated: \_\_\_\_\_

Licensed and Insured in the State of Illinois

*Please sign, date and return by mail or email: office@mooreconstruction-inc.com*

**\*\*DUE TO THE CHARGES WE INCUR, THERE IS A 3.5% CHARGE FOR ALL CREDIT CARD TRANSACTIONS**



**BS & A Software - Proposed**

BS & A has advised that they are approximately 18 months for full implementation. Therefore, their recommendation is that we go under contract for all components now, for ease of set-up knowing we will not be fully "live" until 2024.

**Original Council Approval 10-19-22:**

**Utility Billing & Cash Receipting Components                      \$26,515**

Water 75%	\$19,886.25
Golf 10%	\$2,651.50
Building 5%	\$1,325.75
General 10%	<u>\$2,651.50</u>
	\$26,515.00

**Proposed for Approval 12-14-22?**

**Financial Management: General Ledger, Accounts Payable,  
Cash Receipting, Utility Billing, and Payroll**

<b>\$48,945</b>	<b>\$18,280</b>	<b>invoiced upon signing, FY 22/23</b>
	<b>\$6,710</b>	<b>invoiced mid-way, FY 23/24</b>
<b>Fund Distribution TBD</b>	<b>\$23,955</b>	<b>invoiced upon completion, most likely FY 23/24</b>

Allocated Funding at this point:

Water FY 22/23	\$10,000
Water Money Market	\$10,000
General FY 22/23	\$15,000
Golf FY 22/23	\$2,651
Building FY 22/23	\$1,325
Capital Projects	<u>\$5,000</u>
	\$43,976

**Proposal for:**  
**Village of Grand Beach, Berrien County MI**

**November 2, 2022**

**Quoted by: Keegan Nixon**

**Software and Services for BS&A Cloud**



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

## Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

### Cloud Modules

#### Financial Management

General Ledger	\$1,125
Accounts Payable	\$945
Cash Receipting	\$945
Utility Billing (approximately 450 utility accounts)	\$1,350

#### Personnel Management

Payroll	\$1,545
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Subtotal \$5,910

### Data Conversions/Database Setup

Convert existing Quickbooks data to BS&A format:

General Ledger (Chart of Accounts/Balances/Budget as of a Specified Date. Each additional year of 'history' balances to be setup will be an additional \$1000)	\$2,100
Accounts Payable (Vendor Master File)	\$1,600
Cash Receipting (Setup of Receipt Items/Tender Types)	\$1,500
Payroll (Manual Entry or Import of Employee Master File/Setup/YTD as of a Specified Date)	\$2,580

Convert existing UB Max data to BS&A format:

Utility Billing (Accounts, Services, Deposits, Rates, Meters; Up to 10 Years of Service, Billing & Payment History)	\$4,000
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Subtotal \$11,780



## Project Management and Implementation Planning

**Services include:**

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

**\$6,500**

## Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

**Services include:**

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	2	<b>\$2,000</b>
Financial Management Modules	Days:	13	<b>\$13,000</b>
Personnel Management	Days:	3	<b>\$3,000</b>
	Total:	18	Subtotal <b>\$18,000</b>



## Cost Totals

*Not including Annual Service Fees*

Modules	\$5,910
Data Conversions/Database Setup	\$11,780
Project Management and Implementation Planning	\$6,500
Implementation and Training	\$18,000
<b>Total Proposed</b>	<b>\$42,190</b>
<i>Travel Expenses</i>	\$5,955
<i>Hosting Fees</i>	\$800

### Payment Schedule

- 1<sup>st</sup> Payment: **\$18,280** to be invoiced upon execution of this agreement.  
2<sup>nd</sup> Payment: **\$6,710** to be invoiced at activation of customer's site.  
3<sup>rd</sup> Payment: **\$23,955** to be invoiced upon completion of training.



## Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

<b>Financial Management</b>	
General Ledger	\$1,125
Accounts Payable	\$945
Cash Receipting	\$945
Utility Billing	\$1,350
<b>Personnel Management</b>	
Payroll	\$1,545
<b>Total Annual Service Fees</b>	<b>\$5,910</b>

## Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

**\$800**



## Additional Information

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### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

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### Cash Receipting Hardware

	Quantity	Cost
Epson THM-6000V Series Receipt Printer*	\$925 x ____ = \$_____	
APG Series 100Cash Drawer**	\$250 x ____ = \$_____	
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$250 x ____ = \$_____	
Credit Card Reader (if using Invoice Cloud)	\$75 x ____ = \$_____	

**This will add \$\_\_\_\_\_ to the Total Proposed.**

*\*IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer.*

Please provide the number of cash drawers that will be hooked up to the printer \_\_\_\_\_

Note: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost. Returns require pre-approval, and all purchased equipment must be shipped back to BS&A in its original packaging. Returns are subject to a re-stocking fee of \$50.00.

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### BS&A Online

#### Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

#### Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit <https://www.bsasoftware.com/solutions/bsaonline/public-records-search/> for information.

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Attention Council Members

Marina Shea [REDACTED]

Wed 11/23/2022 11:41 AM

To: clerk grandbeach.org <clerk@grandbeach.org>

Dear Council membership,

We are seeking permission to use the lake access point at Lake Avenue in Grand Beach for a revetment project at our house located at 50005 High Point Lane, Grand Beach MI 49117

We are using DDD Excavating & Moore LLC

So we need permission for them to use the access point, in the early spring of 2023, the work will last 1 month and they will restore the access point back to original condition on completion of the job.

DDD is requesting all necessary permits for the revetment.

Contact at DDD is Devin Moore number (269) 876 2223

Thanking you kindly.

*Marina Hurn*



VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 GENERAL FUND 2021-2022  
 MEETING ON DECEMBER 14, 2022

<b>Account #</b>	<b>Revenue Accounts Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in Revenue:</b>			<b>0</b>

<b>Account #</b>	<b>Expense Accounts Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
105.956	Council - Miscellaneous	+	2,000
721.956	Planning Commission - Miscellaneous	-	-2,000
965.000	Transfer to Capital Projects	+	26,890

**Total Change in Expenses:** **+** **26,890**

**Net Effect on Budget**      **Increase in Expenses** **+** **26,890**

This amendment is for the transfer of Local Revenue Sharing funds that were transferred to Capital Projects Fund in October 2022. It also includes additional fees for professional services.

VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 WATER FUND 2021-2022  
 MEETING ON DECEMBER 14, 2022

<b>Account #</b>	<b>Revenue Accounts Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in Revenue:</b>			<b>0</b>

<b>Account #</b>	<b>Expense Accounts Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
801.000	Professional Services	+	2,000
818.000	Contractual Services	+	1,000
850.000	Telephone & Internet	+	200
852.000	Hospitalization	+	650
927.000	Water Purchases	-	-4,100
950.000	Schooling	+	250
<b>Total Change in Expenses:</b>			<b>0</b>

<b>Net Effect on Budget</b>	<b>Increase in Expenses</b>	<b>+</b>	<b>0</b>
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This amendment is for additional costs for legal, engineering and other expenses in the 21-22 budget year.

VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 LOCAL STREET FUND 2021-2022  
 MEETING ON DECEMBER 14, 2022

<b>Account #</b>	<b>Revenue Accounts Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in Revenue:</b>			<b>0</b>

<b>Account #</b>	<b>Expense Accounts Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
463.943	Equipment Rental	+	200
463.707	Wages - Other	-	-200
<b>Total Change in Expenses:</b>			<b>0</b>

<b>Net Effect on Budget</b>	<b>Increase in Expenses</b>	<b>+</b>	<b>0</b>
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This amendment is for additional equipment rental costs in 2021-2022

VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 GENERAL FUND FY 22/23  
 MEETING ON DECEMBER 14, 2022

<b>Revenue Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in revenue:</b>			<b>0</b>

<b>Expense Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
265-707	Hall & Grounds - Others	+	5,250
266-707	Maintenance Garage - Others	+	7,500
446-707	Public Works - Others	+	7,875
691-707	Parks and Recreation - Others	+	2,950
724-707	Beaches - Others	+	4,000
852-852	Hospitalization	+	20,350
855-855	Life & Disability Insurance	+	700
861-861	Pension	+	2,025
862-862	FICA - Village Share	+	1,900
863-863	Medicare - Village Share	+	450
870-870	Holiday, Vacation & Sick Pay	+	2,350
871-871	Worker's Compensation	+	500
<b>Total Change in Expenses:</b>			<b>Increase 55,850</b>
<b>Net Effect on Budget:</b>			<b>+ 55,850</b>

This budget amendment shows wages and benefits for new employee hired in October 2022.

VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 WATER FUND FY 22/23  
 MEETING ON DECEMBER 14, 2022

<b>Revenue Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in revenue:</b>			<b>0</b>

<b>Expense Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
707-000	Wages - Other	+	7,350
852-000	Hospitalization	+	5,425
855-000	Life & Disability Insurance	+	175
861-000	Pension	+	550
862-000	FICA - Village Share	+	500
863-000	Medicare - Village Share	+	125
870-870	Holiday, Vacation & Sick Pay	+	625
871-000	Worker's Compensation	+	325

<b>Total Change in Expenses:</b>	<b>Increase</b>	<b>15,075</b>
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Net Effect on Budget:	+	<b>15,075</b>
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This budget amendment shows wages and benefits for new employee hired in October 2022.

VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 GOLF FUND FY 22/23  
 MEETING ON DECEMBER 14, 2022

<b>Revenue Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in revenue:</b>			<b>0</b>

<b>Expense Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
000-707	Wages - Other	+	425
000-852	Hospitalization	+	325
000-855	Life & Disability Insurance	+	25
000-861	Pension	+	35
000-862	FICA - Village Share	+	30
000-863	Medicare - Village Share	+	10
000-866	Holiday, Vacation & Sick Pay	+	50
000-867	Worker's Compensation	+	25

<b>Total Change in Expenses:</b>		<b>Increase</b>	<b>925</b>
Net Effect on Budget:		+	<b>925</b>

This budget amendment shows wages and benefits for new employee hired in October 2022.

VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 MAJOR STREET FUND FY 22/23  
 MEETING ON DECEMBER 14, 2022

<b>Revenue Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in revenue:</b>			<b>0</b>

<b>Expense Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
463-707	Maintenance Wages - Others	+	1,575
463-710	Routine Maint. - FICA	+	125
463-711	Routine Maint. - Medicare	+	25
463-712	Routine Maint. - Pension	+	125
463-713	Routine Maint. - Vacation, Hol. & Sick	+	150
463-852	Routine Maint. - Health Insurance	+	1,175
463-855	Routine Maint. - Life & Disability	+	50
478-707	Winter Wages - Others	+	1,575
478-710	Winter Maint. - FICA	+	125
478-711	Winter Maint. - Medicare	+	25
478-712	Winter - Pension	+	125
478-713	Winter - Vacation, Holiday & Sick Pay	+	150
478-852	Winter Maint. - Health Insurance	+	1,175
478-855	Winter Maint. - Life & Disability	+	50
215.865	Insurance & Bonds	+	250
<b>Total Change in Expenses:</b>		<b>Increase</b>	<b>6,700</b>

Net Effect on Budget: + **6,700**

This budget amendment shows wages and benefits for new employee hired in October 2022.

VILLAGE OF GRAND BEACH  
 BUDGET AMENDMENT  
 LOCAL STREET FUND FY 22/23  
 MEETING ON DECEMBER 14, 2022

<b>Revenue Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
<b>Total Change in revenue:</b>			<b>0</b>

<b>Expense Accounts</b>			
<b>Account #</b>	<b>Account Name</b>	<b>Inc (+) Decr. (-)</b>	<b>Amount</b>
463-707	Maintenance Wages - Others	+	1,575
463-710	Routine Maint. - FICA	+	125
463-711	Routine Maint. - Medicare	+	25
463-712	Routine Maint. - Pension	+	125
463-713	Routine Maint. - Vacation, Hol. & Sick	+	150
463-852	Routine Maint. - Health Insurance	+	1,175
463-855	Routine Maint. - Life & Disability	+	50
478-707	Winter Wages - Others	+	1,575
478-710	Winter Maint. - FICA	+	125
478-711	Winter Maint. - Medicare	+	25
478-712	Winter - Pension	+	125
478-713	Winter - Vacation, Holiday & Sick Pay	+	150
478-852	Winter Maint. - Health Insurance	+	1,175
478-855	Winter Maint. - Life & Disability	+	50
215.865	Insurance & Bonds	+	250

<b>Total Change in Expenses:</b>	<b>Increase</b>	<b>6,700</b>
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Net Effect on Budget:	+	<b>6,700</b>
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This budget amendment shows wages and benefits for new employee hired in October 2022.



November 4<sup>th</sup>, 2022

James Bracewell, President  
Village of Grand Beach Council

Mr. James Bracewell, President,

Please be advised that I will be resigning from the Grand Beach Planning Commission as of November 9<sup>th</sup>, 2022. I appreciate and thank all the members of the Grand Beach Council for the opportunity to serve on the commission.

Sincerely,

A handwritten signature in cursive script that reads "Frank Giglio". The signature is written in black ink and is positioned above the printed name.

Frank Giglio

November 9, 2022

Village of Grand Beach  
48200 Perkins Blvd.  
Grand Beach, MI 49117  
Attn: Village Council

Dear Council Members

Please consider this my resignation from the Plan Commission. Thank you.

Sincerely yours,

Harry Walder

49033 Skyhi Road  
Grand Beach, MI 49117  
847-785-9762  
hlwalder@hotmail.com

November 9, 2022

Village of Grand Beach  
48200 Perkins Blvd.  
Grand Beach, MI 49117  
Attn: Village Council

Dear Council Members

Please consider this my resignation from the Parks and Beaches Committee. Thank you.

Sincerely yours,

Harry Walder

49033 Skyhi Road  
Grand Beach, MI 49117  
847-785-9762  
hlwalder@hotmail.com

November 9, 2022

Village of Grand Beach  
48200 Perkins Blvd.  
Grand Beach, MI 49117  
Attn: Village Council

Dear Council Members

Please consider this my resignation from the Golf Committee. Thank you.

Sincerely yours,

Harry Walder

49033 Skyhi Road  
Grand Beach, MI 49117  
847-785-9762  
hlwalder@hotmail.com