

MINUTES
VILLAGE OF GRAND BEACH
PLANNING COMMISSION MEETING

March 31st, 2023
5:30 P.M. CST – 6:30 P.M. EST

1. Call to Order by Laurie Roche – 6:30 PM EST – Grand Beach Village Hall

Liz Grim – Present
Laurie Roche – Present
Robert Kegan – Present
Harry Walder – Present
Paul Leonard – Absent

2. Adoption of Agenda
Walder moved to adopt, seconded by Roche

Role Call Vote:
Robert Kegan – Aye
Laurie Roche – Aye
Liz Grim – Aye
Harry Walder – Aye
Paul Leonard – Absent

Motion carried 4-0

3. Approve Meeting Minutes, January 26th, 2023
Roche moved to adopt, seconded by Grim

Role Call Vote:
Liz Grim – Aye
Robert Kegan – Aye
Laurie Roche – Aye
Harry Walder – Aye
Paul Leonard – Absent

Motion carried 4-0

4. New Business

- a. Update on the Master Plan Task Force. Diane Cody presented to the Planning Commission
 - Master Plan should tell us: Where are we? Where do we want to go?
 - Task list and action plan for the Task Force was shared with the Planning Commission
 - Planned letter to the village announcing a survey was discussed
 - The first phase of a two part survey is planned to be distributed via email, one per household, late April 2023.
 - Walder shared an example of an Action Plan assembled by Three Oaks, MI for their Master Plan. Commission agreed it was a good example to follow.
 - Roche discussed the existing Master Plan, highlighted being specific about goals, while also looking at the big picture.
 - Walder mentioned a funding committee had been formed and would be looking at grant opportunities that might be available to the Village, in relation to funding improvements called for by the Master Plan.
 - The Master Plan Task Force created a draft Vision Statement which was shared by Walder.
 - Grand Beach Vision Statement:
To be a premier (leading? preeminent?) lakefront community that embraces relaxation, recreation, community activity, natural beauty, and safety which promotes family and friends to come together for generations.
- b. Approve Letter to be Sent to Neighboring Municipalities, Railroads and Utility Companies to Inform them that the Village is Updating the Master Plan
 - Letter was reviewed and approved.
 - Kegan, as Secretary, Signed the Letter for Distribution
- c. Approve Master Plan Survey
 - The Planning Commission discussed the contents of the initial survey and approved survey contents.
 - It was discussed and agreed to that the initial survey should avoid specific mention of rentals in order to focus on collecting initial demographic information first.
 - Agreed the first survey is best suited to collect very general data on the community.
 - Agreed that asking a couple open ended questions at the end (What is best about the community? / What needs the most improvement?) is an effective way to gather information from the community, including issues that we may not be aware of.

- A motion was made by Walder to approve the survey, with the modification discussed and agreed to. Roche seconded the motion.

Role Call Vote:

Harry Walder – Aye

Robert Kegan – Aye

Laurie Roche – Aye

Liz Grim – Aye

Paul Leonard – Absent

- One survey will be accepted for submission per household.
 - Walder is working to update and scrub the village email list.
 - Survey will be treated like voting in a sense, as only one will be accepted per household.
 - Contents of survey responses will be completely anonymous to all involved.
- Planning commission agreed to meet on July 17th or 18th to review and approve the second phase of the survey.

5. Public Comments – General

- None

6. Adjournment

Walder moved to Adjourn at 7:35 ET, Kegan seconded to adjourn. The motion carried unanimously 4-0.

Respectfully,



Robert Kegan
Planning Commission Secretary