

VILLAGE OF GRAND BEACH
PARKS AND RECREATION COMMITTEE
AGENDA/REPORT
WEDNESDAY, MARCH 6, 2019

CALL TO ORDER 6:00 P.M. CST – 7:00 P.M. EST

ADOPT AGENDA

MINUTES PARKS AND RECREATION COMMITTEE MINUTES
FEBRUARY 6, 2019

GOALS AND OBJECTIVES REPORTS

<u>GOAL</u>	<u>DUE DATE</u>	<u>LEAD</u>
BEACH/LAKEFRONT PLAN	MAY 1	ED T
PICKLEBALL COURTS	OCTOBER	BLAKE
ADDITIONAL PARK PLAN	OCTOBER	SHEILA
COMPLETE PLAN REWRITE	NOVEMBER	STEVE
WHITE CREEK MITIGATION	OCTOBER	AMY H
GRANT EFFORTS	OCTOBER	ED B
42 ACRES - COMMUNICATION PLAN & FUNDRAISE	MAY 1	SHEILA M
42 ACRES – DEQ SUBMITTALS	OCTOBER	STEVE AMY S KIERAN

UNFINISHED BUSINESS:

1. OPEN MEETING ACT GUIDELINES
2. GRANT WRITING WORKSHOP REPORT – LOCAL GRANT OPPORTUNITIES
 - a. POKAGON UPDATE
 - b. OTHER OPPORTUNITIES
3. REVIEW AND BUILD UPON IDEAWISH LIST
4. P&R EFFORTS – STANDING AS COMMITTEE MEMBERS – RIGHTS AND RESPONSIBILITIES

NEW BUSINESS:

1. REVIEW 6 YEAR CAPITAL PLAN
2. UPCOMING
 - a. NEXT MEETING MARCH 6, 5PM CST
 - b. FACILITY TOUR – MARCH 16, 10A CST – MEET AT VILLAGE HALL

AUDIENCE RECOGNITION

CORRESPONDENCE

ADJOURNMENT

Village of Grand Beach

Parks and Recreation Committee Meeting

February 6, 2019

Committee Members in Attendance: Steve Slater (Chair); Blake O'Halloran; Keiran McHugh; Amy Hanley; Ed Trainor; Ed Brandes

Members Absent: Amy Slater

Audience Recognition: Deborah Lindley; Sheila McGinnis; Jack Steward

Call to Order: by Chair Steve Slater at 5:00 pm CST

Adoption of Agenda: approved on motion made, seconded and approved

Adoption of Prior Minutes: On motion made, seconded and approved, the minutes of the January 16, 2019 meeting of the Committee were approved as drafted;

Unfinished Business:

1. **Committee Membership Addition:** Sheila McGinnis, on motion made, seconded and approved; Steve Slater will formalize the addition to the Committee at the Village Board level;
2. **Grant Writing Workshop Report:** Ed Brandes reported out on a workshop that he and Steve Slater had attended in Kalamazoo on Jan. 31st. The workshop was hosted by MI Recreation and Parks Association and it covered potential sources of grant funding for municipal land acquisition and land development from 3 potential sources within the State; Questions and general discussion followed Ed's summary. At the end of the discussion, there was general consensus among the Committee members that the 2019 strategic priority is in securing the matching funds required by Michigan Natural Resources Trust Fund in connection with the 42 acres acquisition. Therefore, grant proposals for any other project would most likely have to wait until the 2020 grant proposal cycle. Some ideas for additional projects were offered.
3. **Access to Capital Funds for Long-Term Public Improvements??** After a suggestion by guest Deborah Lindley that there may be some modest amount of unspent capital funds in the Village budget, Steve Slater said he would follow up with Mary Robertson and report back to the Committee;
4. **42 Acres Funding Issues:** Steve Slater introduced the subject by inquiring who was on the point for driving home the matching grant funds available through the DNR for the 42 acres acquisition. A general discussion followed about whether and to what extent the 42 acres project was within the purview of the Parks and Recreation Committee. Thereafter, on motion duly made, seconded and approved, Sheila McGinnis was formally appointed as a member of the Committee and designated as the lead for the Committee on all aspects of the 42 acres project. Sheila committed to start working on a marketing plan for raising the remainder of the matching funds and reporting back to the Committee for the March meeting.
5. **5 Year Parks & Rec Planning Document refresh:**

- a. Steve Slater reported that he was in receipt of a written proposal from the Abonmarche firm to provide services for the updating of the existing Grand Beach 5 year parks and recreation plan. Steve and Blake O'Halloran agreed to follow up with the McKenna firm to secure a second competing proposal for similar services. After further discussion, there was general consensus among the Committee members that Steve and Blake would have the support of the Committee to review the competing quotes from McKenna and Abonmarche and make a specific recommendation to the Village Board at its next regularly scheduled meeting.
- b. Other Committee Assignments:
 - i. Ed Brandes – designated Committee lead on the sourcing and pursuit of future outside grant requests from the MI Natural Resources Trust Fund, the Pokagon Fund and other local sources for local land acquisitions and improvements; duties includes the cataloguing of viable grant sources available to the Village and becoming familiar with grant request rules and procedures; Blake O'Halloran suggested the possibility of pursuing grant money from the Pokagon Fund to fund the cost of an outside consultant on the refresh of the current parks and recreation 5 year plan;
 - ii. Ed Trainor – designated Committee lead for regularly reaching out to Oselka and Dunkersloot to provide the Committee with monthly updates on any current or upcoming construction or restoration or revetment work taking place on any of the 13 beach access points from time to time. There was general consensus among the Committee members that this type of activity needs to be more closely monitored on a going-forward basis;
 - iii. Amy Hanley – Designated lead for monitoring and facilitating any contacts with local and state regulatory authorities on water quality issues connected to the creek which feeds into the beachfront near the Whitewood access point.

6. Review of Draft 2019 Goal Outline:

- a. Ed Trainor reported out on the status of recent settlement discussions between certain lakefront property owners and local petitioners on a pending administrative appeal action which contested the legality of DNR permitting of lakefront owners for the installation of astor rock on the beachfront; Questions and general discussion followed, at the conclusion of which it was unanimously agreed on a motion which carried that this particular goal would be removed from the list of 180 day goals;
- b. Steve Slater volunteered to be the point person on development/updating of the 6 year capital budget plan;
- c. Blake O'Halloran volunteered to be on the point for future consideration/development of local pickleball courts;
- d. On motion duly made, seconded and approved, the Committee's review of the remainder of the draft "Ideas and Wish List" developed by Steve Slater, was tabled for a future meeting;
- e. Steve Slater agreed to act as the Committee's point person for any future interaction with the New Buffalo Shoreline Alliance group;

New Business:

1. **Open Meeting Act Guidelines:** Deferred by agreement to a future meeting
2. **Project Idea/Wish List Discussion:** deferred for future meetings
3. **Upcoming:**
 - a. **Next Meeting:** March 6 @ 5 pm CST
 - b. **Facility Tour:** March 16 @10 am CST – Meet at Village Hall

Audience Recognition: Deborah Lindley expressed her personal support for the Committee's development of a refreshed 5 year plan for Grand Beach parks and recreation. Jack Steward asked a question about the pile of astor rock that is currently staged on the beach at the Royal Ave. access point.

ADJOURNMENT: By motion made, seconded and approved at 6:40 pm

Respectfully Submitted: Edward Brandes; Meeting Secretary

**VILLAGE OF GRAND BEACH
PARKS AND RECREATION COMMITTEE
IDEAS AND WISH LIST
LAST UPDATED FEBRUARY 6, 2019**

1. Close on the 42 acres
 - a. What improvements are planned or what is anticipated in terms of improvements?
2. Whitewood/Royal beach access (10' access down to beach)
 - a. Obtain easement from Wade family
 - b. Build a new large viewing platform with a boardwalk down to existing pier
 - c. Upgrade pier with safe railing and seating as a viewing platform
3. Pump House Beach – (40-50' access down to stairs)
 - a. Build a viewing platform – ADA accessible
 - b. Cantilever deck/platform out and on top of pump house structure?
4. Eiffel Tower – (Access points vary between 10-15')
 - a. Create viewing platforms and ADA accessibility to viewing platforms at end of access points
5. Old Grand Beach Access points – (Access' vary from 30-50')
 - a. Old Grand Beach has the widest access points
 - b. If beach cannot be accessed, still can be improved with wider paths, viewing platform and Michiana type entrance structures with GB arch look.
 - c. ADA accessible
6. Pickleball Courts (2-3 for max participation)
 - a. Location TBD
 - i. By clubhouse – old playground location?
 - ii. By existing tennis courts
 - iii. Complement courts with summer league and kids
7. Evaluate existing GB owned park property for “mini-park” locations to serve north GB residents
 - a. Corner of High Point Lane and Perkins
 - b. Corner of Anna Livia and Grand Beach Rd (both N and S)
8. Add your ideas!!!

Parks and Beaches Monthly Report

February 13, 2019

Facility Report

1. Beach Access Points
 - a. Whitewood – Stair access but drop off at beach level, small sitting area, 40' beach, debris, line of large boulders on beach from Whitewood stairs to Royal ramp. Machine on beach.
 - b. Royal ramp – no access, 10' beach, line of boulders on beach from Royal ramp to Whitewood stairs.
 - c. Ely – Good concrete walk – no beach access
 - d. Pine – Good concrete walk – no beach access
 - e. Oak – Severely broken concrete walk – no beach access
 - f. Cedar – Grass walkway, stairs – no beach access
 - g. Pump house – Stair access – 60' beach, debris
 - h. Skyhi – Steep stair access - No beach
 - i. McKean – Steep stair access – No beach
 - j. Lake – Steep ramp, 5' beach
 - k. Soybeana – Good brick walk, viewing platform, no beach
 - l. Robin – Sand walk, no beach access
 - m. Lake Park – Sand walk, no beach access, 0-3' beach
2. Lakefront (in general)
 - a. Frozen from shoreline to about 40 to 50 yards out (typical).
 - b. Creek mouth is now about 30 yards south of pier
3. Neighborhood Parks
 - a. High Point and Perkins – Unimproved
 - b. Anna Livia Way N and S – Unimproved
 - c. Crescent/Royal Park
 - Will require good spring-cleaning before park use
 - Much of the equipment is outdated and is in need of replacement
 - Will evaluate equipment needs in updated Parks and Rec plan.
4. Natural Resource Areas
 - a. Grand Beach Marsh – Nothing to report
 - b. Hamburger-Mathias – Nothing to report

Activity Report

1. Contractor Activity –
 - a. Donkersloot
 - Has placed approximately half the rock required for the Daley property pending spring work – used Royal ramp fall of 2018.
 - Will be working on Royal beach over winter, 2019 at Melnik property (adjacent to Whitewood access)
 - Will be installing sheeting and rock at the Daley property starting in the spring – probably May start. Royal ramp will be used in May and June on and off and he should be done with the ramp by end of June.
 - Waiting for permits for work at Fryzel and one other property – probably later 2019 start

- b. Oselka – David Wolfe
 - Currently doing maintenance work for the Vanecko property. Using access ramp on Lake View Ave off of Calla.
 - Pending work – nothing booked for 2019
 - I discussed the possibility of replenishment work at Royal beach and Pump house beach. Verbally, he estimated it may take \$20,000 to place 2 feet of clean sand on the beach. However, he stated that one storm would take it all away.

- 2. Consultants –
 - a. Met with Abonmarche January 8 for overview of plan revision. Proposal by end of January.
 - b. McKenna – No proposal as of yet. Expected to be delivered on February 15.
 - c. Called Fleis and Vandenbrink – no return call

- 3. Army Corps water level projection graph – see attached

Issues/Action Items

None to report at this time

Additional Documents

Committee Meeting minutes – First noticed meeting took place January 16